

Project Implementation Plans (PIP) Number of Projects (Oct 23 - Dec 25) 50
 Monitoring Schedule Number of Projects Completed/Removed 22
 Rev 11 (December 25) Number of Projects To Be Completed 28 Of which: £181.5k pa Budget Actual Plus £60k EMR & £10k OPCC
 £128.4k

Bold/italics indicates Projects "live" at Oct 25

Project	Project Idea Number (away day Oct 23)	Lead Councillor/s	Lead Officer/s	Lead Cllr. Introduction meeting (date attended)	draft PIP completed (Yes/No)	Initial meeting (Lead Councillor/s & Lead Officer/s) (date)	Full Council approval	Timescale	Budget 25/26	Progress	Spend to date and Q3 25/26	Action	Notes
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Finance & Policy Committee:

1	Honiton Pride Festival	LP/1	LW/vacant	HM	2.9.24		12.5.25	summer 2026	-	Informal discussion with D Sheridan Shaw (organiser of previous event) - possible Council Grant funding 26/27.	-	Consider Grant 26/27 application	
2	Honiton Festival	Approved by FC March 25	-	-	-			2027	-	Meeting convened with interested organisations (existing event organisers) which concluded that Honiton Festival not to be pursued.	-	May be revisited for 2027.	Removed by FC August 25: meeting with groups indicated not to progress
3	Cost of Living	SS/3	-	SH	-				Code 4785 £10,000	-	£8,562	Removed by FC August 25: no longer necessary	
4	Underwriting of HCC	EX2	vacant	SH	-			25/26, 26/27, 27/28, 28/29	Code 4414 £60,000	Council provided monthly underwriting of HCC costs of operating the Beehive community centre.	Code 4460 £53,378	Contract management of new Lease and SLA	Removed by FC August 25: new lease signed Aug 25

Green & Open Spaces Committee:

5	Sports Pitches	EX/1, SC/1	SC	SH	19.8.24	Yes	22.10.24	9.12.24	Implementation dates set by clubs and once PP and funding is secured. Rugby club has completed drainage and floodlighting works. 3G pitch at HCC had secured PP.	£15k sports fund EMR and Code 4360 £15k budget 25/26. Total cost of 3G pitch, Tower Hill HTYFC and Rugby Club Althallows £1.8m with funding from HTC, Sport England, CIL, S106 and clubs.	Sports Working Group meets with wide representation from Honiton's sports clubs. Successful application for £600k CIL. Council negotiated EDDC's allocation of £300k S106. Council's £30k sports fund allocated. Council support of HTYFC Tower Hill development, improvements at the rugby club (Althallows) and support of new joint use (school and community) 3G pitch at HCC (school). Improvements to rugby club completed.	Code 4360 £12k budget has been spent. £15k EMR has been spent. £200k S106 at Rugby Club.	HTYFC to secure PP for development (phase 1) at Tower Hill. 3G pitch to commence construction. Further funding needed for Cricket Club (netting).	Wide range of invitees to the Council's Honiton Sports WG (acting as a Steering Group and fulfilling Participatory Budgeting).
Maintenance:														
6	Town Centre & flowerbeds	EX/5	RS	HM	2.9.24	Yes	5.9.24	9.12.24 / 14.5.25	Annually	Code 4500 £10,000	GM continued. Provision and watering of Hanging Baskets is BAU. Ownership of Sidmouth RD roundabout confirmed as DCC (with HTC maintenance)	£8,557	Maintenance WG established to prioritise maintenance.	
7	Britain in Bloom/Best Kept Town	LW/6	LW	HM	2.9.24				-	-	None	-	PIP needed	
8	Verge, road, footpaths, roundabouts	RS/2	RS	HM	2.9.24	Yes	5.9.24	9.12.24 / 14.4.25	Annually	-	GM continued with in-house Maintenance op and contractors if necessary. HTC resources to undertake verge cutting from DCC not available.	-	Maintenance WG established to prioritise maintenance.	
9	Improvement of areas around Beehive	SH/10						Summer 2026	Code 4735 £3,000	Storage containers relocated and area improved including with Artwork (working with THG) and seat. Maintenance now BAU.	£1,583	Complete		
10	Flowerpot Characters Competition	LW/2	LW	HM	2.9.24		12.5.25		-	-	None	-	S/S by new Priority Projects Jan 26.	
11	Community Orchard	HM/4	AP	HM					-	-	Discussion with EDDC Tree Officer tba	-	PIP needed. S/S by new Priority Projects Jan 26.	
12	Riverside Walk/Oaklea Bridge	HM/6, HM/7	DH	HM					-	-	None	-	PIP needed. S/S by new Priority Projects Jan 26.	
13	New Public Rights of Way	HM/8	DH	HM					-	Code 4560 £3,000	None	-	£0 PIP needed. S/S by new Priority Projects Jan 26.	
14	Volunteers (eg recruitment Road and Snow Wardens, Litter Pickers etc)	SH/5	AP	HM					-	-	Market Superintendent and Maintenance op. now qualified as Snow and Road Wardens, including Ch 8 training.	-	PIP needed. S/S by new Priority Projects Jan 26.	

