HONITON TOWN COUNCIL

To all Members of Honiton Town Council
A meeting of **Honiton Town Council** to which you are summoned, will be held at The Beehive, Dowell Street, Honiton on
Monday 9th November 2026 commencing at 7.00pm
to transact the following business.

This meeting will be a physical face to face meeting, which can also be viewed via Zoom. Please see details below to download Zoom, however this is not guaranteed.

Join Zoom Meeting:
https://us06web.zoom.us/j/88066005710?pwd=zuafvrqYReVNKvN3Q7JU4kq8rj0B79.1

Meeting ID: 880 6600 5710
Passcode: 173749

Heloise Marlow

Heloise Marlow

Acting Town Clerk

Date: 4th November 2026

AGENDA

If members of the public make a representation to the meeting or simply attend, they will be deemed to have consented to being audio recorded. Voting will also take place by a show of hands and the Clerk will indicate that the votes have been counted.

1. Apologies for Absence
To **RECEIVE** apologies and **RESOLVE** to approve any reasons for absence.

2. Declarations of Interests
To **RECEIVE** any declarations of interest.

Members are reminded that if they have a Disclosable Pecuniary Interest (DPI) (on their register of interest or otherwise) relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a DPI in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting, leave and not Vote on the item and register the DPI within 28 days. Similarly, other Personal Interests should be declared at this meeting.

3. Dispensations
To **NOTE** applications for and grant of dispensations made by the Town Clerk in relation to the business of this meeting.

4. Public Question Time for items on the agenda

Questions relating to items on the agenda may be asked at the meeting, at the discretion of the Mayor or meeting chairman. No more than 3 minutes will be allowed for any person speaking and normally up to a total of 15 minutes will be permitted. The council may respond verbally at the meeting or subsequently in writing. Members of the public will be allowed to speak at the beginning of the meeting in the usual way. To ensure the smooth running of the meeting, members of the public should provide their questions in writing prior to midday on the day of the meeting. Questions received after midday will not be tabled at the meeting.

5. Reports from District and County Councillors

Council is asked to **NOTE** (and may ask questions on) the report/s from District and County Councillors.

6. Reports from Honiton Town Council Members with Special Responsibilities and/or on Outside Bodies

Council is asked to **NOTE** any report/s from Town Councillors with Special Responsibilities and/or on Outside Bodies.

7. Reports and Recommendations from Working Groups and Meetings

Council is asked to **NOTE** any reports from Town Councillors on Working Group and to **RESOLVE** to approve any Recommendations from Working Groups and Meetings, of which Councillors have previously been notified.

- Beehive Low Carbon Working Group 2.11.26
- Communications Working Group 8.09.26

8. Correspondence: 8th October – 4th November

Council is asked to **NOTE** that there have been three matters of correspondence (on matters not otherwise included on this Agenda) received by the Council since last Full Council.

1. Kwun Wa Luk – question regarding the precept
2. Joel Withers – request for a pump track in Honiton
3. Citizens Advice – statement from Citizens Advice

9. Minutes of the Full Council Meeting held on 12th October 2026

Council is asked to **RESOLVE** to approve for accuracy the minutes of the Full Council Meeting held on 12th October 2026 as published and circulated with this Agenda.

10. Minutes of Previous Meetings

Council is asked to **NOTE** the minutes of the:

a. Town Management & Green and Open Spaces 5th October;
b. Strategy, Economy, Tourism and Transitional 7th October;
c. Planning Committee 13th October 2026; and
d. Finance & Policy 19th October 2026.

11. Membership of Committees and Working Groups

Council is asked to **RESOLVE** Membership of each Committee and Working Group and Members with Special Responsibilities and/or on Outside Bodies.

12. **Community Infrastructure Levy (CIL)**
Council is asked to **NOTE** update on CIL monies received and notice of EDDC's Strategic CIL Funding Round 2026/27.

13. **Devon Local Government Reorganisation (LGR)**
Council is asked to **NOTE** the report on LGR.

14. **Budget Consultation**
Council is asked to **NOTE** arrangements, format, information and questions for a Council Budget Consultation November 2026.

15 **Budget 27/28 Progress Report**
Council is asked to **NOTE** budget 27/28 proposals as considered to date by each Committee.

16 **Budget 27/28**
Council is asked to **RESOLVE** Budget lines for:
a) Beehive Low Carbon Working Group
b) HCC Grant
Appendix A – Budget 26/27 Appendix B – YTD Spend Q2

17. **Grants 26/27**
Council is asked to **RESOLVE** to decide on Grant 26/27 to TRIP

18 **Accounts**
Council is asked to **RESOLVE** to approve the schedule of accounts for October 2026 payments.

19. **Exempt Business**
Council is asked to **RESOLVE** that under section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for items of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraph 1 and 8 of schedule 12A to the Local Government Act 1972 (see section1 and part 1 of schedule 1 to the Local Government (Access to Information) Act 1985, as amended by the Local Government (Access to Information) (Variation) Order 2006.

20. **Honitonian of the Year**
Council is asked to **RESOLVE** the Honitonian of the Year 26/27.

21. **Honiton Community Complex (HCC)**
Council to **RECEIVE** an update from Councillors on the HTC/HCC Review Meeting and to **RESOLVE** any actions.

22. **To close the meeting**

Reminder for Members

- You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.)
- If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote, and must leave the room unless you have obtained a dispensation from the Clerk or Deputy Clerk.
- Confidential information can be viewed at the Town Council Office during public opening hours of 10am – 1pm or by pre-arranged appointment for outside office hours.

PLEASE NOTE THAT MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time may be recorded.

Copies of this document are available in large print on request.

COPIES OF ALL RELEVANT PAPERS MAY BE ACCESSED AT www.honiton.gov.uk
OR VIA THE TOWN COUNCIL OFFICE.