

WORK PROGRAMME, February 2024

Idea/Description	Idea No.	Lead Councillor	Lead Officer	Timescale	Budget	Progress	Spend to Date	Action	Status
							23/24	Q3-24/25	
<b>TOWN MANAGEMENT</b>									
<b>Allotments</b>									
Battishorne Way Allotments	EX/6	Tony McCollum (Chairman)	Heloise Marlow (DTC)	24/25	Code 4600 - Allotments £1,500 23/24 Some S106 funds available.	Construction of Allotments completed and let.	4600 - £1,058.00 spent Budget £1,500.00	Further work needed re landscaping and water pipe supply to be installed.	
<b>Street Art</b>									
Street Art, containers	EX/10	Tony McCollum (Chairman)	Heloise Marlow (DTC)						
Street Art Promotion - Display samples and information about the project in windows of empty shops	JF/1		with Mark Regan (Maintenance)						
Street Art - WW2 plane with poppies being deployed in memory of those who have fallen in war and conflict plus those who returned	TM/1				Code 4308 - Street Art Project £5,000 23/24	Street Art lead artist commissioned. Planning of artwork at High Street underway with lead artist, property owner and insurer.	4308 - £0.00 spent Budget £5,000	Design to be finalised. Application for Planning Permission to EDDC. Insurance cover needed. Planned for D-Day commemoration 2024.	
Dowell Street Corner: Turn this area into a street art illustration of Honiton History with street furniture and planters.	TM/2				Code 4305 - Dowell Street Corner Art Work £0.00 23/24	Structural Engineers have been asked to quote by mid-March 24. Area has been tidied.	4305 - £0.00 spent Budget £0.00		
Street Art throughout the town on approved buildings a mixture of historical and modern, Hidden trails within the paintings	TM/6					Artwork (inc. town sign) at the Station has been completed and opened.			
Dowell Street Corner	SH/6				Code 4515 - Dowell Street Corner £2,000.00 23/24	as above	4515 - £500.00 spent Budget £2,000.00	as above	
<b>CCTV</b>									
CCTV	EX/4	Tony McCollum (Chairman)	Stephen Hill (TC)	01-Apr-24	Code 4630 - CCTV Annual £5,000.00 23/24	Exeter Control Centre has agreed in principle to monitor CCTV. Dedicated Broadband link has been ordered.	4630 - £449.00 spent Budget £5,000.00	Legal Agreement needed from Exeter CC. Broadband link to be installed.	
Upgrade CCTV cameras and add additional ones to cover Allhallows and increase high street coverage.	TM/5								
<b>IRF Tourism project</b>									
IRF Tourism project	HM/1	Jenny Brown	Stephen Hill (TC) and Heloise Marlow (DTC)		Code 4340 - Tourism £0.00 23/24	Council is a partner in the IRF led by Sidmouth TC. Budget 24/25 £5k has been included.	4340 - £0.00 spent Budget £0		
<b>Town Map</b>									
Town Map	HM/2	Nick Ingham	Heloise Marlow (DTC)			Town Maps have been installed at Lace Walk and Station.			
Simple Town Map Business List - Use Canva to create simple A3/A4 map and list of businesses in town. Printed on demand so up to date.	NI/5								
<b>Town Directory</b>									
Directory - Everything to do with Honiton. Categories - Youth, Older Generation, Young Parents, Sports etc.	LW/5	Lucy Wakefield	Heloise Marlow (DTC)						
<b>Notice Boards (HTC &amp; Community) and Town Entrance signs</b>									
Notice boards and town entrance signs	HM/5	Tony McCollum (Chairman)	Heloise Marlow (DTC) with Mark Regan (Maintenance)	24/25	Code 4420 - Signboards/Signs/Dup Keys £100.00 23/24 Code 4720 - Public Notice Boards £2,500.00 23/24 Code 4736 - Town Welcome Entrance Signs £8,000.00	Committee decided (under 23/86/TM) that a) for one notice board to be purchased and three notice boards be repaired at a cost of no more than £5000 and b) for delegated authority to be given to the Town Clerk (in consultation with the Chairman and Deputy Chairman of the Council) to select the preferred supplier.	4420 - £0.00 spent Budget £100.00 4720 - £0.00 spent Budget £ 2,500.00 4736 - £0.00 spent Budget £8,000		
Community Notice Boards - New HTC noticeboard at Lace Walk with space for community events	JF/2								
Replace and upgrade all welcome to Honiton signs total of five Major roads and use old signs on minor roads four.	TM/3					Specification obtained from DCC and National Highways. Liaison with Fairtrade Honiton.			
Replace Council Information notice boards at lace walk car park and New Street to match the others at Litletown Road and Heathfield.	TM/4					see above			
<b>Mini Tourist Information Centre at Beehive (4340)</b>									
Mini Tourist Information Centre at Beehive	IB/2	Jenny Brown	Heloise Marlow (DTC)		Code 4340 - Tourism £0.00 23/24	HTC receives c. £2k pa from EDDC for provision of information desk.	4340 - £0.00 spent Budget £0		
Tourist Information Centre at Beehive - Caroline Retter keen to try putting a small TIC at the Beehive. Quick win with little or no cost.	NI/6								
<b>Anti-Flyposting Blitz</b>									
Anti-flyposting Blitz - Discourage flyposting even more by making sure items are removed swiftly	JF/3	Tony McCollum (Chairman) and Jo Fotheringham	Mark Regan (Maintenance)			Town Management Committee will take oversight and make Decisions under the Maintenance work schedule.			
<b>Totally Locally Honiton</b>									
Help to Relaunch Totally Locally Honiton - Liaise with businesses to help them relaunch	JF/5	Rob Sexton	Project with Honiton Chamber of Commerce						
<b>Market Improvements</b>									

