

**Minutes of the Town Management Committee Meeting of the Town Council
held on Monday 19th February 2024 at 7.00pm**

Present

St Michael's Ward

Cllr T McCollum (Chairman)
Cllr J Brown
Cllr R Sexton
Cllr L Wakefield

St Paul's Ward

Cllr S Craddock
Cllr A Pearsall

In attendance

Cllr R Collins (EDDC)
Cllr R Coombs (HTC)
Cllr Brown (EDDC)
1no. member of public
Stephen Hill (Town Clerk)

23/80/TM Election of Deputy Chairman

Deferred to next meeting.

23/81/TM Apologies for absence

Cllr N Ingham
Cllr R Coombs
Cllr L Passmore-Smart

23/82/TM Declarations of Interests

Cllr J Brown (personal as EDDC Cllr)
Cllr T McCollum (personal as EDDC Cllr)
Cllr R Sexton (pecuniary wrt HCC)

23/83/TM Dispensations

There were no requests for, or grants of dispensations made by the Town Clerk in relation to the business of the meeting.

23/84/TM Public Question Time for items on the agenda

There were no public questions.

**23/85/TM Minutes of the Town Management Committee meeting held on the
4th December 2023**

**Committee RESOLVED to approve for accuracy the minutes of the
Town Management Committee meeting held on the 4th December
2023.**

Proposed by Cllr Pearsall and seconded by Cllr Brown
For 4, Against 0, Abstentions 2.

- 23/86/TM Community Strategy Action Plan**
Committee reviewed v11, 2.2.24 List of Ideas generated from the Away Day. Each Committee is asked to translate the Ideas into an Action Plan with Lead Councillor, Lead Officer, timescale, budget, progress, estimated cost, spend to date and six monthly updates.
Wrt ideas assigned to the Town Management Committee, Councillors decided the Town Management Committee Work Programme, v1.
- 23/87/TM King's Street Public Convenience**
Further to Decisions of Full Council October and November 2022, Committee **RECEIVED** an update from a meeting with EDDC 14 February 2024.
- 23/88/TM High Street pavements**
Committee **RECEIVED** an update regarding the condition of the pavements on Honiton High Street further to site meeting December 2023. The DCC report on utility company reinstatement is awaited.
- 23/89/TM Dowell Street corner**
Committee **RECEIVED** an update regarding Dowell Street corner. A Structural Engineer is needed to advise on retaining wall.
- 23/90/TM Street Art**
Committee **RECEIVED** an update regarding proposal to erect Street Art at 103 High Street Honiton including negotiating design and type of plane.
- 23/91/TM Honiton Street Market**
Committee **RECEIVED** an update regarding the Honiton Street Market from the Market Working Group (MWG). Cllr R Sexton is updating the MWG including MWG meeting 22 February 2024. Trial market is re-arranged to 30 March 2024 including gazebos, guttering, weights, colour of stalls and storage place. Safetywise (H&S) report suggested change and therefore stalls were relocated. Solid barriers may replace tape and cones. A flyer promoting the Market (to include cost of stalls) is being prepared and will be distributed. Farmers' Market was a success. Meeting with Cullompton TC is arranged. A comparison of costs of van purchase is being prepared. Option to use rear of Beehive storage containers and hire van to transport cones. EDDC has been asked is new pc at Lace Walk car park can include covered area.

- 23/92/TM** **Town Maintenance**
Committee **RECEIVED** an update regarding maintenance works in Honiton and reviewed the maintenance schedule. MR (Maintenance) has made good progress in several areas: Christmas lights, flyposters, Chapter 8 training, benches, Roundball Wood, handrails, Noticeboards, storage containers, Beehive car park, workshop and DCC Snow and Road Warden schemes. Beehive car park needs relining and location of disabled bays questioned.
- 23/93/TM** **Town Notice Boards**
Committee decided (under 23/86/TM) that a) for one notice board to be purchased and three notice boards be repaired at a cost of no more than £5000 and b) for delegated authority to be given to the Town Clerk (in consultation with the Chairman and Deputy Chairman of the Council) to select the preferred supplier.
- 23/94/TM** **Town Entrance Signs**
Committee **RECEIVED** an update regarding improvement of the Town entrance signs.
- 23/95/TM** **Storage Containers**
Committee **RECEIVED** an update regarding the Council's storage containers at the Beehive.
- 23/96/TM** **Joslin Road Phone Box**
Committee noted £5k of EMR against the phone box. MR to estimate costs of relocation with a preference to initially relocate to Dowell St corner. **Committee RESOLVED to relocate the Council's phone box from Joslin Road.**
Proposed by Cllr R Sexton and seconded by Cllr Pearsall
For 6, Against 0, Abstentions 0.
- 23/97/TM** **Van Purchase**
Committee **RECEIVED** an update regarding purchase (lease) of Council (transit) van. Comparison of costs being prepared. Lead in time may dictate lease preference; may need to temporarily hire van.
- 23/98/TM** **To close the meeting.**
The meeting was closed at 8.45 pm.