

**Minutes of the Town Management and Green & Open Spaces Committee
Meeting of the Town Council held on Tuesday 11th August 2026 at 7.00pm**

Present

St Michael's Ward
Cllr R Sexton

St Paul's Ward
Cllr S Craddock
Cllr D Hayler
Cllr C Kolek
Cllr S Sexton

In attendance

Heloise Marlow (Acting Town Clerk)

26/01/TM/ Election of the Town Management and Green & Open Spaces
GO Committee Chairman
Committee RESOLVED unanimously to elect Cllr R Sexton as Chairman for 2026/27

Proposed by Cllr S Sexton and seconded by Cllr Kolek

26/02/TM/ Election of the Town Management and Green & Open Spaces
GO Committee Deputy Chairman
Committee RESOLVED unanimously to elect Cllr Wilson as Deputy Chairman for 2026/27.

Proposed by Cllr Kolek and seconded by Cllr S Sexton.

26/03/TM/ Apologies for Absence
GO None

26/04/TM/ Declarations of Interests
GO None

26/05/TM/ Dispensations
GO There were no grants of dispensations made by the Town Clerk in relation to the business of this meeting.

26/06/TM/ Public Question Time for items on the agenda
GO None

26/07/TM/ **Terms of Reference**
GO **Committee RESOLVED unanimously to make the following changes to the Committee's Terms of Reference and to Recommend to Full Council**

- **Addition to paragraph 8 of "Town Regeneration and Maintenance"**

Proposed by Cllr Craddock and seconded by Cllr Kolek

26/08/TM/ **Honiton High Street Properties Requiring Refurbishments**
GO The Acting Town Clerk confirmed that the Interim Assistant was currently in the process of identifying the landlords of the properties to whom the Committee had agreed to send letters and that these letters would be sent as soon as possible.

Cllr R Sexton advised that he had visited some of the properties which the Committee had agreed would not be written to, but which required some amelioration. Whilst he had received a mixed reception, those he had spoken with accepted what Honiton Town Council was trying to achieve.

The Committee **NOTED** the report.

26/09/TM/ **Devon Highways Update: ENQ262002798**
GO Cllr R Sexton advised that he had made an enquiry of Devon County Council relating to the installation of a traffic mirror at Clapper Lane to minimise the risk of accidents as cars turning into Clapper Lane cannot see if a car is coming up the road. Devon County Council has responded advising that mirrors are not allowed on the public highway for the reasons provided.

The Committee considered the following:

- As the High Street is an A road, can drivers reverse onto the High Street when turning into Clapper Lane and encountering a vehicle coming in the opposite direction?
- Are existing traffic mirrors in situ as they are installed on private land?
- Could a traffic mirror be installed on the house on the corner of Clapper Lane with the owners' permission?

Committee RESOLVED unanimously to Delegate further investigation into the proposal to the Acting Town Clerk (in consultation with the Chair and Deputy Chair of the Town Management and Green & Open Spaces Committee).

Proposed by Cllr S Sexton and seconded by Cllr Hayler.

26/11/TM/ **Maintenance Work**
GO Committee were advised that the following Maintenance work had been carried out in June and July:

- Strimming of Battishorne Way Allotments
- Replacement of 2 steps at Roundball Wood (Sidmouth Road entrance)
- Strimming of bank to rear of Beehive
- Strimming of Sidmouth Road roundabout
- Part clearance of Footpath 1 and removal of rubbish (Millhead Road)
- Clearance of Footpaths 9 & 10 (St Michaels Church/ Gardiners Lane)
- Strimming and clearance of Footpath 20
- Installation of 25 hanging baskets.

Cllr R Sexton advised that the Maintenance Working Group had discussed the purchase of some further hanging baskets and planters from Salisbury Town Council which could allow an avenue of trees to be created on the High Street between New Street and Dowell Street. This may however impact existing parking, the review of the benches owned by Honiton Town Council as many were in bad condition and required refurbishment or replacement, and the work required to the outside walls at the Beehive.

Committee discussed need for agreement from Devon County Council, the possible impact on the street market, and climate change.

Cllr R Sexton confirmed that he would be walking the High Street with the market superintendent to assess the viability of the proposal.

Cllr Craddock queried some overgrown bushes on the triangle between Weatherhill Road and Pine Park Road.

Committee **NOTED** the report.

26/12/TM/ Dowell Street Corner Wall

GO

The Acting Town Clerk provided the following update:

- EDDC had issued a Certificate of Lawful Use of Development – 26/1214/CPL dated 10th August 2026.
- EDDC Building Control and 2 private Building Control companies had confirmed that the works did not require Building Control approval
- The Acting Town Clerk would be meeting with the appointed contractor in the following weeks with a view to commencing the work.

Committee **NOTED** the update

26/13/TM/ To close the meeting

GO

The meeting was closed at 7.30pm