

**Minutes of the Town Management Committee Meeting of the Town Council
held on Monday 5th June 2023 at 7.00pm**

Present

St Michael's Ward

Cllr N Ingham

Cllr R Sexton

St Paul's Ward

Cllr K Cloke

In attendance

Heloise Marlow, Deputy Clerk

Cllr R Coombs

- 23/01/TM** **Election of the Town Management Committee Chairman**
Members RESOLVED unanimously to elect Cllr McCollum as
Chair of the Town Management Committee
Proposed by Cllr Cloke and seconded by Cllr Ingham
- 23/02/TM** In the absence of the Chairman and having not elected a Deputy
Chairman, the Committee elected a Chairman for this meeting.
Members RESOLVED unanimously to elect Cllr Cloke as Chair for
the meeting.
Proposed by Cllr R Sexton and seconded by Cllr Ingham
- 23/03/TM** **Election of the Town Management Committee Deputy Chairman**
Members RESOLVED unanimously to elect Cllr Cloke as Deputy
Chair of the Town Management Committee
Proposed by Cllr R Sexton seconded by Cllr Ingham
- 23/04/TM** **Apologies for absence**
Cllr J Brown (personal)
Cllr S Craddock (personal)
Cllr T McCollum (personal)
- 23/05/TM** **Declarations of Interests**
None were declared.
- 23/06/TM** **Dispensations**
There were no requests for, or grants of dispensations made by the
Town Clerk in relation to the business of the meeting.
- 23/07/TM** **Public Question Time for items on the agenda**
There were no public questions.

23/08/TM Minutes of the Town Management Committee held on 17th April 2023.

This item was deferred to the next meeting of the Town Management Committee.

23/09/TM Bus stop, High Street, Honiton and Bus Shelter, Whitebridges

The Deputy Clerk confirmed that Mike Brown (DCC) had advised that Resolution 22/58/TM had been passed to the DCC Public Transport Coordination Officer and the DCC Traffic Engineer for comment. Mike Brown had carried out an inspection and had measured up possible locations in New Street. He had identified safety issues with buses waiting too close to the High Street junction and has asked if HTC had carried out any consultation with businesses on New Street regarding how important the loading bay was to them which he could pass on to the relevant officers.

The Deputy Clerk confirmed that no consultation had been undertaken and that the Town Clerk was suggesting that DCC carry out the consultation as part of their planning process for the relocation of the bus stop generally.

Cllr Coombs suggested that there is a need for additional bus stops as the distance between the existing bus stops is too great.

The Deputy Clerk confirmed that the Bus Shelter at Whitebridges had been replaced and that the broken glass from the New Street bus shelter had been replaced and a living roof installed.

23/10/TM High Street power cable replacement works

No update was provided in Cllr McCollum's absence.

23/11/TM Street Art

Cllr Cloke confirmed that the Street Art Working Group would be meeting during the course of the following week. This will enable new Councillors to be brought up to date with the project and to discuss available funding.

23/12/TM Streetscene Update

The Deputy Clerk advised that Streetscene had advised of operations service pressures due to a high level of demand, staff shortages and diversion of staff to flood recovery work and spring/summer demands. Any issues are to be reported via the website or by email. There are still some outstanding issues which had already been reported to EDDC so the Deputy Clerk will chase these. The Deputy Clerk will also arrange another "Grumble" Walk as soon as possible.

- 23/13/TM King's Coronation**
Cllr Cloke reported on the Big Lunch held on 7th May 2023. This had been well attended and well received. The Coronation Working Group would be holding a "mop up" meeting prior to disbanding.
- 23/14/TM Town Maintenance Update**
Cllr Cloke advised that the Maintenance Working Group had met on 30th May and 2nd June 2023. Draft Terms of Reference had been drawing up together with a Maintenance List.
Cllr Ingham asked if the list could include no business posters on lampposts also (item 3).
Members RESOLVED unanimously to recommend approval of the Maintenance Terms of Reference and Maintenance List to Full Council.
Proposed by Cllr Cloke and seconded by Cllr Sexton.
- 23/15/TM Dowell Street Corner**
No update was provided in Cllr McCollum's absence.
- 23/16/TM Clapper Lane/Littleton School crossing**
The Deputy Clerk confirmed that DCC would be sending HTC an invoice for the works shortly and this invoice would then come to Full Council for authorisation. The Deputy Clerk advised that the works would be carried out during the October ½ term.
- 23/17/TM Battishorne Way Allotments**
The Deputy Clerk confirmed that a meeting with the allotment plot holders and HTC representatives had taken place on Thursday 1st June. The notes of that meeting would be sent out to the Allotment Working Group and plot holders in the first instance. The current issue is a lack of water, and the Deputy Clerk is in correspondence with Combe Estates to discuss how best to resolve the issue.
- 23/18/TM Access Ramp at Manor House, Honiton**
The Deputy Clerk confirmed that she had spoken to the contractor on the telephone, and he had advised that he would be look into fixing the loose paving slab over the next couple of weeks.
- 23/19/TM To close the meeting.**
The meeting was closed at 7.35 pm.