

SCHEDULE OF PAYMENTS & RECEIPTS - 01/04/23 to 05/05/23

HTC REF	HTC Order No.	Invoice date	Payee	Description	Amount inc. VAT	Income	Cheque No./ BACS/DD	Councillor initials
HTC 20466		3rd April 23	DALC	NALC Affiliation Fee, DALC service charge & DALC Affiliation Fee	£1,430.87			
HTC 20467		1st April 23	Clerk & Councils Direct	Local Councils Update Subscription Renewal	£80.00			
HTC 20468		31st March 23	The Beehive	Room Hire March 23 - Inv 0260	£375.00			
HTC 20469		5th April 23	Honiton Primary School	Cost of Living Crises Grant	£1,400.00		PAID	
HTC 20470		5th April 23	Littletown Primary School	Cost of Living Crises Grant	£1,400.00		PAID	
HTC 20471		5th April 23	Core Office IT	Monthly Billing for March - inv 11256	£1,590.00		DDR	
HTC 20472		5th April 23	Core Office IT	Hosted Exchange Archiving Service - inv 11257	£290.04		DDR	
HTC 20473		31st July 22	Parkinson Partnership	Hour - additional advice on Beehive VAT	£100.00		Missed payment	
HTC 20474		5th April 23	South West Councils	Membership Subscription to SW Councils April 23 - March 24	£582.00			
HTC 20475		3rd April 23	Debt Management Office	Loan repayment due 1st April 2023 - PW501388, PW501626 & PW503686	£29,537.41		DD	
HTC 20476		18th April 23	Top to Bottom Cleaning	Office Cleaning - w/c 07/03 - 14/03 & 21/03	£129.60			
HTC 20477		17th April 23	Fernbank Advertising Ltd	Production of 4 posters - election	£158.40			
HTC 20478		17th April 23	Onecom Ltd	Billing Period March 23	£121.85		DD	
HTC 20479		21st April 23	Top to Bottom Cleaning	Office Cleaning - w/c 28/03 - 03/04	£64.80			
HTC 20480		21st April 23	Zurich	Kings Coronation - Insurance	£225.84		PAID	
HTC 20481		26th April 23	EDDC	Payroll Charges April 2023	£15,370.24			
HTC 20482		27th April 23	Top to Bottom Cleaning	Office Cleaning - w/c 10.04.23 - 17.04.23	£86.40			
HTC 20483		1st April 23	The Beehive	Service Charge for the period 01.04.23 to 30.06.23	£2,500.00			
HTC 20484		19th April 23	Brooklands Events	Kings Coronation - Marquee & staging	£1,766.40		PAID	
HTC 20485		19th April 23	EDDC	Kings Coronation - various	£341.50		PAID	
HTC 20486		21st April 23	Progen Power	Kings Coronation - Generator	£545.62		PAID	
HTC 20487		21st April 23	Event Hire Solutions Ltd	Kings Coronation - Portable toilets x 5	£426.00		PAID	
HTC 20488		25th April 23	Honiton Hot Pennies Ceremony Committee	Sponsorship of Honiton Hot Pennies Ceremony	£300.00			
HTC 20489		28th April 23	Core Office IT	Help Desk (Regular Work) & Secure Wipe of Old Data Storage Inv 11278	£318.00			
HTC 20490		28th April 23	Rialtas	Omega Cashbook Annual Support and Maintenance Licence - 29/09/23-31/03/24 & Pro-rated Difference 01/04/23-28/09/23	£358.52			
HTC 20491		21st April 23	Rialtas	Year End Omega 2023	£906.00			

HTC 20492		24th April 23	Section 19 Training Ltd	Provision of First Aid Cover for Coronation Big Lunch	£300.00				
HTC 20493		27th April 23	Corserv	Traffic Management for Community Events 22nd April 2023 - Lantra Awards TM Cards	£1,320.00				
HTC 20494		30th April 23	The Beehive	Room Hire (Tirard Room) April 23 Invoice 0397	£300.00				
HTC 20495		4th May 23	Cllr Serena Sexton	Combe Raleigh Village Hall - Hire for Cllr Elections	£20.00				
HTC 20496		4th May 23	Heloise Marlow	Expenses - AGM Biscuits	£8.00				
			Market	Market-Income Cash/Cheques April 23		£1,592.00			
		5th April 23	EDDC	Information Desk		£2,526.00			
		3rd April 23	EDDC	Precept		£223,989.50			
		19th April 23	Honiton Community Complex	HTC Insurance Premium		£671.70			
				PAYMENT TOTAL	£62,352.49				
				INCOME TOTAL		£228,779.20			

