

**Minutes of the Full Council Meeting of the Town Council on Monday 28th
February 2022 at 7.00pm**

Present

St Michael's Ward

Cllr J Bonetta
Cllr T Howard
Cllr H Hurford
Cllr A McCollum
Cllr D Munge
Cllr A Proszowska

St Paul's Ward

Cllr K Cloke
Cllr R Coombs
Cllr D Hulin
Cllr C Kolek
Cllr S Keene
Cllr S Sexton

In attendance

Stephen Hill, Town Clerk
Heloise Marlow, Deputy Town Clerk
Cllr P Twiss (EDDC/DCC)
2 members of the public (in person)
8 members of the public (via zoom)

21/358 Apologies for absence

Cllr J Furneaux-Gotch - Personal

21/359 Declarations of Interests

Cllr S Sexton – Personal Interest (Item 21/379 and 21/381)
Cllr J Bonetta – Personal Interest (Item 21/369, 21/372, 21/373, 21/375
and 21/381)
Cllr T McCollum – Personal Interest (Item 21/369, 21/370, 21/372, 21/373,
21/375 and 21/381)
Cllr S Keene – Personal Interest (Item 21/370)
Cllr C Kolek – Personal Interest (Item 21/370)
Cllr K Cloke – Personal Interest (Item 21/370)

21/360 Dispensations

There were no grants of dispensations made by the Town Clerk in relation
to the business of this meeting.

21/361 [Public Question Time for items on the agenda](#)

Mr J Taylor raised the attached questions.
Cllr Sexton provided the attached responses.

21/362 Reports from District and County Councillors

Cllr Twiss provided the [attached report](#).

Cllr Bonetta queried unsafe car parking issues in Joslin Road. Cllr Twiss confirmed that there was a long process regarding the installation of double yellow lines – it can take between 12 and 18 months. There are issues in Rosemount Lane, and he is currently looking at traffic orders for 2023/24. The Town Council can raise parking issues with him and he will take this to HATOC.

Cllr Kolek asked where funding could be obtained for the planters at the train station. Cllr Twiss asked her to email him the details and he would pass the query to SW Railways who could provide funding.

Cllr Bonetta provided the [attached report](#).

21/363 Reports from Honiton Town Council Members with Special Responsibilities and/or on Outside Bodies.

Cllr Coombs provided the [attached report](#).

21/364 Correspondence: 13th January 2022 – 23rd February 2022
Members **NOTED** the item.

21/364 Minutes of the Full Council Meetings held on 10th January 2022 and 17th January 2022.

Members RESOLVED to approve for accuracy the minutes of the Full Council Meetings held on 10th January and 17th January 2022.

Proposed by Cllr Proszowska and seconded by Cllr McCollum.

For: 9, Against 0, Abstentions 3.

21/365 Minutes of the Planning Committee

Members RESOLVED to approve for accuracy the minutes of the Planning Committee meeting held on the 27th April 2021.

Proposed by Cllr Coombs and seconded by Cllr Hurford.

For 1; Against 0; Abstentions 11.

Members RESOLVED to approve for accuracy the minutes of the Planning Committee meeting held on the 18th January 2022.

Proposed by Cllr Sexton and seconded by Cllr Hurford.

For 3; Against 0; Abstentions 8.

21/366 Minutes of the Town Management Committee

Members RESOLVED to approve for accuracy the minutes of the Town Management Committee held on 13th January 2022 .

Proposed by Cllr McCollum and seconded by Cllr Proszowska.

For 3; Against 0; Abstentions 8.

