

WORK PROGRAMME, February 2024

Idea/Description	Idea No.	Lead Councillor	Lead Officer	Timescale	Budget	Progress	Spend to Date	Action	Status
							Q3-24/25		
STRATEGY COMMITTEE									
Community Engagement (4310/4350)									
Council surgeries	EX/8	Tony McCollum (Chairman)	Stephen Hill (TC)		Code 4350: Public Engagement £7,500 24/25	Several Council surgeries have been held at the Market.	4350 - £0.00 spent Budget- £5000.00	FC to be asked frequency and location of Council Surgeries.	
Community Engagement – Newsletter, Facebook, website, quarterly newsletter, increase Facebook traffic, Canva, online surveys	EX/9	Rob Sexton	Dawn Reed/ Carolyn Bowles		Code 4310: Newsletter £2,000 24/25	The Council's website and Facebook are kept up to date daily. Council has undertaken consultations online and hard copy eg On-Street Parking Charges and Budget 24/25. Quarterly Newsletter has been prepared and published.	4310 - £165.00 spent Budget - £0.00		
Inclusive Council (n/a)									
Inclusive Council Hybrid meetings (e.g. via Zoom) to become more inclusive e.g. allowing working people and single parents etc. to participate	HH/1	tbd	Stephen Hill (TC)		n/a	Retain hybrid Council meetings ie in person and on Zoom. Councillors not physically at the meetings, cannot Vote on Decisions.	n/a		Complete
Economy & Tourism (n/a)									
Create a local economy strategy - engage directly with individual businesses	JF/4	tbd	Stephen Hill (TC)		Code 4300: General Marketing Town £2,000 24/25	Defer to March 24 Strategy Cttee and possible Tourism/Economy Cttee after May 24 AGM.	4300 - £355.00 spent Budget - £5000.00		
Economy & Tourism Committee - Thriving local economy ... is vital for Honiton's success and deserves a committee focused on these areas	JF/8	tbd			Code 4340: Tourism £5,000 24/25		4340 - £0.00 spent Budget - £0.00		
Tourism & Economy Committee	NI/7	tbd					4335 - £4,863.00 spent Budget - £10,000.00		
Council Structure (n/a)									
Streamline the Council Structure - Reduce no. of meetings, fewer working groups	JF/7	Tony McCollum (Chairman)	Stephen Hill (TC)		n/a	Number of Working Groups has been reduced to 9no. in January 24.	n/a	Further rationalisation to be proposed to FC: Oaklea WG to G&OS, Volunteering to TMC and Climate Change to G&OS. On Street Parking Charges WG to be disbanded.	
Reduce number of Working Groups	TM/8								
Banking Hub Preparation (n/a)									

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Banking Hub - Honiton is not eligible for a hub from Cash Access UK unless all bank branches close, but be prepared for the eventuality	JF/9						Q3-24/25		
Youth Council (New Budget Code)									
Youth Council	LW/4	Lucy Wakefield	Stephen Hill (TC)		Youth Council £5,000 24/25	Initial research done and Honiton schools contacted February 23.	4705 - £0.00 spent Budget - £0.00	TC to distribute British Youth Council guide Supporting & Developing an Effective Youth Council - done 20.2.23 and 7.2 24. https://www.nalc.gov.uk/library/our-work/young-people/3651-running-an-effective-youth-council-byc/file . Honiton's schools contacted February 23.	
Youth Council	SH/1								
Youth Council	SS/1								
Boundary Review (n/a)									
Boundary Review - Consider adding the area at the end of Old Elm Road to Honiton St Michaels ward	NI/9	Nick Ingham	Stephen Hill (TC)	Jun-24	n/a		n/a		
Community Governance Review (boundary with Gittisham)	SH/3								
New Name for the Beehive (4455)									
New Name for the Beehive - a fresh start (with either new or existing management) under a new name	NI/10								
Digital Signage (4340/4350?)									
Canva Digital Signage - Using Canva to create digital signage advertising local businesses, events and other information.	NI/4	To be referred to Cllr Ingham.			None		4340 & 4350 see above		
Support the Beehive (4455)									
To sustain the Beehive as a community facility.	RS/7	Not considered to date at			Code : Beehive £60,000 24/25		4460-£35,646.00 spent Budget - £0.00		
Support for the Beehive as a community centre	SC/2	Strategy							
Sustain the Beehive as a community venue for Honiton and East Devon.	SS/2	Committee							
Beehive Tender (4455)									

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Beehive Tender	SH/2	Jo Fotheringham	Stephen Hill (TC)	Jan-25	Code 4455: £5,000 24/25	Eol approved by FC and published with Beehive Strategy return deadline end March 24.	Q3-24/25 4455 see above		
NALC Quality Council Award (n/a) NALC Quality Council Award	SH/8	Rob Sexton	Stephen Hill (TC)		n/a	TC to share NALC assessment criteria; access to NALC website provided with criteria for Foundation, Quality and Quality Gold status.	n/a		
Improve relationships with EDDC and DCC (n/a) Improve relationships with EDDC and DCC	SH/9	Jenny Brown	Stephen Hill (TC)		n/a		n/a	JB to be asked if she will lead this project (not least to help define actions).	