

**To all Members of Honiton Town Council,
Planning Committee**

A meeting of **Honiton Town Council's Planning Committee** to which you are summoned, will be held at The Beehive, Dowell Street, Honiton on **Tuesday 26th May 2026 commencing 7.00pm** to transact the following business.

This meeting will be a physical face to face meeting, which can also be viewed via Zoom. Please see details below to download Zoom, however this is not guaranteed.

Join Zoom Meeting: -

<https://us06web.zoom.us/j/85975143548?pwd=RFFka0lwK1dMakFOUVY4Wm0rWi9uZz09>

Meeting ID: 859 7514 3548

Passcode: 349386

Date: 20th May 2026

Stephen Hill

Stephen Hill
Town Clerk

AGENDA

If members of the public make a representation to the meeting or simply attend, they will be deemed to have consented to being audio recorded. Voting will also take place by a show of hands and the Clerk will indicate that the votes have been counted.

- 1. Election of the Planning Committee Chairman**
Committee is asked to **RESOLVE** to elect a Chairman for 2026/27.
- 2. Election of the Planning Committee Deputy Chairman**
Committee may **RESOLVE** to elect a Deputy Chairman for 2026/27.
- 3. Apologies for absence**
To **RECEIVE** apologies and **APPROVE** any reasons for absence.
- 4. Declarations of Interests**
To **RECEIVE** any declarations of interest.

Members are reminded that if they have a Disclosable Pecuniary Interest (DPI) (on their register of interest or otherwise) relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a DPI in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting, leave and not Vote on the item and register the DPI within 28 days. Similarly, other Personal Interests should be declared at this meeting.

- 5. Dispensations**
To **NOTE** the grant of dispensations made by the Town Clerk in relation to the business of this meeting.

6. Public Question Time for items on the agenda

Questions relating to items on the agenda may be asked at the meeting, at the discretion of the mayor or meeting chairman. No more than 3 minutes will be allowed for any person speaking and normally up to a total of 15 minutes will be permitted. The council may respond verbally at the meeting or subsequently in writing. Members of the public will be allowed to speak at the beginning of the meeting in the usual way. To ensure the smooth running of the meeting, members of the public should provide their questions in writing prior to midday on the day of the meeting. Questions received after midday will not be tabled at the meeting.

7. [Planning Committee held on 12th May 2026](#)

Committee is asked to **RESOLVE** to approve for accuracy the minutes of the Planning Committee Meeting held on **12th May 2026** as published and circulated with this agenda.

8. To consider the following applications, based on the information available: -

26/0723/ADV	Mr Ken Jones	Unit 2 and 3 Heath Retail Park, Heathpark Way, Honiton, EX14 1BB
High level signs to front and side elevation and loading bay sign to rear.		
26/0723/ADV High level signs to front and side elevation and loading bay sign to rear Unit 2 And 3 Heath Retail Park Heathpark Way Honiton EX14 1BB		
26/0918/FUL	Ian Lawrence	7 Hickory Close, Honiton, EX14 2UN
The conversion of the existing garage including raising the roof and introducing dormer windows and a small rear extension		
26/0918/FUL The conversion of the existing garage including raising the roof and introducing a dormer windows and a small rear extension 7 Hickory Close Honiton EX14 2UN		
26/0588/FUL	Mr & Mrs. Wilcox	106 High Street Honiton EX14 1JW
Change of use of building to residential use (use class C3), including internal subdivision and 2 storey extension on rear elevation to create 5no.flats. Construction of building in the rear garden to create 4no. flats, alongside associated access, parking and landscaping.		
26/0588/FUL Change of use of building to residential use (use class C3), including internal subdivision and 2 storey extension on rear elevation to create 5no. flats. Construction of building in the rear garden to create 4no. flats, alongside associated access, parking and landscaping 106 High Street Honiton EX14 1JW		

26/0589/LBC	Mr & Mrs. Wilcox	106 High Street Honiton EX14 1JW
Conversion of building to residential to create 5no. flats. Subdivision to include removal and construction of internal walls and the construction of a 2 storey extension on rear elevation. Removal of external staircase.		
26/0589/LBC Conversion of building to residential to create 5no. flats. Subdivision to include removal and construction of internal walls and the construction of a 2 storey extension on rear elevation. Removal of external staircase 106 High Street Honiton EX14 1JW		

9. To note planning decisions, copy letters and correspondence received as per the list below and to resolve any matters arising.

a. Committee is asked to **NOTE** the adoption of the [Second East Devon Heritage Strategy \(2024-2042\)](#).

b. Appeals:

Application Number	Application Address	Proposal	HTC Comment	Decision
25/1799/FUL	15 Bhutan Close, Honiton, EX14 2UP	Proposed rear balcony with 1.8m privacy screen	Unanimous SUPPORT	APPEAL in progress
25/2244/FUL	149 High Street, Honiton, EX14 1LJ	Change of use from its current use as retail to the ground and first floor, with residential above, to 1no full residential dwelling.	Unanimous SUPPORT	APPEAL in progress

c. Decision Notices

Application Number	Application Address	Proposal	HTC Comment	Decision
19/0955/FUL	Specsavers, 121 High Street, Honiton, EX14 1LS	Retention of AC units	Deferred to Planning Officer	APPROVED.
19/0981/FUL	Specsavers, 121 High Street, Honiton, EX14 1LS	Retention of remedial work including the demolition of the existing front façade and replacement with new construction to match existing.	Deferred to Planning Officer	APPROVED
19/0982/LBC	Specsavers, 121 High Street, Honiton, EX14 1LS	Retention of remedial work including the demolition of the existing front façade and replacement with new construction.	Deferred to Conservation Officer	APPROVED

25/2504/LBC	42-44 Queens House, New Street, Honiton, EX14 1BJ	Widening of existing doorway leading from hallway to store on ground floor & construction of partition wall to create disabled WC on ground floor and install mechanical extraction fan on north elevation,	Unanimous SUPPORT subject to the agreement of the Conservation Officer	APPROVED
26/0296/LBC	Kingsway House, 3 High Street, Honiton, EX14 1PR	Install an internal stairlift from the hallway on the ground floor to the second floor of the property on the main staircase; the stairlift will be able to stop on the first floor as well to allow access to that floor too.	Unanimous SUPPORT subject to the agreement of the Conservation Officer	APPROVED
26/0336/FUL	41 Tweed Close, Honiton, EX14 2YU	Install a gate into the back fence of the property for pedestrian rear access into the garden.	Unanimous SUPPORT	APPROVED

10. To close the meeting

Reminder for Members

- You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.)
- If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk or Deputy Clerk.
- Confidential information can be viewed at the Town Council Office during public opening hours of 10am – 1pm or by pre-arranged appointment for outside office hours.

**PLEASE NOTE THAT MEMBERS OF THE PUBLIC ARE WELCOME
TO ATTEND THIS MEETING AS OBSERVERS**

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time may be recorded.

**Copies of this document are available in large print on request
COPIES OF ALL RELEVANT PAPERS MAY BE ACCESSED AT www.honiton.gov.uk
OR VIA THE TOWN COUNCIL OFFICE**