- 21/367 Minutes of Previous Meetings**
Members **NOTED** the minutes of the Strategy Committee 12th January 2022.
- 21/368 Membership on Committees/Working Groups/Special Responsibilities/Representation on Outside Bodies**
Members **NOTED** the item.
Members RESOLVED unanimously to appoint Cllr Kolek as a Council representative for Dementia Friendly Steering Group and Fairtrade Honiton Steering Group.
Proposed by Cllr Bonetta and seconded by Cllr Howard.
Members RESOLVED unanimously to accept Cllr Kolek onto the Green & Open Spaces Committee.
Proposed by Cllr Proszowska and seconded by Cllr Keene.
- 21/369 East Devon District Council (EDDC) Consultation on its Draft Code of Conduct**
The Town Clerk confirmed that the EDDC draft Code of Conduct introduced how Members' conflicts of interest would be dealt with. Honiton Town Council's Code of Conduct does not refer to this. There were no comments.
- 21/370 Honiton Chamber of Commerce**
Members NOTED the item and RESOLVED unanimously to become a member of the Honiton Chamber of Commerce.
Proposed by Cllr Keene and seconded by Cllr Howard.
- 21/371 Emergency Plan**
Cllr Sexton advised that a desktop emergency plan exercise would be carried out soon. The plan is specific to Honiton but dovetails EDDC's and DCC's plans. Cllr Cloke requested that her details be added.
Members RESOLVED unanimously to approve the revised Emergency Plan.
Proposed by Cllr Keene and seconded by Cllr Cloke.
- 21/372 Community Asset and Planning Application: Cattle Market Site**
Members discussed the item:
- Could HTC purchase the land?
 - Have Churchill purchased the land?
 - Have the highways issues been fully addressed?
 - Should HTC re-apply to EDDC to have the cattle market listed as an asset of community value?
- It was agreed that the item would be on the agenda for the Town Management Committee meeting on 10th March 2022.

- 21/373 Kilmington Neighbourhood Plan**
Members RESOLVED to delegate authority to the Planning Committee to make any Town Council consultation comments on the Regulation 16 submitted Plan by 30th March 2022.
Proposed by Cllr Hurford and seconded by Cllr McCollum.
For 11; Against 0; Abstentions 1.
- 21/374 Government consultation on the Glover Landscapes Review**
Members RESOLVED unanimously to delegate authority to Members of the Green & Open Spaces Committee to provide any consultation comments on the Government's Response to the Landscapes Review by 9 April 2022.
Proposed by Cllr McCollum and seconded by Cllr Howard.
- 21/375 S106 and Community Infrastructure Levy (CIL)**
Cllr Bonetta confirmed that he was in discussions with Honiton Football Club.
Members **NOTED** the report.
- 21/376 Bank mandates**
Members RESOLVED unanimously to delegate to the Town Clerk to agree with Councillors which Councillors be authorised as bank account signatories to authorise payments.
Proposed by Cllr Bonetta and seconded by Cllr Kolek.
- 21/377 Q3 2021/22 Financial Report**
Cllr Kolek requested the report on the cost of the Baileys Partnership dispute as previously promised by ex-Cllr Zarczynski. Cllr Coombs confirmed that assurances had been received from ex-Cllr Zarczynski that once the dispute was concluded a full report would be provided which would include this information, although there might be ongoing issues which would need to be exempt from public discussion.
The Town Clerk confirmed that the 19/20 – 20/21 accounts were still live. Once these had been concluded he would be able to produce a report. The accounts are currently with the external auditor PKF Littlejohn who have been provided with the information requested. They have not given a timescale for responding. The delay was due to a challenge raised by a member of the public. It was agreed that the matter would be brought back to Full Council in 3 months for review.
Members NOTED the
(a) Q3 2021/22 financial report; and
(b) Reconciliation of accounts to end December 2021 – Current, Nationwide & Savings Account.

- 21/378 Exempt Business**
Members RESOLVED unanimously to take the following items into Exempt Business.
Proposed by Cllr Hurford and seconded by Cllr McCollum.

Cllr Munge raised a point of order: Cllr Sexton had a conflict of interest in relation to the following items and should not Chair the discussions.

The Town Clerk confirmed that under Standing Orders it was for the Chair to decide on points of order. Honiton Town Council's Code of Conduct refers to personal and pecuniary interests but not to conflicts of interest.

Cllr Sexton denied any conflict of interest but confirmed that she was happy to step down as Chair for the rest of the meeting.

As Deputy Chair, Cllr Hurford resumed the meeting.

- 21/379 Honiton Community Complex (HCC) Grant Application**
Members discussed the item.
Members RESOLVED unanimously not to approve the grant application received from HCC dated 4th October 2021.
Proposed by Cllr Kolek and seconded by Cllr Proszowska.

- 21/380 Extension of meeting**
Members RESOLVED unanimously to extend the meeting to 9.30pm
Proposed by Cllr Kolek and seconded by Cllr Keene.

- 21/381 Beehive Management**
Members discussed the item and made various Resolutions.

- 21/382 To close the meeting**
The meeting closed at 21.15pm.