

**Minutes of the Extraordinary Human Resources Committee Meeting of the
Town Council on Wednesday 19th January 2026 at 6.00pm**

Present

St Michael's Ward

Cllr Fowles
Cllr Wakefield
Cllr R Sexton

St Paul's Ward

Cllr S Sexton
Cllr Pearsall

In attendance

Town Clerk

25/45/HR Apologies for absence

There were no apologies.

25/46/HR Declarations of Interests

There were no declarations of interest.

25/47/HR Dispensations

There were no dispensations.

25/48/HR Public Question Time for items on the agenda

There were no public questions.

**25/49/HR Minutes of the HR Committee meeting held on 19 November 2025
Members RESOLVED to approve for accuracy the minutes of the
HR Committee meeting held on 19 November 2025 as published
and circulated with the agenda.**

Proposed by Cllr Pearsall and seconded by Cllr R Sexton

For 3, Against 0, Abstentions 2.

25/50/HR Dignity at Work Policy

**Committee RESOLVED to approve the Dignity at Work Policy as
amended.**

[Rev 3 Dignity-at-Work-Policy.pdf](#)

Proposed by Cllr S Sexton and seconded by Cllr Fowles

For 5, Against 0, Abstentions 0.

25/51/HR Exempt Business

**Members RESOLVED to take the following items into exempt
business.**

Proposed by Cllr Pearsall and seconded by Cllr S Sexton

For 6; Against 0; Abstentions 0

25/52/HR

Job Evaluation

Committee received a summary on South West Councils Pay and Grading (Job Evaluation, JE) report.

Committee RESOLVED to approve pay structure preferred option

2.

Proposed by Cllr Fowles and seconded by Cllr R Sexton

For 5, Against 0, Abstentions 0.

Committee RESOLVED to commence 4 weeks consultation with staff.

Proposed by Cllr Pearsall and seconded by Cllr S Sexton

For 5, Against 0, Abstentions 0.

25/44/HR

To close the meeting

The meeting was closed at 19:15pm.

DRAFT