

**Minutes of the Full Council Meeting of the Town Council on Monday 13 July 2026  
at 7.00pm**

**Present**

**St Michael's Ward**

Cllr S Atherton  
Cllr M Baldock  
Cllr R Fowles  
Cllr C Maunder  
Cllr R Sexton  
Cllr J Wilson  
Cllr R Wallis

**St Paul's Ward**

Cllr D Hayler  
Cllr S Keene  
Cllr S Sexton  
Cllr J Taylor

**In attendance**

Heloise Marlow, Acting Town Clerk  
Cllr R Coombs (via Zoom)  
Cllr R Collins (EDDC)  
Cllr R Jefferies (DCC) from 7.20pm  
4 Members of the Public  
1 Member of the Public (via Zoom)

**26/76 Apologies for absence**

Cllr R Coombs (personal)  
Cllr S Craddock (personal)  
Cllr C Doran (personal)  
Cllr C Kolek (personal)  
Cllr J Larcombe (personal)  
Cllr S Thorne (personal)

**26/77 Declarations of Interests**

Cllr S Keene – Pecuniary Interest (Item 20)

**26/78 Dispensations**

None

**26/79 Public Question Time for items on the agenda**

None received.

**26/80 Co-option**

Council received a presentation from:

- Gordon Martin

Mr Martin left the meeting at 19.10pm

**Members RESOLVED to co-opt Mr Gordon Martin for the vacant seat in St Michael's Ward in line with the Council's co-option policy.**

Cllr Martin gave his apologies and left the meeting.

**26/81 Reports from District and County Councillors**

Cllr Collins provided the following report:

- he had attended 12 EDDC meetings, to include 3 Planning Committee meetings. One of the Planning committee meetings considered a major planning application where the EDDC officers' view was contrary to that of Honiton Town Council; the Standards Committee which confirmed that Cllrs now have to request that their address is published; the Licensing and Enforcement Committee who refused to increase taxi fares.
- Cllr Violet Bonetta had resigned from EDDC triggering a by-election. The deadline for nominations was 17<sup>th</sup> July 2026 with a proposed election date of 13<sup>th</sup> August 2026.

**26/82 Reports from Honiton Town Council Members with Special Responsibilities and/or on Outside Bodies**

Cllr R Sexton - [Police Advocates 25.6.26](#)

It was agreed that the Acting Town Clerk would make enquiries with a view to arranging a Honiton cyber-crime presentation by Devon & Cornwall Police. Cllr Wallis advised that he had arranged to meet with the Devon Freewheelers Blood Bikes with Cllr Atherton and would provide an update at a future Council meeting.

Cllr S Sexton confirmed that she had attended:

- the Air cadets AGM 8.6.26 with Cllrs R Sexton and Baldock.
- Yellow Day – Honiton High Street
- Presentation of winning hampers for Yellow Day shop window competition
- EDDC Standards Committee
- Honiton Community College Final presentation
- Offwell Village fete with Cllr Maunders
- LGR update from Devon County Council
- Patients Participation Group meeting with Cllr Craddock

**26/83 Reports and Recommendations from Working Groups and Meetings.**

The reports were **NOTED**.

**26/84 Correspondence: 7<sup>th</sup> June 2026 – 8<sup>th</sup> July 2026**

Members **NOTED** the item.

**26/85 Minutes of the Full Council Meeting held on 8<sup>th</sup> June 2026**

**Members RESOLVED to approve the minutes of Full Council 8<sup>th</sup> June 2026**

**Proposed by Cllr R Sexton and seconded by Cllr Maunders**

For 10; Against 0; Abstentions 1.

**26/86 Minutes of Previous Meetings**

Members **NOTED** the item.

**26/87 Members RESOLVED unanimously to take item 13 before item 12.**

**Proposed by Cllr Keene and seconded by Cllr Baldock**

**26/88 Committee Structure**

The Acting Town Clerk advised that a revised Council structure was proposed due to a reduction in staff resources following the resignation of the Town Clerk

**Members RESOLVED unanimously to approve the revised Council**

**Structure as follows:**

- **Full Council**
- **Finance & Policy Committee**
- **Strategy, Economy, Tourism and Transitional Committee**
- **Planning Committee**
- **Town Management and Green and Open Spaces Committee**
- **Appeals/Complaints Committee**
- **Human Resources Committee.**

**Proposed by Cllr Keene and seconded by Cllr Atherton**

**26/89 Membership of Committees and Working Groups**

Cllrs Wilson, Hayler, R Sexton, S Sexton and Maunder volunteered for the Town Management and Green & Open Spaces Committee.

