

Minutes of the Human Resources Committee Meeting of the Town Council on Tuesday 30th September 2025 at 6.00pm

Present

St Michael's Ward Cllr Fowles Cllr Wakefield Cllr Fotheringham Cllr R Sexton St Paul's Ward Cllr H Turner Cllr Pearsall

In attendance

Town Clerk Cllr S Sexton

25/11/HR Election of Deputy Chairman of HR Committee

Committee elected Cllr Pearsall as the HR Committee's Deputy

Chairman 25/26.

Proposed by Cllr Fotheringham and seconded by Cllr Wakefield

For 6; Against 0; Abstentions 0

25/12/HR Apologies for absence

There were no apologies Received.

25/13/HR Declarations of Interests

There were no declarations of interest.

25/14/HR Dispensations

There were no dispensations.

25/15/HR Public Question Time for items on the agenda

There were no public questions.

25/16/HR Minutes of the HR Committee meetings held on 16th July 2025

Members RESOLVED to approve for accuracy the minutes of the HR Committee meeting held on 16th July 2025 as published and

circulated with the agenda.

Proposed by Cllr Fotheringham and seconded by Cllr Fowles

For 4; Against 0; Abstentions 2

25/17/HR Appointment of "Away Day" Facilitator

Committee **NOTED** an update on the appointment of a Facilitator for the Council "Away Day" planned for 10th November 2025, including the cost and that further work is not anticipated but HR support for LGR may be necessary.

Signed Chair November 2025



Committee RESOLVED to appoint a Facilitator for the "away day".

Proposed by Cllr Fotheringham and seconded by Cllr Fowles

For 5; Against 0; Abstentions 1

Committee RESOLVED the Facilitator as Council Culture.

Proposed by Cllr R Sexton and seconded by Cllr Pearsall

For 6; Against 0; Abstentions 0

25/18/HR **Job Evaluation**

Committee RESOLVED to undertake Job Evaluation (option 1) for

all Officers, commissioned from a SW Councils.

Proposed by Cllr Fotheringham and seconded by Cllr Pearsall

For 5; Against 0; Abstentions 1

HR Impacts of Local Government Re-organisation (LGR) 25/19/HR

> Committee **NOTED** the potential HR impacts of LGR, in particular that LGR provides a good opportunity to collaborate with other councils, selling services to other councils, that there will be an impact on Offices and that EDDC should know costs/income of services in Honiton. A meeting with Chairmen and Deputies at ETC and STC is proposed.

> > Cllr S Sexton left the meeting.

25/20/HR **Exempt Business**

> Members RESOLVED to take the following items into exempt business.

Proposed by Clir Pearsall and seconded by Clir R Sexton

For 6; Against 0; Abstentions 0

25/21/HR Job Roles and Salary

> Committee RESOLVED to Delegate to the Town Clerk (in consultation with the Chairman of HR Committee and the Council Chairman, implementation of a review of job roles and salary of the Maintenance and Market Superintendent/Maintenance Supervisor.

Proposed by Clir R Sexton and seconded by Clir Fowles

For 6; Against 0; Abstentions 0

25/22/HR Offer of Mediation

> Committee RESOLVED to offer mediation services provided by SW Councils.

Proposed by Cllr Pearsall and seconded by Cllr Wakefield

For 5; Against 0; Abstentions 1

Signed Chair November 2025



25/23/HR Job Share Role Allocation

Committee RESOLVED to Delegate to the Town Clerk (in consultation with the Chairman of HR Committee and the Council Chairman) implementation of role allocation to Town Clerk's Assistant roles.

Proposed by Cllr Fotheringham and seconded by Cllr R Sexton

For 6; Against 0; Abstentions 0

25/24/HR To close the meeting

The meeting was closed at 19:20pm.

Signed Chair November 2025