Payment details checked:

SCHEDULE OF PAYMENTS & RECEIPTS - 06/05/23 to 07/06/23

HTC REF	HTC Order No.	Invoice date	Payee	Description	Amount inc. VAT	Income	Cheque No./ BACS/DD	Councillor initials
HTC 20499		4th May 23	Core Office IT	Monthly billing for April 23 - Inv 11325 - Hosted Mailbox & Exchange Archiving Service	£93.73		DD	
HTC 20500		4th May 23	Core Office IT	Monthly billing for April 23 - Inv 11324 - Managed IT Support	£1,509.60		DD	
HTC 20501		11th May 23	IAC Audit & Consultancy Ltd	Year End Audit 2022-23	£474.00			
HTC 20502		3rd May 23	A1 Print & Stitch	Hi Vis Safety Waistcoats	£84.00			
HTC 20503		16th May 23	Mike Harding Lighting Solutions Ltd	Removal for remaining Motifs x 13 Inv 3541	£715.92			
HTC 20504		31st March 23	Thirsty Work	Rental Charges 20.03.23 - 19.04.23	£49.80		DD - Paid 18th April 23	
HTC 20505		15th May 23	Honiton & Village News	Full page newsletter advert in the June Magazine	£165.00			
HTC 20506		18th May 23	Bertie Rawlings	Barrier Tape - Market	£59.94			
HTC 20507		15th May 23	Onecom Ltd	Billing period (end) 30th April 23	£121.85		DD	
HTC 20508		24th June 23	Combe Estate	Annual Water Charge 24/06/23-23/06/24	£240.00			
HTC 20509		24th May 23	MNR Mowers Ltd	Service Charges/Parts for Strimmer & Hedge Trimmer	£170.54			
HTC 20510		24th May 23	EDDC	Payroll - May 2023	£13,580.20			
HTC 20511		20th May 23	Fernbank Advertising Ltd	Fee for Printing King's Coronation Poster	£39.60			
HTC 20512		1st June 23	MNR Mowers Ltd	Mower, Bump feed head & stroke oil	£640.89			
HTC 20513		1st June 23	Vision ICT Ltd	Hosted email accounts June 23 - May 24 & Website Hosting & support for August 23 - July 24	£506.40			
HTC 20514		27th April 23	Top to Bottom Cleaning	W/C 10.04.23 - 24.04.23 Inv 1000	£129.60			
HTC 20515		6th June 23	Heloise Marlow	2nd Class Stamps (4 books of 8)	£24.00			
HTC 20516		6th June 23	Bertie Rawlings	High Speed Training Ltd - Risk Assesment Course	£37.20			
			Market	Market-Income Cash/Cheques May 23		£1,808.00		
			Allotments	Lease payment		£60.00		
		4th May 23	EDDC	CIL Contribution		£2,048.74		
		11th May 23	Chamber of Commerce	Donation for Events/Projects		£100.00		

		26th May 23	Honiton Community Complex	HTC Insurance Premium		£671.69
				PAYMENT TOTAL	£18,642.27	
				INCOME TOTAL		£4,688.43

Payment details checked:

SCHEDULE OF PAYMENTS & RECEIPTS - 08/06/23 to 05/07/23

HTC REF	HTC Order No.	Invoice date	Payee	Description	Amount inc. VAT	Income	Cheque No./ BACS/DD	Councillor initials
HTC 20517		7th June 23	Core Office IT	Monthly billing for May 23 - Inv 11378 - Hosted Mailbox & Exchange Archiving Service	£83.64		DD	
HTC 20518		7th June 23	Core Office IT	Monthly billing for May 23 - Inv 11379 - Managed IT Support, monitoring & maintenance	£2,121.60		DD	
HTC 20519								
HTC 20520		8th June 23	Zurich Insurance Co Ltd	Insurance 01.07.23 - 30.06.24 Inv 524389367	£6,822.83		PAID - 398919324	
HTC 20521		12th June 23	Ottery Office & Computer Ltd	Copy paper, staples, notebooks & green paper	£99.40			
HTC 20522		13th June 23	Hope & May Ltd	To represent HTC in the UK as the GDPR Data Protection Officer Inv 1735	£2,851.20			
HTC 20523		14th June 23	Top to Bottom cleaning	Cleaning premises w/c 01.05.23 - 29.05.23	£216.00			
HTC 20524		30th April 23	Thirsty Work	Rental charges - 20.04.23 - 19.05.23	£22.74		DD	
HTC 20525		31st May 23	Thirstywork	Bottled Water, Cups and Rental Charges 20/05/23-19/06/23	£38.94		DD	
HTC 20526		31st May 23	Onecom Ltd	Billing Period (end) 31st May 23	£121.85		DD	
HTC 20527		10th June 23	Ricoh	Usage charge 01/03/23-31/05/23 & rental 01/06/23-31/08/23 - IM C3000	£274.81			
HTC 20528		10th June 23	Ricoh	Usage charge 01/03/23-31/05/23 - IM C350	£5.54			
HTC 20529		1st June 23	Gittisham Forge	Creation of Coronation Bench and tree guard within the Millennium Green	£2,000.00		PAID - 686661197	
HTC 20530		27th June 23	Carolyn Bowles	Stamps & Milk	£13.15			
HTC 20531		27th June 23	Gary Martin	Coverall, Stick-Fit Trade Pack & Diesel	£75.67			
HTC 20532		27th June 23	Gary Martin	Diesel, Wagon Rope & Petrol for Lawn Mower	£39.73			
HTC 20533		31st May 23	The Beehive	Room Hire 01.05.23 - 30.05.23 Inv 0499	£600.00			
HTC 20534		29th June 23	Heloise Marlow	Mayor Making - Various soft drinks	£68.90			
HTC 20535		30th June 23	EDDC	Payroll recharge - June 2023	£13,023.43			
HTC 20536		29th June 23	Anne-Marie Hathaway	Mayor Making - Finger Buffet	£500.00		PAID - 826320	
HTC 20537		29th June 23	J Hewitt Maintenance Services	Hanging Baskets - Bracket Test, Installation and watering	£5,832.00			
HTC 20538		29th June 23	Metcalfe Allen	Engingeer callout for Allhallows CCTV Camera	£132.00			
HTC 20539		29th June 23	Vision ICT	Admin Fee: GA4	£48.00			

HTC 20540		30th June 23	Thirstywork	Bottled Water & Rental Charges 20/06/23-19/07/23	£92.34		DD		
HTC 20541		4th July 23	Heloise Marlow	2 Feather Flags for Honiton Show	£307.18				
HTC 20542		1st July 23	The Beehive	Service Charge for 01/07/23-30/09/23	£2,750.00				
HTC 20543		1st July 23	Vision LCT	Biennial Fee for Domain Renewal - Sept 2023-August 2025	£78.00				
HTC 20544		5th July 23	Core Office IT	Billing period for June Managed Support & hosted mailbox	£72.24		DD		
HTC 20545		5th July 23	Core Office IT	Billing for June Managed IT Support & Cloud Solution Managed Service	£1,797.60		DD		
HTC 20546		10th July 23	Heloise Marlow	Zoom Subscription	£287.76				
HTC 20547		10th July 23	Gary Martin	Town Orderly - Operation Costs	£1,397.77				
			Market	Market-Income Cash/Cheques May 23		£1,440.00			
		22nd June 23	Honiton & District Carnival	Payment for two to attend Event Management training		£264.00			
		29th June 23	Honiton Community Complex	HTC Insurance Premium		£386.27			
				PAYMENT TOTAL		£41,774.32			
				INCOME TOTAL		£2,090.27			

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