

**SCHEDULE OF PAYMENTS & RECEIPTS - 01/04/24 to 08/05/24**

| HTC REF   | HTC Order No. | Invoice date  | Payee                  | Description   | Amount inc. VAT | Income | Cheque No./ BACS/DD        | Councillor initials |
|-----------|---------------|---------------|------------------------|---|-----------------|--------|----------------------------|---------------------|
| HTC 20778 |               | 3rd April 24  | DALC                   | NALC Affiliation Fee, DALC Service charge & DALC Affiliation Fee              | £1,850.05       |        |                            |                     |
| HTC 20779 |               | 1st April 24  | Rialtus                | Omega Cashbook Annual Support & Maintenance Licence for 5 users               | £666.00         |        |                            |                     |
| HTC 20780 |               | 2nd Apr 24    | Core Office            | Monthly Billing for March - IT Managed Support                                | £1,671.60       |        | DD                         |                     |
| HTC 20781 |               | 2nd Apr 24    | Core Office            | Monthly Billing for March - Managed Support & Hosted Mailbox                  | £72.24          |        | DD                         |                     |
| HTC 20782 |               | 2nd April 24  | Debt Management Office | Loan repayment due 2nd April 2024 - PW501388, PW501626 & PW503686             | £29,537.41      |        | DD                         |                     |
| HTC 20783 |               | 3rd April 24  | The Beehive            | Cleaning of premises March 24 - inv 1563                                      | £120.00         |        |                            |                     |
| HTC 20784 |               | 5th April 24  | South West Councils    | Associate Membership subscription to South West Councils April 24 to March 25 | £598.80         |        |                            |                     |
| HTC 20785 |               | 9th April 24  | DALC                   | Attendance of Two Staff at Year End & Audit Webinar - 26.3.24                 | £72.00          |        |                            |                     |
| HTC 20786 |               | 10th Jan 24   | SKE Direct Sales Ltd   | Custom printed card and lanyard   | £6.10           |        | PAID 10.04.24<br>681675508 |                     |
| HTC 20787 |               | 11th April 24 | ICO                    | Data protection fee   | £40.00          |        | DD                         |                     |
| HTC 20788 |               | 11th April 24 | Blamphayne Sawmill Ltd | Stakes for Allotments   | £6.46           |        |                            |                     |
| HTC 20789 |               | 10th April 24 | Screwfix               | Cabin Hook for the Allotments   | £2.51           |        |                            |                     |
| HTC 20790 |               | 15th April 24 | Screwfix               | Padlock, Hinges & Screws  | £12.56          |        |                            |                     |
| HTC 20791 |               | 11th April 24 | Screwfix               | Magnetic Bit Holder   | £7.12           |        |                            |                     |
| HTC 20792 |               | 15th April 24 | Worknest               | Bank of Hours for HR Support  | £570.00         |        |                            |                     |
| HTC 20793 |               | 10th April 24 | MKM                    | Weatherproof Jacket & Trousers  | £39.53          |        |                            |                     |
| HTC 20794 |               | 17th April 24 | Blamphayne Sawmill Ltd | Stakes & G/Board - Allotments   | £5.77           |        |                            |                     |
| HTC 20795 |               | 17th April 24 | Blamphayne Sawmill Ltd | Stakes - Roundball Wood   | £27.11          |        |                            |                     |
| HTC 20796 |               | 15th April 24 | Onecom Ltd             | Billing period 31st March 24 - Inv 7051944 (Includes credit)                  | £14.46          |        |                            |                     |
| HTC 20797 |               | 17th April 24 | Screwfix               | Hinges, Screws and Masonry Pencils - Allotments                               | £10.07          |        |                            |                     |
| HTC 20798 |               | 17th April 24 | Carolyn Bowles         | Land Registry Search Fee  | £3.00           |        |                            |                     |
| HTC 20799 |               | 17th April 24 | Blamphayne Sawmill Ltd | Rails & Stakes - Roundball Wood   | £59.97          |        |                            |                     |
| HTC 20800 |               | 22nd April 24 | Cllr R Sexton          | Purchase of Metal Shed  | £345.60         |        |                            |                     |
| HTC 20801 |               | 1st April 24  | The Beehive            | Service Charge for Period 01/04/24-30/06/24 - inv 1543                        | £2,750.00       |        |                            |                     |
| HTC 20802 |               | 22nd April 24 | Stephen Hill           | Milk & Biscuits for the Town Meeting  | £9.90           |        |                            |                     |
| HTC 20803 |               | 22nd April 24 | Blamphayne Sawmill Ltd | Half Round Rails - Roundball Wood   | £7.39           |        |                            |                     |

