

**Minutes of the Human Resources Committee Meeting of the Town Council on  
Wednesday 16<sup>th</sup> July 2025 at 6.00pm**

**Present**

**St Michael's Ward**

Cllr Fowles

Cllr Wakefield

Cllr Fotheringham

**St Paul's Ward**

Cllr Pearsall

**In attendance**

Town Clerk

- 25/01/HR Election of the Chairman of HR Committee**  
Committee is asked to **RESOLVED** to elect Cllr Wakefield as Chairman for year 2025/26.  
**Proposed by Cllr Pearsall and seconded by Cllr Fowles**  
For 4; Against 0; Abstentions 0
- 25/02/HR Election of Deputy Chairman of HR Committee**  
Committee did not elect a Deputy Chairman 25/26 and that will be revisited at the next meeting.
- 25/03/HR Apologies for absence**  
There were no apologies Received.
- 25/04/HR Declarations of Interests**  
There were no declarations of interest.
- 25/05/HR Dispensations**  
There were no dispensations.
- 25/06/HR Public Question Time for items on the agenda**  
There were no public questions.
- 25/07/HR Minutes of the HR Committee meetings held on 30<sup>th</sup> April 2025**  
Members **RESOLVED** to approve for accuracy the minutes of the HR Committee meetings held on 30<sup>th</sup> April 2025 as published and circulated with this agenda.  
**Proposed by Cllr Pearsall and seconded by Cllr Wakefield**  
For 2; Against 0; Abstentions 2
- 25/08/HR HR Committee, Terms of Reference**  
Committee **NOTED** its Terms of Reference as approved by Full Council May 2025 including that items 5. and 7. are duplicated.

**25/09/HR**     **Schedule of Consultants**  
Committee **NOTED** professional support services to the Council.

**25/10/HR**     **To close the meeting**  
The meeting was closed at 18:08pm.

DRAFT