

**Minutes of the Town Management Committee Meeting of the Town Council
held on Thursday 14th April 2022 at 7.30pm**

Present

St Michael's Ward

Cllr R Fowles
Cllr C Maunder
Cllr T McCollum (Chairman)
Cllr A Proszowska

St Paul's Ward

Cllr R Coombs

In attendance

Heloise Marlow, Deputy Clerk
Cllr S Sexton

- 21/59/TM Apologies for absence**
Cllr K Cloke (personal reasons)
Cllr D Munge (personal reasons)
- 21/60/TM Declarations of Interests**
None
- 21/61/TM Dispensations**
There were no requests for, or grants of dispensations made by the Town Clerk in relation to the business of the meeting.
- 21/62/TM Public Question Time for items on the agenda**
There were no public questions.
- 21/63/TM Minutes of the Town Management Committee held on 10th March 2022.**
Members RESOLVED to approve the Minutes of the Town Management Committee meeting held on the 10th March 2022.
Proposed by Cllr Proszowska and seconded by Cllr Coombs.
For 3, Against 0, Abstentions 2.
- 21/64/TM Budget recast 22/23**
Members discussed the budget lines falling under the remit of the Town Management Committee.

Members RESOLVED unanimously to recast the 22/23 Budget lines as follows:

140 Promotions

<u>4300 General Marketing Town</u>	Maintained at £7000
<u>4305 Town Art Work</u>	Reduced from £6,500 to £3000
<u>War Memorial</u>	Reduced from £10,000 to £7000
<u>High Street regeneration</u>	Reduced from £30,000 to £20,000
<u>Tourism</u>	Maintained at £2000
<u>Health & Wellbeing</u>	Maintained at £3000
<u>Public engagement</u>	Reduced from £10,000 to £7000

Proposed by Cllr Fowles and seconded by Cllr Proszowska.

Members RESOLVED unanimously to recast the 22/23 Budget lines as follows:

170 Environmental Services

<u>4500 Town Floral Maintenance</u>	Maintained at £8000
<u>4505 Environmental Services</u>	Maintained at £1000
<u>4510 Town Clock</u>	Maintained at £200
<u>4515 Dowell Street carpark</u>	Maintained at £2000
<u>4520 Bus shelter maintenance</u>	Maintained at £1000
<u>4525 Climate budget</u>	Reduced from £10,000 to £5000
<u>4530 Dog bin maintenance</u>	Maintained at £2000
<u>4540 Roundball Wood</u>	Maintained at £4000
<u>4550 Seat maintenance</u>	Maintained at £1000
<u>4560 Footpaths/lanes/trees</u>	Maintained at £2000
<u>4570 Weed control</u>	Maintained at £1000
<u>4590 Christmas lights</u>	Maintained at £7000
<u>Phone box maintenance</u>	Maintained at £200

Proposed by Cllr Proszowska and seconded by Cllr Fowles

Members RESOLVED unanimously to recast the 22/23 Budget lines as follows:

180 Additional Town Services

<u>4315 Gate to Plate</u>	Reduced from £5000 to £4000
<u>4600 Allotments</u>	Reduced from £2500 to £1500
<u>4620 Emergency planning/events</u>	Maintained at £200
<u>4630 CCTV Annual</u>	Maintained at £2000
<u>4650 Neighbourhood Plan</u>	Maintained at £5000
<u>4660 Twinning Gift</u>	Maintained at £500
<u>4670 Hot Pennies</u>	Maintained at £300
<u>4680 Charter Day</u>	Maintained at £2000

<u>4690 Contingency</u>	<u>Reduced from £10,000 to £5000</u>
<u>4700 Youth Support</u>	<u>Maintained at £15000</u>
<u>4710 Storage shed</u>	<u>Maintained at £1000</u>
<u>4720 Public noticeboards</u>	<u>Maintained at £2500</u>
<u>4735 GM Dowell Street Carpark</u>	<u>Maintained at £2000</u>

Proposed by Cllr Maunder and seconded by Cllr Coombs

Members RESOLVED unanimously to recast the 22/23 Budget lines as follows:

210 Market Cost

4800 Market General Expenses Maintained at £1000.

Proposed by Cllr Proszowska and seconded by Cllr Maunder

Members discussed the following:

- Buses can drop off in the town and then park at Dowell Street before returning to collect passengers.
- HTC could promote the town via the coach operators as many may not be aware of the above.
- HTC could promote the town by assisting local shops with scaffolding costs to enable buildings to be repainted or refreshed.
- Could empty shops have posters in their windows advertising the town? Would require landowner permission. What would be the effect on EDDC rates?
- Could HTC try and have listed the former White Cottage Restaurant so that it could be added to the Buildings at Risk Register? The building had recently however been boarded up which indicated new owners who might carry out the required repairs.
- Gate to Plate is held under the Market Charter and 2022 event will be the second under the agreement with eat:festivals.
- A quote was still awaited for the cleaning of the War Memorial.
- A meeting was due to take place later in the month re the water channels.
- Tourism information currently online and via leaflets at the Museum and Library and some shops.
- Fernbank had been contacted for the specification of works required to the bus shelters.
- Work had already commenced regarding Wadmore Lane and the road near Stout Farm.
- HTC Notice Boards – some need replacing but others could be repaired.

- 21/65/TM** **Members RESOLVED unanimously to extend the meeting until 9.30pm**
Proposed by Cllr Proszowska and seconded by Cllr Coombs.
- 21/ 66/TM** **Work programme reprioritisation 22/23**
Members discussed the work programme as follows:
- Bus shelters – work to be carried out within next 12 months.
 - Town Park – long term project – more than 12 months
 - Wild Honiton – EDDC project under the remit of the Green & Open Spaces Committee.
 - Public Rights of Way claims – ongoing.
 - Street Art – long term project – more than 12 months.
 - Extra CCTV cameras in town – long term project – more than 12 months.
 - Provision of disabled access ramp at Manor House between Lace Walk car park and High Street – currently in progress – to be move to short term – less than 6 months.
- 21/66/TM** **Update Report**
Members **NOTED** the following:
- The flowerbeds at Waterleat Avenue/Pine Park Road were overgrown and causing visibility problems.
- 21/67/TM** **Welcome Back Fund**
The Deputy Clerk presented her report which was **NOTED**.
- 21/69/TM** **Frequency and day/time of meetings**
Members RESOLVED unanimously that future meetings will be held every two months with the next meeting in June 2022.
Proposed by Cllr Proszowska and seconded by Cllr McCollum.
- 21/70/TM** **To close the meeting**
The meeting was closed at 9.20pm.