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| SCHEDULE OF PAYMENTS & RECEIPTS - 09/05/24 to 05/06/24 |               |               |   |   |                 |        |                     |                     |
|--|---------------|---------------|---|---|-----------------|--------|---------------------|---------------------|
| HTC REF  | HTC Order No. | Invoice date  | Payee                                       | Description   | Amount inc. VAT | Income | Cheque No./ BACS/DD | Councillor initials |
| HTC 20825  |               | 30th April 24 | Parkinson Partnership                       | VAT & Finance advice service to 31.03.2025 Inv - 1279                   | £288.00         |        |                     |                     |
| HTC 20826  |               | 10th May 24   | Rialtas                                     | Fee for Year End 2024 Closedown on 8th May 2024                         | £1,041.60       |        |                     |                     |
| HTC 20827  |               | 13th May 24   | Rural Services Network                      | Rural Market Town Group Membership Fee                                  | £164.40         |        |                     |                     |
| HTC 20828  |               | 15th May 24   | Carolyn Bowles                              | Stamps  | £53.20          |        |                     |                     |
| HTC 20829  |               | 28th May 24   | SKE Direct Sales                            | ID Cards & Lanyards   | £10.50          |        |                     |                     |
| HTC 20830  |               | 17th May 24   | Dawn Reed                                   | RBLI D-Day Flag   | £23.98          |        |                     |                     |
| HTC 20831  |               | 24th June 24  | Combe Estate                                | Annual Water Charge 24/06/24-23/06/25                                   | £240.00         |        |                     |                     |
| HTC 20832  |               | 21st May 24   | Mark Regan                                  | Petrol for Mower & Strimmer   | £5.01           |        |                     |                     |
| HTC 20833  |               | 7th May 24    | ALD Automotive                              | Advance Payment for Lease of Maintenance Vehicle                        | £1,828.01       |        | DD                  |                     |
| HTC 20834  |               | 24th May 24   | IAC Audit & Consultancy Ltd                 | Fee for the Provision of Internal Audit Services - Yr End Audit 2023/24 | £474.00         |        |                     |                     |
| HTC 20835  |               | 23rd May 24   | EDDC  | Payroll - May 2024  | £16,119.54      |        |                     |                     |
| HTC 20836  |               | 8th May 24    | MKM (Honiton) Ltd                           | 4 x Fence Posts & 6 x Fence Post Concrete Sacks                         | £60.24          |        |                     |                     |
| HTC 20837  |               | 15th May 24   | Onecom                                      | Billing Period - 30/04/24 Invoice No - 7089644                          | £176.64         |        | DD                  |                     |
| HTC 20838  |               | 28th May 24   | Corserve Solutions Ltd T/A Cormac Solutions | Fee for Traffic Management Verg Works Course - M Regan & B Rawlins      | £252.00         |        |                     |                     |
| HTC 20839  |               | 28th May 24   | Screwfix                                    | Barrier Tape, Metal Paint & Broom                                       | £87.88          |        |                     |                     |
| HTC 20840  |               | 31st May 24   | Thirsty Work                                | Rental Charges From 20/05/24 to 19/06/24 - Inv 1261702                  | £24.60          |        |                     |                     |
| HTC20841   |               | 31st May 24   | The Beehive                                 | Cleaning - May 24 - Inv 1740  | £120.00         |        |                     |                     |
| HTC20842   |               | 29th May 24   | The Beehive                                 | Underwriting loss - March 2024 - Inv 1741                               | £5,000.00       |        |                     |                     |
| HTC20843   |               | 3rd June 24   | The Beehive                                 | Multiple Bookings   | £450.00         |        |                     |                     |
| HTC20844   |               | 31st May 24   | Exe Valley Maintenance Services             | Installation of hanging baskets, brackets & watering - Inv 06-2024      | £3,095.40       |        |                     |                     |
| HTC20845   |               | 3rd June 24   | Riverside Plant Nurseries                   | Handing baskets and troughs   | £1,730.40       |        |                     |                     |
| HTC20846   |               | 4th June 24   | Stratton Creber                             | Market the Beehive  | £1,320.00       |        |                     |                     |
| HTC20847   |               | 4th June 24   | Core IT                                     | Managed Cloud system - Monthly Billing for May 24 - Inv 12069           | £1,779.60       |        | DD                  |                     |
| HTC20848   |               | 4th June 24   | Core IT                                     | Managed Support - Monthly billing for May 24 - Inv 12052                | £72.24          |        | DD                  |                     |
|  |               |               |   |   |                 |        |                     |                     |

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|--|--|--------|------------|-----------------------------------|------------|-----------|--|--|--|
|  |  | May-24 | Market     | Market-Income Cash/Cheques May 24 |            | £1,496.00 |  |  |  |
|  |  | May-24 | Allotments | Lease renewal for Allotments 2024 |            | £45.00    |  |  |  |
|  |  |        |            |                                   |            |           |  |  |  |
|  |  |        |            |                                   |            |           |  |  |  |
|  |  |        |            |                                   |            |           |  |  |  |
|  |  |        |            | PAYMENT TOTAL                     | £34,417.24 |           |  |  |  |
|  |  |        |            | INCOME TOTAL                      |            | £1,541.00 |  |  |  |
|  |  |        |            |                                   |            |           |  |  |  |

