

**Minutes of the Human Resources Committee Meeting of the Town Council on
Tuesday 30th September 2025 at 6.00pm**

Present

St Michael's Ward

Cllr Fowles
Cllr Wakefield
Cllr Fotheringham
Cllr R Sexton

St Paul's Ward

Cllr H Turner
Cllr Pearsall

In attendance

Town Clerk
Cllr S Sexton

- 25/11/HR Election of Deputy Chairman of HR Committee**
Committee elected Cllr Pearsall as the HR Committee's Deputy Chairman 25/26.
Proposed by Cllr Fotheringham and seconded by Cllr Wakefield
For 6; Against 0; Abstentions 0
- 25/12/HR Apologies for absence**
There were no apologies Received.
- 25/13/HR Declarations of Interests**
There were no declarations of interest.
- 25/14/HR Dispensations**
There were no dispensations.
- 25/15/HR Public Question Time for items on the agenda**
There were no public questions.
- 25/16/HR Minutes of the HR Committee meetings held on 16th July 2025**
Members RESOLVED to approve for accuracy the minutes of the HR Committee meeting held on 16th July 2025 as published and circulated with the agenda.
Proposed by Cllr Fotheringham and seconded by Cllr Fowles
For 4; Against 0; Abstentions 2
- 25/17/HR Appointment of "Away Day" Facilitator**
Committee **NOTED** an update on the appointment of a Facilitator for the Council "Away Day" planned for 10th November 2025, including the cost and that further work is not anticipated but HR support for LGR may be necessary.

Committee RESOLVED to appoint a Facilitator for the “away day”.

Proposed by Cllr Fotheringham and seconded by Cllr Fowles

For 5; Against 0; Abstentions 1

Committee RESOLVED the Facilitator as Council Culture.

Proposed by Cllr R Sexton and seconded by Cllr Pearsall

For 6; Against 0; Abstentions 0

25/18/HR Job Evaluation
Committee RESOLVED to undertake Job Evaluation (option 1) for all Officers, commissioned from a SW Councils.

Proposed by Cllr Fotheringham and seconded by Cllr Pearsall

For 5; Against 0; Abstentions 1

25/19/HR HR Impacts of Local Government Re-organisation (LGR)
Committee **NOTED** the potential HR impacts of LGR, in particular that LGR provides a good opportunity to collaborate with other councils, selling services to other councils, that there will be an impact on Offices and that EDDC should know costs/income of services in Honiton. A meeting with Chairmen and Deputies at ETC and STC is proposed.

Cllr S Sexton left the meeting.

25/20/HR Exempt Business
Members RESOLVED to take the following items into exempt business.

Proposed by Cllr Pearsall and seconded by Cllr R Sexton

For 6; Against 0; Abstentions 0

25/21/HR Job Roles and Salary
Committee RESOLVED to Delegate to the Town Clerk (in consultation with the Chairman of HR Committee and the Council Chairman, implementation of a review of job roles and salary of the Maintenance and Market Superintendent/Maintenance Supervisor.

Proposed by Cllr R Sexton and seconded by Cllr Fowles

For 6; Against 0; Abstentions 0

25/22/HR Offer of Mediation
Committee RESOLVED to offer mediation services provided by SW Councils.

Proposed by Cllr Pearsall and seconded by Cllr Wakefield

For 5; Against 0; Abstentions 1

- 25/23/HR Job Share Role Allocation**
Committee RESOLVED to Delegate to the Town Clerk (in consultation with the Chairman of HR Committee and the Council Chairman) implementation of role allocation to Town Clerk's Assistant roles.
Proposed by Cllr Fotheringham and seconded by Cllr R Sexton
For 6; Against 0; Abstentions 0
- 25/24/HR To close the meeting**
The meeting was closed at 19:20pm.