Cllrs R Sexton, Wallis, Hayler, Maunder, Taylor, Fowles, Baldock and S Sexton volunteered for the Strategy, Economy, Tourism and Transitional Committee.

Cllr Keene volunteered for the Finance & Policy Committee

Members agreed to Cllrs Thorne and Craddock to be the Council representatives on Allhallows Charity.

Members agreed to Cllrs Craddock, Doran, S Sexton, Baldock and Thorne to be the Council representatives on Honiton United Charities.

**Members RESOLVED unanimously to make the changes above.**

**Proposed by Cllr Wallis and seconded by Cllr R Sexton**

**26/90 Calendar of Meetings 2026/27**

In view of the above changes, the Acting Town Clerk proposed that the scheduled Town Management Committee meeting dates be cancelled. The new Town Management and Green & Open Spaces Committee would meet on the meeting dates previously agreed for the Green & Open Spaces Committee.

The acting Town Clerk also suggested that it would not be possible to resource a monthly Strategy, Economy, Tourism and Transitional Committee and instead proposed that this Committee should meet every other month.

Cllr Wallis spoke in favour of the proposal but requested that the meeting

scheduled for the 12<sup>th</sup> August proceed as planned.

**Members RESOLVED unanimously to approve the above changes to the schedule of meeting dates for 2026/27 as approved by Full Council May 2026.**

**Proposed by Cllr Baldock and seconded by Cllr Wilson**

**26/91 Committee Terms of Reference**

**Members RESOLVED unanimously to withdraw this item from the Agenda**  
**Proposed by Cllr S Sexton and seconded by Cllr S Keene.**

**26/92 Market Regeneration Project Implementation Plan (PIP)**

**Members RESOLVED unanimously to approve the Market Regeneration Project Implementation Plan PIP**

**Proposed by Cllr R Sexton and seconded by Cllr Hayler**

**26/93 Gas Accrual Reimbursement**

**Members RESOLVED unanimously to approve the repayment in instalments of the overpayment in underwriting support to HCC following receipt of an amended gas bill and to Delegate to the Interim Town Clerk and RFO (in consultation with the Chairman and Deputy Chairman) the agreement with HCC of a mutually acceptable repayment instalment plan.**

**Proposed by Cllr Baldock and seconded by Cllr R Sexton**

**26/94 Subscriptions**

Cllr R Sexton queried the difference in the figures quoted on the subscriptions list and the payment schedule.

The Deputy Clerk confirmed that the subscription list was prepared in May using 25/26 figures and that some subscriptions or monthly payments had increased for 2026/27

Cllr Fowles queried the monthly payment to Core Office IT for mailbox services.

**Members RESOLVED to approve the Subscriptions 2026/27**

**Proposed by Cllr S Sexton and seconded by Cllr Maude**

For: 9; Against 0; Abstentions 2

**26/95 Bank Signatories**

**Members RESOLVED unanimously to add Cllr S Keene and Cllr C Maude as Councillor signatories for the Council's Unity Trust Bank account.**

**Proposed by Cllr Atherton and seconded by Cllr R Sexton**

**26/96 [Accounts](#)**

**Members RESOLVED unanimously to approve the schedule of payments for June 2026 excluding payment HTC 21539**

**Proposed by Cllr Fowles and seconded by Cllr Maude**

Cllr S Keene left the meeting at 20.15pm

**Members RESOLVED unanimously to approve payment HTC 21539.**  
**Proposed by Cllr Baldock and seconded by Cllr Maunder**

**26/97 Report from County Councillors**

The Chair invited Cllr Jefferies to present his [report](#).

Cllr Baldock queried the effect global warming had on highway surfaces.

Cllr Keene queried the delay in resurfacing the High Street.

**26/98 To close the meeting**

The meeting closed at 8:15pm.