Payment details checked:

| SCHEDULE OF PAYMENTS & RECEIPTS - 06/06/24 to 03/07/24 |               |               |                                     |  |                 |        |                     |                     |  |
|--|---------------|---------------|-------------------------------------|--|-----------------|--------|---------------------|---------------------|--|
| HTC REF  | HTC Order No. | Invoice date  | Payee                               | Description  | Amount inc. VAT | Income | Cheque No./ BACS/DD | Councillor initials |  |
| HTC 20849  |               | 1st June 24   | Vision ICT                          | Email a/c - June 24 - May 25 & website support Aug 24 - July 25 - Inv 18522                              | £516.00         |        |                     |                     |  |
| HTC 20850  |               | 6th June 24   | Heloise Marlow                      | Drinks for the Mayor Making 24   | £43.60          |        |                     |                     |  |
| HTC 20851  |               | 6th June 24   | Anne-Marie Hathaway                 | Mayor Making catering x 40   | £400.00         |        | PAID 07.06.24       |                     |  |
| HTC 20852  |               | 28th May 24   | Zurich Insurance Ltd                | Van Insurance up to 30.06.24   | £95.98          |        | PAID 28.05.24       |                     |  |
| HTC 20853  |               | 7th June 24   | DALC                                | 2 Participants at Code of Conduct Webinar 22.05.24   | £72.00          |        |                     |                     |  |
| HTC 20854  |               | 12th June 24  | The Cumbria Clock Company           | Attend onsite and service clock at St Paul's Church, Honiton - Inv 18796                                 | £258.00         |        |                     |                     |  |
| HTC 20855  |               | 12th June 24  | Mike Harding Lighting Solutions Ltd | Dowell Street Car Park - replace new lanterns x 4 - Inv 3766   | £2,009.33       |        |                     |                     |  |
| HTC 20856  |               | 6th June 24   | Ricoh UK Ltd                        | IM C3010 - Rent for period 1.06.24 - 31.08.24 Inv 102478347  | £256.97         |        |                     |                     |  |
| HTC 20857  |               | 14th June 24  | Ottery Office & Computer Ltd        | A4 ruled, paper, notebooks, wallets and polypockets - Inv 146303   | £103.56         |        |                     |                     |  |
| HTC 20858  |               | 17th June 24  | Core Office IT                      | WAN router, WiFi access point, Network switch, Mount kit & Configuration & Installation - CCTV Inv 12083 | £1,424.47       |        |                     |                     |  |
| HTC 20859  |               | 13th June 24  | ALD Automotive                      | Initial Rental and service of Peugeot Boxer - Inv 19662488   | £1,828.01       |        |                     |                     |  |
| HTC 20860  |               | 14th June 24  | Onecom                              | Billing period 31.05.24 - Broadband and hire of associated hardware - Inv 7221556                        | £727.09         |        | DD                  |                     |  |
| HTC 20861  |               | 15th June 24  | Tony McCollum                       | Cleaning of Mayors Robes June 24   | £35.00          |        |                     |                     |  |
| HTC 20862  |               | 1st June 24   | ALD Automotive                      | Regular Rental of Peugeot Boxer Inv 19663155   | £609.33         |        | DD                  |                     |  |
| HTC 20863  |               | 21st June 24  | Honiton Hot Pennies                 | Sponsorship of Honiton Hot Pennies Ceremony on 30th July 24  | £300.00         |        |                     |                     |  |
| HTC 20864  |               | 24th June 24  | Guild of Town Criers                | Membership for Caroline Kolek  | £50.00          |        |                     |                     |  |
| HTC 20865  |               | 26th June 24  | Metcalfe Allen                      | CCTV engineer call out and replacement of failed transmitter - Inv 12248                                 | £252.00         |        |                     |                     |  |
| HTC 20866  |               | 25th June 24  | Screwfix                            | Desk Fan - Inv 1510326618  | £14.99          |        |                     |                     |  |
| HTC 20867  |               | 27th June 24  | EDDC                                | Payroll Recharges - June 2024  | £15,438.24      |        |                     |                     |  |
| HTC 20868  |               | 28th June 24  | The Beehive                         | Room Bookings Jun 24 - Inv TB-2024-63  | £470.00         |        |                     |                     |  |
| HTC 20869  |               | 30th June 24  | Thirsty Work                        | Rental 20.06.24 - 19.07.24 - Inv 1286414   | £24.60          |        | DD                  |                     |  |
| HTC 20870  |               | 30th June 24  | The Beehive                         | Cleaning - June 24 inv 1805  | £120.00         |        |                     |                     |  |
| HTC 20871  |               | 1st July 2024 | The Beehive                         | Service Charge for period 01.07.24 - 30.09.24 - Inv 1797   | £2,750.00       |        |                     |                     |  |

|           |  |              |                      |   |            |           |        |  |  |
|-----------|--|--------------|----------------------|---|------------|-----------|--------|--|--|
| HTC 20872 |  | 18th June 24 | Core Office IT       | Credit in relation to Helen Turner & David Hayler - Inv 12085 | -£160.80   |           | CREDIT |  |  |
| HTC 20873 |  | 12th June 24 | Zurich Insurance Ltd | Insurance 1.07.24 - 30.06.25 Inv 534272936                    | £7,480.92  |           | PAID   |  |  |
| HTC 20874 |  | 2nd July 24  | Bertie Rawlings      | Demarcation Tape  | £10.38     |           |        |  |  |
| HTC 20875 |  | 7th July 24  | Heloise Marlow       | Zoom Subscription 24-25                                       | £311.76    |           |        |  |  |
|           |  |              |                      |   |            |           |        |  |  |
|           |  | Jun-24       | Market               | Market-Income Cash/Cheques June 24                            |            | £1,226.00 |        |  |  |
|           |  |              | HMRC                 | VAT Return Dec - March 24                                     |            | £6,437.47 |        |  |  |
|           |  |              |                      |   |            |           |        |  |  |
|           |  |              |                      |   |            |           |        |  |  |
|           |  |              |                      | PAYMENT TOTAL   | £35,441.43 |           |        |  |  |
|           |  |              |                      | INCOME TOTAL  | ,          | £7,663.47 |        |  |  |
|           |  |              |                      |   |            |           |        |  |  |

