

**Minutes of the Town Management Committee Meeting of the Town Council  
held on Thursday 10<sup>th</sup> February 2022 at 7.00pm**

**Present**

**St Michael's Ward**

Cllr T McCollum (Chairman)  
Cllr D Munge (via Zoom)

**St Paul's Ward**

Cllr K Cloke  
Cllr R Coombs

**In attendance**

Heloise Marlow, Deputy Clerk  
Cllr S Sexton (via Zoom)  
1 member of the public

- 21/39/TM Apologies for absence**  
Cllr A Proszowska (personal reasons)  
Cllr J Bonetta (personal reasons)  
The Deputy Town Clerk advised that Cllr Bonetta had resigned from the Committee.
- 21/40/TM Declarations of Interests**  
None
- 21/41/TM Dispensations**  
There were no requests for, or grants of dispensations made by the Town Clerk in relation to the business of the meeting.
- 21/42/TM Public Question Time for items on the agenda**  
There were no public questions.
- 21/43/TM Minutes of the Town Management Committee held on 13<sup>th</sup> January 2022.**  
Cllr Coombs queried item 21/35/TM. Whilst he agreed that the Chair had proposed the action stated relating to the VR mailbox, he had understood that the Town Clerk had advised not to pursue that action at this time.  
**Members RESOLVED unanimously to defer the approval for accuracy of the minutes of the Town Management Committee meeting held on 13<sup>th</sup> January 2022 to the Full Council meeting on the 28<sup>th</sup> February 2022.**  
Proposed by Cllr McCollum and seconded by Cllr Coombs.

**21/44/TM Reports from the Christmas Lights Working Group and the Market Working Group**

Cllr McCollum advised that he was preparing a report re the Christmas Lights which would go to Full Council in March.

The market has struggled in January, but this is mainly due to adverse weather conditions. A new generator needed to be purchased for market use.

**Members RESOLVED unanimously to purchase a new market generator**

Proposed by Cllr Cloke and seconded by Cllr McCollum.

**21/45/TM Town CCTV and Christmas Lights**

Cllr McCollum confirmed that he was meeting with Western Power with a view to discussing an independent power supply for the CCTV system. He would also discuss what technical information is required from Metcalfe Allen (CCTV).

The Christmas lights need to be tested, repaired and replaced where necessary. He has asked Mike Harding Ltd for a quote to survey the replacement sockets on the lampposts and for a breakdown in the quote re sockets specification, cable, labour.

**21/46/TM Project Update**

The Deputy Clerk provided the following update:

- Twinning - the 50<sup>th</sup> Anniversary would be in 2024. The Town Crier had spoken to the Deputy Town Clerk on behalf of the Twinning Association.
- High Street water channels – Discussions were taken place via email with DCC, Cllr R Coombs and the Town Clerk.
- Notice Boards – the Deputy Town Clerk was looking into costings and replacement notice boards and would in due course bring forward a report.
- Bus shelters/stops – The Town Clerk was reviewing the agreement with Fernbank.
- Use of Storage Containers – TRIP and the Honiton Litter pickers would be storing items in the Council's storage containers.
- Electric vehicle charging point at Beehive. The Town Clerk had a meeting with TRIP arranged for the 16<sup>th</sup> February 2022.
- Town Sculpture. The Town Clerk was in correspondence with Clem Dobson (agents) who are currently unable to find a contractor for the work.
- Meeting with Strategic Leisure, EDDC consultation. The Town Clerk attended a zoom meeting on 24.1.22 with Cllrs Munge, Proszowska and Cloke to discuss the consultation regarding S106

sport and leisure facilities which will inform EDDC for the proposed Local Plan.

Cllr Coombs and McCollum requested that they be involved in the discussions with Fernbank.

Cllr Munge advised that he had spoken with a local contractor who could clean the sculpture on behalf of the Town Council once Clem Dobson had found a contractor to repair the housing.

Cllr Coombs advised that a lot of the restorative work had already been done in respect of the water channels. He has suggested a site meeting to identify the remaining challenges although camera studies have already been carried out. Cllr McCollum as Chair advised that he would discuss this further with the Town Clerk.

Cllr Coombs had been contacted by a member of the public asking for permission to put up notices regarding hedgehogs on the Honiton Bottom Road notice board. What is the policy regarding public notices on HTC notice boards? The Deputy Town Clerk confirmed that she would clarify this.

Cllr Coombs advised that previously it had been agreed for a new Notice Board outside the Beehive. The Deputy Town Clerk would research this.

Cllr McCollum advised that there was a notice board in storage which could be used.

The bus shelter on Sidmouth Road needed cleaning and re-painting. Cllrs agreed that HTC items should be moved and stored in one container to free up space for TRIP and Honiton Litter Pickers and avoid any risk of damage.

Cllr Coombs suggested that Honiton Glen Conservation Group might want to become HTC volunteers like the HLP especially if this would enable them to be covered by HTC insurance. HGCG have their own container which also stores some HTC equipment. HTC have the list. Cllr Coombs asked whether the requested quote for the repainting of the Queen's Jubilee seat had been received. The Deputy Clerk would confirm this in due course.

Cllr Cloke advised that a summary of the Strategic Leisure meeting was awaited and would then be taken to the Strategy Committee.

21/47/TM

**Exempt Business**

**Members RESOLVED unanimously to take the following item into exempt business.**

Proposed by Cllr Coombs and seconded by Cllr Cloke.

**21/48/TM Support to Street Market**  
The Deputy Clerk provided an update to Members.

**21/49/TM To close the meeting**  
The meeting was closed at 8.05pm.