

## **Notes of Maintenance Working Group meeting held on Tuesday, 12<sup>th</sup> May, 2026**

**Present:** Rob Sexton (RS) Mark Regan (MR) Robert Fowles (RF) Bertie Rawlings (BR) (joined later)

**Apologies:** None received

**Notes of last meeting:** Agreed

### **Matters arising:**

- RS reported that the Town Management Committee had resolved we should continue to maintain the Sidmouth Road roundabout. An application to place advertisements on this roundabout had been withdrawn by DCC. MR therefore suggested that the maintenance team should completely clear the site, cover with turf and create 4 flower beds, one at each entrance, plus one in the middle, the grass to be cut once a fortnight. Agreed by all present. We should continue to request DCC to remove the (unnecessary) chevrons.

### **Update on work carried out**

- Container fitted out as workshop.
- Beehive car park - coach park sign erected, drains emptied and relining overseen. Beds weeded and hedges cut.
- Clearing and repairs in Roundball Wood.
- Erected 2 finger posts on footpath no. 10 and cleared glass bottles.
- Flower beds in Pine Park Road weeded. 4 volunteers seen working there.
- Strimmed the allotment and fitted new gatepost
- Erected 3 finger posts, one each on footpaths 1, 12 and 13. Also 3 signs on footpath 7 and 1 at Millers Way, where sign cleaned.
- Town signs cleaned
- Arranged legionella tests on King Street toilets and met Wallgate re new equipment.

### **Priorities for next 2 months:**

- No. 1 priority - Clear Sidmouth Road roundabout, lay turf and create beds.
- Replant troughs, locate new planters, and plant and hang new hanging baskets.
- Maintain green areas, footpaths, allotments and Beehive car park
- Weeding, and chipped bark to be laid on Beehive flower beds
- Finish workshop in container
- Pressure wash and paint walls at Beehive

- Produce report with list of benches owned by HTC, repairs and replacements needed and cost.

**Equipment:**

- None acquired or required

**AOB:**

- Discussion regarding benches, with suggestions that honoured citizens might each have one named in their honour. Alternatively people could pay for an ‘in memorium’ plaque, or they could be sponsored by a local company.

**Date of Next Meeting:** Tuesday, 23<sup>rd</sup> June, 2026, at 11am