Payment details checked:

| SCHEDULE OF PAYMENTS & RECEIPTS - 04/07/24 to 07/08/24 |               |              |                                 |  |                 |        |                     |                     |
|--|---------------|--------------|---------------------------------|--|-----------------|--------|---------------------|---------------------|
| HTC REF  | HTC Order No. | Invoice date | Payee                           | Description  | Amount inc. VAT | Income | Cheque No./ BACS/DD | Councillor initials |
| HTC 20875  |               | 1st July 24  | Eat Festival - The Peoples Plot | Honiton Gate to Plate 24 (2 of 3)                                    | £625.00         |        |                     |                     |
| HTC 20876  |               | 3rd July 24  | MNR Mowers Ltd                  | Nylon Line - Allotments  | £16.99          |        |                     |                     |
| HTC 20877  |               | 30th June 24 | The Beehive                     | Underwriting Loss April 2024 - Inv 1810                              | £3,672.97       |        |                     |                     |
| HTC 20878  |               | 4th July 24  | Core Office IT                  | Monthly Billing June 24 - Managed IT support - Inv 12126             | £1,779.60       |        | DD                  |                     |
| HTC 20879  |               | 4th July 24  | Core Office IT                  | Monthly Billing June 24 - Managed support hosted mailbox - Inv 12100 | £72.24          |        | DD                  |                     |
| HTC 20880  |               | 1st July 24  | ALD Automotive                  | Regular Rental of Peugeot Boxer Inv 19736929                         | £609.33         |        | DD                  |                     |
| HTC 20881  |               | 4th July 24  | Mark Regan                      | Storage Box and unleaded petrol for strimmer                         | £9.50           |        |                     |                     |
| HTC 20882  |               | 4th July 24  | Screwfix                        | First aid kit, fire extinguisher & gloves - Inv 1513789341           | £48.97          |        |                     |                     |
| HTC 20883  |               | 4th June 24  | Screwfix                        | Flat Paint Brush Set - Inv 1502973243                                | £9.99           |        |                     |                     |
| HTC 20884  |               | 9th July 24  | Screwfix                        | Heavy Duty Rubble sack - Inv 1515281698                              | £7.99           |        |                     |                     |
| HTC 20885  |               | 12th July 24 | Dawn Reed                       | Push pins and white velcro tape                                      | £10.48          |        |                     |                     |
| HTC 20886  |               | 30th June 24 | Spar - Windmill Garage          | Diesel for the maintenance van June 24 - Inv 202406000030            | £202.27         |        |                     |                     |
| HTC 20887  |               | 17th July 24 | Ottery Office & Computer Ltd    | Paper, dividers and laminating pouches Inv - 146854                  | £59.75          |        |                     |                     |
| HTC 20888  |               | 15th July 24 | Onecom                          | Billing Period - 30.06.24 Inv - 7279202                              | £650.64         |        |                     |                     |
| HTC 20889  |               | 6th July 24  | Honiton Market Charter Day      | Pitch for Honiton Town Council 2024                                  | £10.00          |        |                     |                     |
| HTC 20890  |               | 24th July 24 | EDDC                            | Payroll recharges - July 2024  | £15,388.76      |        |                     |                     |
| HTC 20891  |               | 23rd July 24 | Screwfix                        | Cable Ties - Inv 1519787790  | £7.99           |        |                     |                     |
| HTC 20892  |               | 17th July 24 | ES Solutions                    | Noticeboard - Chatsworth   | £2,454.64       |        |                     |                     |
| HTC 20893  |               | 9th July 24  | Taylor Signs                    | Board Name - T McCollum  | £60.00          |        |                     |                     |
| HTC 20894  |               | 17th July 24 | Taylor Signs                    | Vehicle Graphics - Peugeot Boxer                                     | £810.00         |        |                     |                     |
| HTC 20895  |               | 29th July 24 | Metcalfe Allen                  | Engineers attended 10th July 24 - intermittent issues                | £158.40         |        |                     |                     |
| HTC 20896  |               | 30th July 24 | The Beehive                     | Room bookings July 24  | £525.00         |        |                     |                     |
| HTC 20897  |               | 29th July 24 | Screwfix                        | Masking tape & Yellow Paint - Inv 1521938520                         | £19.56          |        |                     |                     |
| HTC 20898  |               | 24th July 24 | MNR Mowers Ltd                  | Blade - Inv 193659   | £2.93           |        |                     |                     |
| HTC 20899  |               | 30th July 24 | Heloise Marlow                  | Honiton Show tickets x 4   | £72.00          |        |                     |                     |
| HTC 20900  |               | 31st July 24 | Heloise Marlow                  | Honiton Show Sweets  | £12.85          |        |                     |                     |
| HTC 20901  |               | 31st July 24 | Dawn Reed                       | Honiton Show Hamper  | £36.40          |        |                     |                     |

