

## Project Implementation Plan

**Version control:** EX/5, v1

**Project (title):** Town Centre & flowerbeds

**Maintenance of Town Centre and flowerbeds**

**Lead Councillor:** Robert Sexton

**Lead Officer:** Heloise Marlow

### Scope of the Project:

- Determine the area to be covered by the project, i.e. the 'town centre', and the flower beds to be maintained
- To ensure that the town centre is clear of grass and weeds
- To keep the town centre clear of litter
- To limit the amount of billposting around the town
- To gain the support of the Chamber of Commerce and local retail outlets in achieving these objectives
- To have the flowerbeds which are covered by the project maintained to the extent that they are consistently attractive to passers by

### Project stakeholders:

- Council maintenance staff
- Chamber of Commerce
- Local retailers
- Market traders
- Volunteers to assist with flower beds and litter picking, as necessary

**Timescales:** Ongoing

### Measures of success:

- Town Centre is clear of grass and weeds
- Minimal litter around the town centre
- Flower beds planted and regularly weeded
- Letters / comments of appreciation

### Budget:

Budget Code 4500 town floral maintenance Includes £10,000 24/25

Budget Code 4505 environmental services Includes £100 24/25

Budget Code 4560 footpaths/lanes/tree Includes £3,000 24/25

Budget Code 4570 Weed Control Includes £1,000 24/25

• Purchase of bedding plants and shrubs	£200
• Purchase of weedkiller and/or other weed eradication products	£100
• (Cost of maintenance staff, materials and equipment)	
	Total £300