

**Minutes of the Town Management and Green & Open Spaces Committee
Meeting of the Town Council held on Monday 5th October 2026 at 6.00pm**

Present

St Michael's Ward

Cllr R Sexton
Cllr C Maunder
Cllr J Wilson

St Paul's Ward

Cllr S Craddock
Cllr S Sexton

In attendance

Heloise Marlow (Acting Town Clerk)

26/14/TM/ Apologies for Absence

GO Cllr C Kolek

26/15/TM/ Declarations of Interests

GO None

26/16/TM/ Dispensations

GO There were no grants of dispensations made by the Town Clerk in relation to the business of this meeting.

26/17/TM/ Public Question Time for items on the agenda

GO None

**26/18/TM/ Minutes of the Town Management and Green & Open Spaces
GO Committee meeting held on 11th August 2026.**

**Members RESOLVED to approve for accuracy the minutes of the
Town Management and Green & Open Spaces Committee meeting
held on 11th August 2026.**

Proposed by Cllr S Sexton and seconded by Cllr Craddock

For: 3; Against 0; Abstentions 1

26/19/TM/ Honiton High Street shop closures

GO Committee discussed the recent shop closures to include the Co-op, Iceland, Dalzells, The Factory Shop and noted that the only supermarket left in the town was SPAR. Committee discussed holding a town meeting/conference with EDDC and DCC Councillors, Richard Foord

MP, business owners and members of the public to discuss what could be done to address the issues and what Honiton Town Council could do. Committee suggested that 2 hours of free parking would assist.

Committee RESOLVED unanimously to recommend to Full Council that Honiton Town Council host a Town meeting/conference to discuss Honiton High Street shop closures and actions.

Proposed by Cllr Craddock and seconded by Cllr Maunder

**26/20/TM/
GO**

Love Honiton

Committee considered what additional publicity the Council could do to promote events eg posters in cafes and shops, Radio Devon, MidWeek Herald.

Committee considered the Love Honiton Halloween disco and a request from Love Honiton to assist with funding. However, as Love Honiton were not a constituted body the Acting Town Clerk advised that this would not be possible.

The Committee were advised that Love Honiton had arranged for tickets and posters to be printed and for tickets to be sold by Honiton's schools

**26/21/TM/
GO**

Market Working Group

Committee noted the informal approach made to the Family Church and WBW Solicitors to provide additional free market pitches on land owned by the Family Church and WBW Solicitors. Committee suggested that EDDC would need to be approached to enable a banner advertising the market pitches to be erected in Lace Walk Car park to direct footfall.

Committee RESOLVED unanimously to formally ask the Family Church and WBW Solicitors for permission to site free market pitches on their land.

Proposed by Cllr R Sexton and seconded by Cllr Craddock

Committee did not support providing a paid face painter or a tarot card reader at the Council's Halloween market and discussed a pumpkin carving competition. It was agreed to publicise the Halloween market and that future events could include the promotion of national charity days/weeks eg breast cancer day. The Committee noted the proposed Market Calendar of events for 2027 which would go to Full Council in November for approval.

**26/22/TM/
GO**

Let's Celebrate Towns

Committee noted the amount of work required within a short period of time.

Committee RESOLVED unanimously to recommend to Full Council that an application be submitted in 2027.

Proposed by Cllr R Sexton and seconded by Cllr S Sexton

26/23/TW/GO **Devon Highways Update: ENQ262002798**
Committee **NOTED** the report and **RESOLVED unanimously no further action**
Proposed by Cllr Craddock and seconded by Cllr S Sexton.

26/24/TM/GO **Honiton High Street Properties Requiring Refurbishments**
The Acting Town Clerk confirmed that due to the Interim Assistant being away on leave, she had not update to provide. Committee agreed to defer the item to the next Committee meeting.

26/25/TM/GO **Night Bus**
Committee **RESOLVED** unanimously to approve the proposed survey in conjunction with Ottery St Mary Town Council.
Proposed by Cllr S Sexton and seconded by Cllr Maunder

26/26/TW/GO **Maintenance Work**
Committee **NOTED** the report.

26/27/TM/GO **Dowell Street Corner Wall**
Committee **NOTED** the update

26/28/TM/ **Budget 27/28**
Committee discussed the following:

- The introduction of additional grants for shops
- The introduction of drought resistant plants in Council troughs
- The additional planting/planters in 2026/2027
- The possible relocation of the Town Map in the Lace Walk car park.
- The provision of digital noticeboards

Committee RESOLVED unanimously recommended budgets 27/28:

Code	Title	Actual 26/27, £	Current Budget 26/27, £	Proposed Budget 27/28, £	Increase + or Decrease -, £	Comments
4300	General Marketing Town	0	2000	2000	0	

4305	Town Artwork	0	2000	0	-2000	26/27 budget to be earmarked
4308	Street Art Project	0	5000	0	-5000	26/27 budget to be earmarked
4325	War Memorial	0	100	100	0	
4335	High Street regeneration	0	5000	5,000	0	
4420	Signboards/Signs/Dup Keys	0	100	100	0	
4500	Town Floral Maintenance	8734	10000	12000	+2000	
4505	Environmental Services	0	200	200	0	
4510	Town Clock	0	200	300	+100	
4515	Dowell Street corner	204	20000	TBA		Updated costings are awaited from contractor
4520	Bus shelter maintenance	7600	7000	2000	-5000	Confirmation that all bus shelters have now been replaced tbc
4525	Climate Budget	0	500	0	-500	
4530	Dog bin maintenance	0	2000	2500	+500	
4540	Roundball Wood	0	2500	2000	-500	
4550	Seat maintenance	0	500	TBA		Currently being reviewed
4560	Footpaths/Lanes/Trees	22	1250	1000	-250	
4570	Weed Control	0	1000	1000	0	
4585	King Street toilets	4928	40000	40000	0	
4590	Christmas Lights	0	9000	10000	+1000	
4592	Christmas Trees	0	0	0	0	
4595	Phone Box maintenance	0	500	TBA		
4315	Gate2Plate	0	2500	3000	+500	
4600	Allotments	242	3000	1000	-2000	
4630	CCTV Annual	2021	15000	15000	0	
4670	Hot Pennies	300	300	300	0	

4680	Charter Day	1177	10000	10000	0	
4685	Christmas Tree (St Paul's)	0	2000	2000	0	
4710	Storage Shed	0	500	0	-500	
4720	Public Notice Boards	0	500	1000	+500	
4735	Ground Maintenance at Dowell St Car Park	1255	3000	2500	-500	
4736	Town Welcome Entrance signs	0	2000	500	-1500	
4800	Market General Expenses	374	2000	2000	0	
4810	Market Gazebos	0	0	1000	1000	
4825	Maintenance Van	2256	6000	6000	0	
4830	Maintenance Tools	162	1000	1000	0	
4835	Maintenance Expenses	110	1000	1000	0	
			152550	124,500	-£28,050	

Proposed by Cllr Craddock and seconded by Cllr Maunder

**26/29/TM/
GO**

To close the meeting

The meeting was closed at 8.30pm