Strategy Committee:

Community Engagement:														
15	Council surgeries	EX/8	vacant	SH	21.8.24			Annually	Code 4350: Public Engagement £2,500	Several Council surgeries have been held at the Market. Surgeries also in April 25 and August 25.	£0	Further Council Surgeries needed in 2026.		
16	Newsletter/bulletin, Facebook, website, quarterly newsletter	EX/9	RS	DR/RD	2.9.24	Yes	5.9.24	9.12.24 / 14.4.25	26/27	Code 4310: Newsletter £1,000	The Council's website and Facebook are kept up to date daily. Council has undertaken consultations online and hard copy eg On-Street Parking Charges and annual Budgets. Quarterly Newsletter has been prepared 2025 but not published.	£0	Newsletter to be published 2026. Public engagement to be improved - more feedback. Recruit Communications officer (budgeted 26-27).	

Economy & Tourism:

17	Local economy strategy	JF/4	CD	SH	2.9.24				-	-	None	-	Prepare PIP	
18	Economy & Tourism Committee	JF/8, NU/7	vacant	SH	2.9.24			24/25	-	-	-	-	Removed by FC August 25: SET Cttee established	

19	Youth Council	LW/4, SH/1, SS/1	LW	SH	2.9.24	Yes	12.5.25	tba	Code 4705 £5,000	SET Cttee considers progress establishing Youth Council. NALC guidance provided. HCC has established a School Council.	£0	Establish Youth Council 2026	
20	Youth Support	Approved by FC March 25	SS	HM		Yes	14.4.25	Annually	Code 4700 £15,000	Grants given to Honiton's organisations that provide youth support.	£15,825	Youth Support Grants to be provided 26/27.	
21	Support the Beehive	RS/7, SC/2, SS/2	-	-	-	-	-	Annually	Code 4410 £11,000	Each month Full Council reaffirms its support of the Beehive as a community centre, including with monthly financial contributions to the lessee/ operator: Honiton Community Complex. Budget is included in 26/27 as required by SLA.	£8,250	No longer needed as s/s by new Lease and SLA August 25.	
22	Beehive Tender	SH/2	JF	SH	21.8.24	Yes	4.11.24	9.12.24	Sept 2025 end of current 10 year lease; new lease/SLA from August 25	Code 4455: Beehive Strategy £5,000	Procurement stages implemented. New 30 year lease of Beehive awarded to Honiton Community Complex August 25.	£925	Contract management of the lease and SLA via Review Meetings. Complete
23	NALC Quality Council	SH/8	RS	SH	2.9.24	Yes	5.9.24	9.12.24 / 14.4.25	mid 2026	-	Strategy Cttee Decided Dec 24 to apply for NALC Silver Award.	-	Apply to NALC Jan 26.
24	Improve relationships with EDDC and DCC	SH/9	vacant	SH	2.9.24	-	-	-	-	-	-	-	Project removed.

Town Management Committee:

25	Street Art: containers at Beehive	EX/10	LW	HM/MR	21.8.24	Yes	4.11.24	9.12.24	2025	-	Containers relocated to the Beehive car park, area improved with fencing, gravel, seat and Artwork (with THG and school).	-	Make secure confidential space and workshop. Complete
26	Dowell St corner	TM/2, SH/6	AP	HM/MR	21.8.24	Yes	4.11.24	9.12.24	2026	Code 4515 £20,000	Dowell St retaining wall to be improved; at risk of failure. Responsibility confirmed with HTC. Movement monitoring undertaken and ongoing. Tender published and Tenders returned. Fencing for Artwork included with Tender specification.	£11,865.00	Contract to be Awarded. Artwork to be commissioned and Installed.
27	Street Art Promotion	JF/1, TM/6	-	-	-	-	-	-	2026	Code 4308 £5,000	Street Artwork at the Angel (Costa) not progressed as property owner consent not given.	£2,962	-
28	CCTV	EX/3, TM/5	RS	SH	21.8.24	Yes	4.11.24	9.12.24	26/27	Code 4630 £15,000 and £10k OPPC Grant secured	Monitoring now at Exeter CC (control room) with dynamic monitoring to the Police. Agreed to improve and expand CCTV provision. OPPC £10k Grant funding successful application.	£4,318	CCTV system to be improved and extended by March 2027.
29	Tourism: Visit Devon, Coast and Country: Igryte	HM/1	CD	SH/HM	2.9.24	-	-	-	2024	Code 4340 £5,000	Agreement and funding with Igryte to provide Visit Honiton. Cllr appointed to provide local information for the website. Visit Honiton regularly posts of Facebook. Tourist Information Points (TIPs) agreements in place with Museum, Library and HCC.	£5,000	Review agreement and funding of Igryte and renew Cllr contact to provide informatio.
30	Town Map	HM/2, NI/5	DH	HM	21.8.24	-	-	-	-	Code 4300 £2,000	None	£1	-
31	Town Directory	LW/5	LW	HM	2.9.24	-	-	-	-	-	Honiton Business Network provides a Directory of its members.	-	Removed by FC August 25
32	Noticeboards and Town Signs	HM/5, JF/2, TM/3, TM/4	RS	HM/MR	21.8.24	-	-	-	2025	Code 4720 £8,000	Town Entrance Signs agreed and installed; 3no. Pending Highways England approval. Noticeboards repair and 1no. new at Lace Walk.	£0	3x Town Entrance signs still to be agreed with Highways England.
33	Mini TIC	JB/2, NI/6	vacant	HM	2.9.24	-	-	26/27	-	-	Full Council approved implementation of 3x Tourist Information Points (Library, Beehive and Museum) with shared £2.4k pa. 3-year TIP Agreements completed.	-	TIP Agreements to be signed. Payments to be made £900 pa each. Complete
34	Totally Local	JF/5	RS	SH	2.9.24	Yes	6.9.24	9.12.24 / 14.4.25	-	-	Shop window display 2025.	-	-
35	Market Improvements	JF/6, RS/1, SH/4	RS	BR	2.9.24	Yes	6.9.24	9.12.24	Annually	Code 4800 £2,000	Market Working Group (MWG) (with Market trader rep) meets regularly and introduces changes to the Market including occasional events and review/changes arising from H&S review, Market Handbook and fees.	£581	Continue to introduce changes/events (eg Yellow Day and Apple Day 2026)
	Annual Awards	LM/1	RS	SH	2.9.24	-	Yes	-	Annually	Code 4370 £3,000	Annual Awards were introduced and awarded at Town Meeting and Christmas Lights switch-on 2025	£297	Annual Awards to be advertised for nominations and awarded at Annual Town Meeting 2026. Proposed by Strategy Committee (SC) 8.1.25 re-allocated to SC and agreed by TMC
36	Town Centre Maintenance		RS	HM	2.9.24	Yes	14.4.25	Annually	Code 4335 £0	Maintenance Working Group established and meeting to review maintenance activities. Work includes GM, allotments, Roundball Wood, Beehive, Town Entrance signs, Noticeboards, hanging baskets, Christmas lights/trees. Prelim to S215 considered.	£0	Continue with improvement to the town centre and maintenance.	
37	High Street/New Street Road Safety	NI/6, RS/4	RS	SH	2.9.24	Yes	6.9.24	9.12.24	27/28	-	DCC has been asked what information the Town Council could collect to enable DDC's review to the junction.	-	Response awaited from DCC.
38	High Street/New Street Road Improvements	RS/3	RS	SH	2.9.24	-	-	14.4.25	26/27	-	DCC plans to undertake road resurfacing and associated ancillary works at the High Street.	-	DCC works planned to March 2026.
39	Youth Leisure Facilities	RS/5	LW/SS/vacant	SH	2.9.24	-	-	-	-	-	The Den opened and has received HTC Grant	-	Removed by FC August 25
40	Dangerous Parking	RS/6	RS	SH	2.9.24	Yes	6.9.24	9.12.24 / 14.4.25	26/27	-	Clarification has been sought from DCC and Police to ascertain responsibility.	-	-

Projects Removed: n/a, s/s, no longer needed or complete
Boundary Review n/a
Boundary Review n/a
Digital Signage n/a

New Name for Beehive	n/a
Inclusive Council: hybrid meetings	complete
Council Structure: no. or WGs	complete
On-street Parking Charges High St	complete
Fly posting/removal	complete and now BAU
Coach Friendly status	complete
Town Ambassadors	n/a