

**Minutes of the Town Management Committee Meeting of the Town Council
held on Thursday 9th June 2022 at 7.30pm**

Present

St Michael's Ward

St Paul's Ward

Cllr J Brown
Cllr R Fowles
Cllr C Maunder
Cllr T McCollum (Chairman)

In attendance

Heloise Marlow, Deputy Clerk
Cllr R Coombs (via Zoom from 7.20pm)

- 22/01/TM** **Election of the Town Management Committee Chairman**
Members RESOLVED unanimously to defer this to the next meeting of the Town Management Committee.
Proposed by Cllr McCollum and seconded by Cllr Brown
- 22/02/TM** **Election of the Town Management Committee Deputy Chairman**
Members RESOLVED unanimously to defer this to the next meeting on the Town Management Committee
Proposed by Cllr McCollum and seconded by Cllr Brown
- 22/03/TM** **Apologies for absence**
Cllr K Cloke (personal reasons)
Cllr J Furneaux-Gotch (personal reasons)
Cllr H Hurford (personal reasons)
Cllr A Proszowska (personal reasons)
Cllr L Beigan (personal reasons)
Cllr C Kolek (personal reasons)
- 22/04/TM** **Declarations of Interests**
None
- 22/05/TM** **Dispensations**
There were no requests for, or grants of dispensations made by the Town Clerk in relation to the business of the meeting.

22/06/TM Public Question Time for items on the agenda

There were no public questions.

22/07/TM Minutes of the Town Management Committee held on 14th April 2022.

Street Art: Cllr Brown advised that a grant was available from South West Railway – the application deadline was 27/6/22 and she was working with Stephen Quick to submit an application on HTC's behalf. The four main considerations are:

- Location of walls
- Type of Art
- Planning permission
- Landowner permission

Artists should be contacted for costings and then landowners. Street Art can be interactive and/or themed and could become tourist attractions. The street art could become a trail for visitors to follow. Cllr McCollum suggested that Cllr Brown discuss this further with Cllr Cloke.

Cllr Brown confirmed that she was meeting with an artist next week at the Thelma Hulbert Gallery.

Cllr McCollum confirmed that he had yet to progress the item regarding empty shops in Honiton but would do so asap.

Members RESOLVED to approve the Minutes of the Town Management Committee meeting held on the 14th April 2022.

Proposed by Cllr McCollum and seconded by Cllr Fowles.

For 3, Against 0, Abstentions 1.

21/08/TM Budget recast 22/23

Members discussed the budget lines falling under the remit of the Town Management Committee

Members RESOLVED unanimously to recommend to the other Members of the Town Management Committee and to the Finance and Policy Committee the following further changes to the 22/23 Budget lines:

4305 Town Art Work Reduced from £6,500 to £0.00 (budget to be reinstated in 23/24)

War Memorial Reduced from £10,000 to £4,000

Cllr McCollum advised that the further saving would be achieved by HTC Cllrs carrying out the work with the assistance of the Honiton Scouts. HTC will be purchasing a steam cleaner at a cost of approximately £400

– this will then become an HTC asset which could be used elsewhere. A chain will also be erected around the memorial to discourage members of the public from sitting on it with signage. The work has been provisionally arranged for 7th August 2022 over 2 days. Staff from the Museum and the Scouts will repaint the names using special ink supplied free of charge by undertakers in Axminster.

High Street regeneration	Reduced from £30,000 to £10,000
Public engagement	Reduced from £10,000 to £5000
Phone box maintenance	Reduced from £200 to £0
4660 Twinning Gift	Reduced from £500 to £0 (budget to be reinstated in 2023/24 for the 50th Anniversary).

These revised figures would reduce the budget for Town Management items by a further £20,700 and cut the budget overall by 33.6%.

Proposed by Cllr Fowles and seconded by Cllr Brown.

21/09/TM Update Report

- War Memorial – see above.
- Christmas Lights – a costing of £1506.00 has now been received to repair/refurbish/transport lights which had failed.

Members unanimously RESOLVED to accept this quotation.

Proposed by Cllr Brown and seconded by Cllr Fowles.

A further quote was still awaited in respect of the power supply issues to include cable, plugs and trip switches and which needed to provide a breakdown of the items quoted for and a detailed specification.

- Bus Shelters – a meeting is scheduled with Fernbank on 15th June 2022. Cllr McCollum will attend and will discuss the advertising rights available.
- Town Entrance Signs – these may be re-designed rather than made good. Cllr McCollum is currently looking into options and what information should be provided on the signs. Cllr Coombs raised the right for signs due to the bypass.
- Noticeboards.
 - Many are old/tired/damp and/or don't lock.
 - Some are not in the right place.
 - HTC needs a design at the right costs for modern and user friendly notice boards. There is currently no standardised design, and this is an opportunity to have a standardised design.
 - Cllr Fowles has cleaned up the notice board in Old Elm Road. The Perspex needs replacing, and the back board

is damp. However, that notice board is a solid structure and needs refurbishing rather than replacing.

- Members queried whether any of the existing notice boards were wheelchair friendly.
- There is a community notice board at the train station which HTC could promote.
- Previously HTC had subscribed to Parish Mapping which showed where notice boards and other items such as benches were located – should HTC resume its subscription?

21/10/TM **Frequency and day/time of meetings**
Members RESOLVED unanimously that future meetings will be held on the first Monday every two months starting on Monday 4th July 2022.
Proposed by Cllr Maunder and seconded by Cllr Fowles.

21/11/TM **To close the meeting**
The meeting was closed at 8.40pm.