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<p>Trial Events in New Street - could be easier than closing High St and helps New Street businesses</p> <p>Improve the market to make it an attraction for local residents and visitors</p> <p>Market Improvements</p>	JF/6	Rob Sexton	Bertie Rawlings (Market Superintendent)		<p>23/24</p> <p>Code 1300 - Market Income £20,000 23/24</p> <p>Code 4800 - Market General Expenses £2,000 23/24</p> <p>Code 4810 - Gazebos - no budget 23/24</p>	The Market Working Group is leading this, reporting to the Town Management Committee.	<p>Q3-24/25</p> <p>1300 - £11,290.00 Income Budget £20,000.00</p> <p>4800 - £343.00 spent Budget £2,000.00</p> <p>4810 - £0.00 spent Budget £0</p>		
<p><b>Annual Awards</b></p> <p>Awards - Annual awards to celebrate all that is good in Honiton</p>	LW/1	Lucy Wakefield	Stephen Hill (TC)			Foundation level NALC award was granted 2023.			
<p><b>Colour Coded Signposts</b></p> <p>Signage - Colourful - Dementia Friendly Help less able people with key features of town. Brightens town, becomes a place people want to visit.</p>	LW/3	Lucy Wakefield	Stephen Hill (TC)						
<p><b>Digital Tourism &amp; Economy (4340)</b></p> <p>Honiton (Tourist) Information Website - Tourist information, list/map showing all businesses in town centre, community and other events listings</p> <p>Visit East Devon Website - New collaborative project with all towns in East Devon to build a new Visit East Devon website</p> <p>Consider Trail Tale (or alternatives) - Trail tale is a smartphone-based self guided walk app. See their website for more details.</p> <p>Love Honiton - similar to "Love Topsham" - a platform for local groups - website, network of events and membership/loyalty card</p>	NI/1								
<p><b>High Street / New Street Road Safety</b></p> <p>Campaign for pedestrian crossing on New Street</p> <p>Influence Highways Dept to install traffic lights at High St/ New Street</p>	NI/8	Rob Sexton	Stephen Hill (TC)						
<p><b>Digital Signage (4340/4350?)</b></p> <p>Canva Digital Signage - Using Canva to create digital signage advertising local businesses, events and other information.</p>	NI/4	Defer to N Ingham			Code 4350 - Public Engagement £5,000 23/24		4350 - £0.00 spent Budget £5,000		
<p><b>High Street / New Street Improvements</b></p> <p>Encourage re-decoration and improvements to High Street and New Street shops.</p>	RS/3	Rob Sexton	Stephen Hill (TC)		Code 4335 - High Street Regeneration £10,000 23.24		4335 - £4863.00 Budget £10,000		
<p><b>Youth Leisure Facilities</b></p> <p>Create leisure facilities for the youth of the town</p>	RS/5	Lucy Wakefield /Serena Sexton/ Lauren Passmore-Smart	Stephen Hill (TC)		Code 4700 - Youth support £15,000 23/24 Code 4705 - Youth Council £0.00 23/24		4700 - £14,000.00 spent Grants Budget £15,000.00 4705 - £0.00 spent Budget £0		
<p><b>Dangerous Parking</b></p> <p>Encourage police to pay more attention to dangerous parking at junctions, thereby improving sight lines for motorists entering those junctions.</p>	RS/6	Rob Sexton	Stephen Hill (TC)						
<p><b>Coach Friendly Honiton</b></p> <p>Coach Friendly Honiton</p> <p>Coach Friendly Town</p>	JB/1	Jenny Brown	Stephen Hill (TC)						
<p><b>Town Ambassadors</b></p> <p>Town Ambassadors</p>	JB/3								
<p><b>On Street Parking Charges</b></p> <p>Introduction of on-street car parking charges by DCC</p> <p>On street parking charges survey</p>	EX/3								
	TM/7					No further actions.			