|           |  |               |                |   |            |           |    |  |  |
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| HTC 20902 |  | 31st July 24  | Now Survey Ltd | Preparing an assessment of maintenance repair costs for 30 yr lease - Inv 69949 | £1,848.00  |           |    |  |  |
| HTC 20903 |  | 30th July 24  | Screwfix       | Wipes, Dustpan & Brush, Sanding Roll & Wire Brush set - Inv 1522400087          | £29.96     |           |    |  |  |
| HTC 20904 |  | 1st August 24 | Core Office IT | Monthly Billing July 24 - Managed support hosted mailbox - Inv 12163            | £72.24     |           | DD |  |  |
| HTC 20905 |  | 1st August 24 | Core Office IT | Monthly Billing July 24 - Managed IT support - Inv 12164                        | £1,779.60  |           | DD |  |  |
| HTC 20906 |  | 1st August 24 | Mark Regan     | Bolts & Gloss Paint   | £16.00     |           |    |  |  |
| HTC 20907 |  | 1st August 24 | ALD Automotive | Rental Of Peugeot Boxer Van - 19855453  | £609.33    |           | DD |  |  |
| HTC 20908 |  | 31st July 24  | The Beehive    | Underwriting loss May 2024 INV-1886   | £4,532.67  |           |    |  |  |
| HTC 20909 |  | 31st July 24  | Thirsty Work   | Rental 20.07.24 - 19.08.24 inv 1299328  | £24.60     |           | DD |  |  |
| HTC 20910 |  | 30th July 24  | Worknest       | Bank of hours for HR Support - SINV069623                                       | £1,194.00  |           |    |  |  |
|           |  |               |                |   |            |           |    |  |  |
|           |  |               |                |   |            |           |    |  |  |
|           |  | Jul-24        | Market         | Market-Income Cash/Cheques July 24  |            | £1,254.00 |    |  |  |
|           |  |               |                |   |            |           |    |  |  |
|           |  |               |                |   |            |           |    |  |  |
|           |  |               |                |   |            |           |    |  |  |
|           |  |               |                |   |            |           |    |  |  |
|           |  |               |                | PAYMENT TOTAL   | £37,440.65 |           |    |  |  |
|           |  |               |                | INCOME TOTAL  |            | £1,254.00 |    |  |  |
|           |  |               |                |   |            |           |    |  |  |

Payment details checked:



| SCHEDULE OF PAYMENTS & RECEIPTS - 08/08/24 to 04/09/24 |               |                |                                     |   |                 |        |                     |                     |
|--|---------------|----------------|-------------------------------------|---|-----------------|--------|---------------------|---------------------|
| HTC REF  | HTC Order No. | Invoice date   | Payee                               | Description   | Amount inc. VAT | Income | Cheque No./ BACS/DD | Councillor initials |
| HTC 20911  |               | 6th August 24  | Screwfix                            | Metal Drill & Cable Ties - Inv 1524897884   | £7.57           |        |                     |                     |
| HTC 20912  |               | 31st July 24   | Spar                                | Diesel for July 24 - Inv 202407000033   | £77.20          |        |                     |                     |
| HTC 20913  |               | 8th August 24  | The Beehive                         | Cleaning for July 24 - Inv 1887   | £120.00         |        |                     |                     |
| HTC 20914  |               | 12th August 24 | SKE Direct Sales                    | Two printed ID cards - Inv 12128  | £9.90           |        |                     |                     |
| HTC 20915  |               | 14th August 24 | Mike Harding Lighting Solutions Ltd | Supply and fit a deflector to a lamppost in the Dowell Street Car park - Inv 3816 | £300.00         |        |                     |                     |
| HTC 20916  |               | 12th August 24 | Taylor Signs                        | Notice Boards - Refurbishing - Inv 2623   | £1,555.20       |        |                     |                     |
| HTC 20917  |               | 14th August 24 | The Safety Supply Company Ltd       | Way4Now - Traffic Cone Topper for the Market - Inv 9291897                        | £551.87         |        |                     |                     |
| HTC 20918  |               | 20th August 24 | The Festive Lighting Company        | Refurbishment of Town Christmas Lights - Inv 0316                                 | £1,421.40       |        |                     |                     |
| HTC 20919  |               | 20th August 24 | MKM Ltd                             | One Trip yellow Bulk Bag  | £7.51           |        |                     |                     |
| HTC 20920  |               | 19th August 24 | Screwfix                            | Secateurs & Stanley Knife - Inv 1528977130  | £18.25          |        |                     |                     |
| HTC 20921  |               | 31st July 24   | Onecom                              | Billing period 31.07.24 - Inv 7296434   | £650.64         |        | DD                  |                     |
| HTC 20922  |               | 19th August 24 | Heloise Marlow                      | Canva subscription 2024   | £255.90         |        | Paid 20.08.24       |                     |
| HTC 20923  |               | 20th August 24 | Screwfix                            | Aerosol Kit - Inv 1529395445  | £6.99           |        |                     |                     |
| HTC 20924  |               | 20th August 24 | Screwfix                            | Mini Bar Clamp - Inv 1529395453   | £6.99           |        |                     |                     |
| HTC 20925  |               | 23rd August 24 | EDDC                                | Payroll recharges - August 24 Inv 40067861  | £14,740.41      |        |                     |                     |
| HTC 20926  |               | 23rd August 24 | Viking Office UK                    | Lockable cabinet for the CCTV equipment - Inv 4657598                             | £238.32         |        |                     |                     |
| HTC 20927  |               | 29th August 24 | Exe Valley Maintenance Services     | Installation of hanging baskets, brackets & watering (2 of 2) - Inv 15-2024       | £3,095.40       |        |                     |                     |
| HTC 20928  |               | 30th August 24 | The Beehive                         | Room Bookings August 24 - Inv TB-2024-139   | £795.00         |        |                     |                     |
| HTC 20929  |               | 29th August 24 | Viking Office UK                    | Desk - Inv 4678310  | £350.88         |        |                     |                     |
| HTC 20930  |               | 19th August 24 | Eat Festivals - The Peoples Plot    | Honiton Gate to Plate (3 of 3) Inv 5854   | £625.00         |        |                     |                     |
| HTC 20931  |               | 21st August 24 | Dawn Reed                           | Coffee and coffee mate  | £5.70           |        |                     |                     |
| HTC 20932  |               | 31st August 24 | Thirsty Work                        | Rental 20.08.24 - 19.09.24 & water + cups inv 1314840                             | £95.70          |        | DD                  |                     |
| HTC 20933  |               | 2nd Sept 24    | The Beehive                         | Cleaning August 24 - Inv 1935   | £150.00         |        |                     |                     |
| HTC 20934  |               | 3rd Sept 24    | Core Office IT                      | Monthly Billing August 24 - Managed IT support - Inv 12214                        | £1,779.60       |        | DD                  |                     |

