

HONITON TOWN COUNCIL
ALLOTMENTS WORKING GROUP

Notes of Meeting on Thursday 14th October 2021

Present: Cllr Roy Coombs, Cllr K Cloke, T Darrant, Heloise Marlow

1. Allocation of Allotments plots at Battishorne Way

HM provided an update.

29 plots had to date been allocated. However, some prospective plot holders who had previously confirmed that they wanted a plot, for a variety of reasons now no longer wanted a plot – as such it was taking HM and DR a lot longer to allocate the plots than initially anticipated.

Members of the WG asked HM to look into the GDPR rules relating to the retention of personal data for those on the waiting list who had now for whatever reason no longer wanted a plot.

HM has received several queries from plot holders – TD had also been approached with queries – see item below.

2. Delegated authority to Deputy Clerk

Members of the WG agreed that the Deputy Clerk should be given delegated authority to deal with the running of the allotments on a day-to-day basis to include providing allotment holders with authority to carry out works such as raised beds, erection of sheds (to a standard size), subject to EDDC requesting planning permission.

Discussed whether planning permission would be necessary if TC administers the allotments – TD confirming that he would research for HM.

3. Nature Reserve

HM confirming that she had received RC's email but no email from EDDC. RC will forward to HM the email that he had received from EDDC.

4. Variation of existing planning grant

Members of the WG unanimously agreed that an application should be made to EDDC to vary the existing planning grant as follows:

- Revised plots site layout
- Removal of the proposed planting of 11 trees each side of the access track (noting that the Hornbeam is being retained – HTC to proposed that a TPO be made on the Hornbeam).
- Erection of water tank with soft landscaping.
- Removal of proposed bridge and 2 kissing gates

HM suggesting that a new site plan may be needed to support the above application.

It was agreed by a majority vote (2:1) not to include within the application permission for a container on the site. Note: HM to investigate smaller sized containers for future discussion.

5. Staff time

RC querying the reference in the allotment report brought to FC on 11th October which suggested that the S106 claim to EDDC would include staff time costs. HM confirming that the Town Clerk had suggested including this within the costs of the allotment project although EDDC may reject that part of the claim.

6. Costs/Grant claim

RC asking whether the S106 grant could be used to carry out ditching and drainage work on Roundball Lane as some allotments holders may access the site from there rather than from Battishorne Way.

HM confirming that she still needed to obtain the signage, covers for the water troughs etc already approved by FC – cost as yet unknown.

7. Opening Ceremony

HM to contact Richard Marker to ascertain his availability for attending an opening ceremony.

8. Clapper Lane allotments

HM to continue to try and speak to Sulina Tallack regarding the possible breach of the S106 agreement by the developer and to ask Cllr McCollum to continue in his efforts to obtain clarification of the works from EDDC planning.

Heloise Marlow

Deputy Town Clerk

Honiton Town Council