

**Minutes of the Finance and Policy Committee Meeting of the Town Council on
Monday 28th February 2022 at 5.00pm**

Present

St Michael's Ward

Cllr T Howard
Cllr H Hurford

St Paul's Ward

Cllr S Sexton
Cllr S Keene
Cllr R Coombs (joined meeting at
17:30)

In attendance

No members of the public.

Cllr Bonetta

Cllr Hullin

Stephen Hill, Town Clerk

Heloise Marlow, Deputy Town Clerk

21/37/FP Apologies for absence
None

21/38/FP Declarations of Interests
Committee received the following Interests:
Cllr S Sexton - Personal interest (Items 10,6,12 and 13)
Cllr Bonetta - Personal interest (Item 9)

21/39/FP Dispensations
There were no requests for or grants of dispensations made by the
Town Clerk in relation to the business of the meeting.

21/40/FP Public Question Time for items on the agenda
There were no public questions.

**21/41/FP Minutes of the Finance & Policy Committee held on 29th November
2021 (amended) and 20th December 2021**
**Committee RESOLVED unanimously to approve for accuracy the
minutes of the Finance & Policy Committee Meeting held on 29th
November 2021 (as amended) and 20th December 2021.**
Proposed by Cllr Sexton and seconded by Cllr Hurford

21/42/FP [Q3 2021/22 Financial Report](#)
Committee **NOTED** the:

(a) [Q3 2021/22](#) financial report and asked about actual receipts and
expenditure for Christmas Lights; and

(b) reconciliation of accounts to end December 2021 – [Current, Nationwide & Savings Account](#).

21/43/FP [AGAR 2021/22 Process and Timeline](#)
Committee RESOLVED unanimously to approve the timeline for preparation of the AGAR 2021/22.

Proposed by Cllr Sexton and seconded by Cllr Keen

21/44/FP [Communications, Media Communications and Social Media Policies](#)

Committee discussed and had no comments on the Media Communications or Communications Polices. Comments on the Social Media reflected the discussion at Strategy Committee 9 February 2022, including permitting comments on Facebook, the length of the Policy, management of comments and responses.

Committee RESOLVED unanimously to approve the Communications, Media Communications and Social Media Policies (changing section 1.2 to include “may not receive comments”).

Proposed by Cllr Sexton and seconded by Cllr Keen

21/45/FP [S106 and Community Infrastructure Levy \(CIL\)](#)

Committee [NOTED an update](#) on S106 financial contributions and CIL payments, in particular the EDDC play pitch strategy includes Honiton sports provision, youth football is interested in development, public arts project funding and land allocated within EDDC strategy.

Cllr Coombs joined the meeting 17:30

21/46/FP [Grants Policy 22/23](#)

Committee reviewed and suggested changes to the Grants Policy including the need to prepare a separate Policy for Grants >£5,000; to add “in collaboration with”; staged process reports and end of project report needed from Grant recipients.

Committee RESOLVED unanimously to approve the Grants Policy for 2022/23 (as amended).

Proposed by Cllr Keene and seconded by Cllr Sexton

21/47/FP **Exempt Business**
Council RESOLVED unanimously to take the following items into Exempt Business.

Proposed by Cllr Hurford and seconded by Cllr Keene

- 21/48/FP Honiton Community Complex (HCC) Grant Application**
Committee **RECEIVED** a report on the HCC request 4th October 2021 for Grant funding (reported to Finance & Policy Committee 13th October 2021) and discussed the application including Variation to the lease recognises that Grant application can be made; and issuing of Notice and Grant application are inextricably linked.
Committee RESOLVED to Recommend not to approve the Grant.
For: 4, Against: 0, Abstention: 1
Proposed by Cllr Hurford and seconded by Cllr Keene
- 121/49/FP Beehive Management**
A Personal Interest was declared by Cllrs Sexton and Bonetta.
Committee **RECEIVED** an update, and report from the Representative on Outside Body (HCC), on the Council for managing the Beehive arrangements (timeline, use, costs and options).
Committee RESOLVED unanimously several Recommendations to Full Council.
- 21/50/FP To close to meeting.**
The meeting was closed at 18:55.