|           |  |                |                     |  |                   |                    |    |  |  |
|-----------|--|----------------|---------------------|--|-------------------|--------------------|----|--|--|
| HTC 20935 |  | 3rd Sept 24    | Core Office IT      | Monthly Billing August 24 - Managed support hosted mailbox - Inv 12215 | £72.24            |                    | DD |  |  |
| HTC 20936 |  | 31st August 24 | Combe Garden Centre | Plants, Compost and Tools - inv 921                                    | £139.42           |                    |    |  |  |
| HTC 20937 |  | 3rd Sept 24    | MKM Ltd             | Rapid set fence post concrete - Inv 0047/30128735                      | £10.85            |                    |    |  |  |
| HTC 20938 |  | 29th August 24 | MKM Ltd             | Premgrade - Inv 0047/30128395  | £115.91           |                    |    |  |  |
| HTC 20939 |  | 29th August 24 | MNR Mowers Ltd      | 5ltr 2 Stroke Oil  | £32.39            |                    |    |  |  |
|           |  |                |                     |  |                   |                    |    |  |  |
|           |  |                |                     |  |                   |                    |    |  |  |
|           |  | Aug-24         | Market              | Market-Income Cash/Cheques Aug 24                                      |                   | £1,288.00          |    |  |  |
|           |  | Aug-24         | Allotments          | Lease renewal for 2024/25  |                   | £120.00            |    |  |  |
|           |  | Aug-24         | EDDC                | Precept  |                   | £297,612.50        |    |  |  |
|           |  |                |                     |  |                   |                    |    |  |  |
|           |  |                |                     |  |                   |                    |    |  |  |
|           |  |                |                     |  |                   |                    |    |  |  |
|           |  |                |                     | <b>PAYMENT TOTAL</b>   | <b>£27,236.24</b> |                    |    |  |  |
|           |  |                |                     | <b>INCOME TOTAL</b>  |                   | <b>£299,020.50</b> |    |  |  |
|           |  |                |                     |  |                   |                    |    |  |  |

Payment details checked:

**SCHEDULE OF PAYMENTS & RECEIPTS - 05/09/24 to 09/10/24**

| HTC REF   | Invoice Number | Invoice date | Payee                          | Description  | Amount inc. VAT | Income    | Cheque No./ BACS/DD | Councillor Initials |
|-----------|----------------|--------------|--------------------------------|--|-----------------|-----------|---------------------|---------------------|
| HTC 20940 | 1534102078     | 3rd Sept 24  | Screwfix                       | Builders Bucket & pack of screws   | £7.08           |           |                     |                     |
| HTC 20941 | 19972560       | 1st Sept 24  | ALD                            | Rental of Van - Period Sept 24   | £609.33         |           | DD                  |                     |
| HTC 20942 | 24039          | 4th Sept 24  | Blackstone Leisure Ltd         | 6 x Gorilla Gazebo's for the Market  | £1,199.94       |           |                     |                     |
| HTC 20943 | 3722450        | 5th Sept 24  | Dawn Reed                      | Elloven monitor stand with drawer, magazine files, pen holder, kitchen roll. | £43.99          |           |                     |                     |
| HTC 20944 | INV - 1978     | 6th Sept 24  | Honiton Community Complex      | Underwriting Loss for June 2024  | £5,000.00       |           | PAID 11.09.24       |                     |
| HTC 20945 | 195336         | 10th Sept 24 | MNR Mowers Ltd                 | Nylon Line and Cord Cutter   | £23.49          |           |                     |                     |
| HTC 20946 | 0047/30128809  | 4th Sept 24  | MKM Ltd                        | Decking for shed   | £348.91         |           |                     |                     |
| HTC 20947 | 0047/30128993  | 6th Sept 24  | MKM Ltd                        | Treated premgrade for shed base  | £19.87          |           |                     |                     |
| HTC 20948 | 1536125830     | 9th Sept 24  | Screwfix                       | Paint Brush, Shed & Fence Treatment & Saw                                    | £35.97          |           |                     |                     |
| HTC 20949 | 102532609      | 5th Sept 24  | Ricoh UK Ltd                   | IM C3010 - Rent for period 01.09.24 - 30.11.24 and usage                     | £271.53         |           |                     |                     |
| HTC 20950 | 20240800032    | 31st Aug 24  | Spar                           | Diesel for van August 24 and petrol for strimmer                             | £74.66          |           |                     |                     |
| HTC 20951 | 7333260        | 16th Sept 24 | Onecom                         | Billing period 31.08.24  | £650.64         |           | DD                  |                     |
| HTC 20952 | 12380          | 20th Sept 24 | Metcalfe Allen                 | Engineers attended 03.09.24 - CCTV   | £330.00         |           |                     |                     |
| HTC 20953 | Mack-25        | 12th Sept 24 | Mackerness Hall                | Full day hire for Christmas Market   | £180.00         |           |                     |                     |
| HTC 20954 | 40068069       | 25th Sept 24 | EDDC                           | Payroll recharges - September 24   | £14,876.35      |           |                     |                     |
| HTC 20955 | 111947         | 16th July 24 | Axe Skip Hire Ltd              | Lace Walk rubbish removal  | £60.00          |           | Late Invoice        |                     |
| HTC 20956 | 12264          | 1st Oct 24   | Core Office IT                 | Monthly Billing September 24 - Managed Support hosted mailbox                | £72.24          |           | DD                  |                     |
| HTC 20957 | 12265          | 1st Oct 24   | Core Office IT                 | Monthly Billing September 24 - Managed IT Support                            | £1,779.60       |           | DD                  |                     |
| HTC 20958 | 1333462        | 30th Sept 24 | Thirsty Work                   | Rental 20.09.24 - 19.10.24   | £24.60          |           |                     |                     |
| HTC 20959 | TB-2024-186    | 30th Sept 24 | Honiton Community Complex      | Room Bookings for September 24   | £525.00         |           |                     |                     |
| HTC 20960 | 0047/30130577  | 30th Sept 24 | MKM Ltd                        | Premgrade  | £8.28           |           |                     |                     |
| HTC 20961 | 148276         | 3rd Oct 24   | Ottery Office & Computer Ltd   | Year Planners, paper, notebooks, pens, laminating puches, refill pads        | £129.35         |           |                     |                     |
| HTC 20962 | PF 8979        | 16th Sept 24 | P F Cusack (Tool supplies) Ltd | Market Highway Barriers x 6  | £183.60         |           |                     |                     |
|           |                |              |                                |  |                 |           |                     |                     |
|           |                | Sep-24       | Market                         | Market-Income Cash/Cheques Sept 24   |                 | £1,268.00 |                     |                     |
|           |                |              |                                |  |                 |           |                     |                     |

|  |  |  |  |               |            |           |
|--|--|--|--|---------------|------------|-----------|
|  |  |  |  |               |            |           |
|  |  |  |  | PAYMENT TOTAL | £26,454.43 |           |
|  |  |  |  | INCOME TOTAL  |            | £1,268.00 |
|  |  |  |  |               |            |           |

Payment details checked:

**SCHEDULE OF PAYMENTS & RECEIPTS - 10/10/24 to 06/11/24**

| HTC REF   | Invoice Number | Invoice date | Payee                        | Description   | Amount inc. VAT | Income | Cheque No./ BACS/DD | Councillor initials |
|-----------|----------------|--------------|------------------------------|---|-----------------|--------|---------------------|---------------------|
| HTC 20963 | 1546499164     | 7th Oct 24   | Screwfix                     | Rubble sacks and stanley knife  | £14.57          |        |                     |                     |
| HTC 20964 | 1546977503     | 8th Oct 24   | Screwfix                     | Digging Fork  | £29.99          |        |                     |                     |
| HTC 20965 | 20240900035    | 30th Sept 24 | Spar                         | Van Diesel & Mower Petrol   | £44.07          |        |                     |                     |
| HTC 20966 | INV-2046       | 7th Oct 24   | Honiton Community Complex    | Underwriting Loss for July 2024   | £5,000.00       |        | paid 15.10.24       |                     |
| HTC 20967 | 20089738       | 1st Oct 24   | ALD                          | Rental of van - period October 2024   | £609.33         |        | DD                  |                     |
| HTC 20968 | 6062           | 11th Oct 24  | DALC                         | AGM Conference & Exhibition 2024 and Attendance at Procurement Act 2023 Webinar | £102.00         |        |                     |                     |
| HTC 20969 |                | 16th Oct 24  | Bertie Rawlings              | Refuse Sacks, work boots, barrier tapes & ear muffs                             | £111.03         |        |                     |                     |
| HTC 20970 |                | 16th Oct 24  | Mark Regan                   | Keys for the filing cabinet   | £28.50          |        |                     |                     |
| HTC 20971 | 7351698        | 16th Oct 24  | Onecom                       | Billing Period 30.09.24   | £710.58         |        | DD                  |                     |
| HTC 20972 | INV-2099       | 30th Sept 24 | Honiton Community Complex    | Cleaning premises - Sept 24   | £120.00         |        |                     |                     |
| HTC 20973 | 1549917498     | 16th Oct 24  | Screwfix                     | Squire Padlock - Allotments   | £26.49          |        |                     |                     |
| HTC 20974 | INV-0543       | 24th Oct 24  | The Festive Lighting Company | Replacement Bulbs   | £41.40          |        |                     |                     |
| HTC 20975 | 40068387       | 18th Oct 24  | EDDC                         | 3 x Dog Bins emptied 2024-2025  | £1,718.50       |        |                     |                     |
| HTC 20976 | 40068519       | 30th Oct 24  | EDDC                         | Payroll recharges - October 2024  | £14,862.63      |        |                     |                     |
| HTC 20977 |                | 30th Oct 24  | Dawn Reed                    | Kitchen - Cloths, Fairy Liquid & Disinfectant                                   | £4.35           |        |                     |                     |
| HTC 20978 | 0047/30132489  | 28th Oct 24  | MKM                          | Draining Tool shovel & Fence post concrete                                      | £48.64          |        |                     |                     |
| HTC 20979 | 40068532       | 30th Oct 24  | EDDC                         | By-Election St Michael's Ward 4th July 2024                                     | £3,309.16       |        |                     |                     |
| HTC 20980 |                | 1st Oct 24   | Debt Management Office       | Loan repayment due Oct 2024 - PW501388, PW501626 & PW503686                     | £29,537.41      |        | DD (01.10.24)       |                     |
| HTC 20981 |                | 1st Nov 24   | South West Water             | Water connection, pipe laying and reinstatement for the Allotments              | £2,419.60       |        |                     |                     |
| HTC 20982 | 1340833        | 31st Oct 24  | Thirsty Work                 | Bottled Water and cups - Rental chgs Oct-Nov 24                                 | £63.90          |        | DD                  |                     |
| HTC 20983 | 24/1104        | 6th Nov 24   | Banks Construction Ltd       | Allotments - Digging ditches, test pipe work and install new standpipe          | £5,706.00       |        |                     |                     |
| HTC 20984 | INV-2158       | 31st Oct 24  | Honiton Community Complex    | Cleaning for October 24   | £120.00         |        |                     |                     |

|           |       |            |                      |   |            |           |    |  |  |
|-----------|-------|------------|----------------------|---|------------|-----------|----|--|--|
| HTC 20985 |       | 4th Nov 24 | Andy Case            | Allotments - temporary Standpipe & connection                       | £563.84    |           |    |  |  |
| HTC 20986 | 12318 | 5th Nov 24 | Core Office IT       | Monthly billing for October 2024 - Managed IT support               | £1,779.60  |           | DD |  |  |
| HTC 20987 | 12319 | 5th Nov 24 | Core Office IT       | Monthly billing for October 2024 - Hosted mailbox & archive service | £72.24     |           | DD |  |  |
| HTC 20988 | 2803  | 1st Nov 24 | Taylor Signs         | Permissive Path Signs   | £29.40     |           |    |  |  |
|           |       |            |                      |   |            |           |    |  |  |
|           |       |            |                      |   |            |           |    |  |  |
|           |       |            |                      |   |            |           |    |  |  |
|           |       | Oct-24     | Market               | Market-Income Cash/Cheques Oct 24                                   |            | £1,801.00 |    |  |  |
|           |       | Sep-24     | Allotments           | Lease renewal for 24/25   | c/fwd      | £1,140.00 |    |  |  |
|           |       | Oct-24     | Allotments           | Lease renewal for 24/25   |            | £540.00   |    |  |  |
|           |       | Oct-24     | Visit Honiton        | August & September 2024   |            | £268.30   |    |  |  |
|           |       | Oct-24     | Christmas Trees      | Payment for Christmas Trees 2024                                    |            | £640.00   |    |  |  |
|           |       | Oct-24     | Christmas Lights     | Christmas Light Sponsorship 2024                                    |            | £1,050.00 |    |  |  |
|           |       | Oct-24     | Devon County Council | P3 Grant - Parish Paths   |            | £160.00   |    |  |  |
|           |       | Oct-24     | MST Auctioneers      | Refund - faulty shed  |            | £345.60   |    |  |  |
|           |       |            |                      |   |            |           |    |  |  |
|           |       |            |                      |   |            |           |    |  |  |
|           |       |            |                      | PAYMENT TOTAL   | £67,073.23 |           |    |  |  |
|           |       |            |                      | INCOME TOTAL  |            | £5,944.90 |    |  |  |
|           |       |            |                      |   |            |           |    |  |  |

Payment details checked: