

**To all Members of Honiton Town Council, Planning Committee**  
A meeting of **Honiton Town Council's Planning Committee** to which you are summoned, will be held at The Beehive, Dowell Street, Honiton on **Tuesday 9<sup>th</sup> January 2024 commencing 7.00pm** to transact the following business.

*This meeting will be a physical face to face meeting, which can also be viewed via Zoom.*

*Please see details below to download Zoom, however this is not guaranteed.*

Join Zoom Meeting: -

<https://us06web.zoom.us/j/85975143548?pwd=RFFka0lwK1dMakFOUVY4Wm0rWi9uZz09>

Meeting ID: 859 7514 3548

Passcode: 349386

Date: 3<sup>rd</sup> January 2024

*Stephen Hill*

Stephen Hill  
Town Clerk

## AGENDA

*If members of the public make a representation to the meeting or simply attend, they will be deemed to have consented to being audio recorded. Voting will also take place by a show of hands and the Clerk will indicate that the votes have been counted.*

**1. Apologies for absence**

To **RECEIVE** apologies and **APPROVE** any reasons for absence.

**2. Declarations of Interests**

To **RECEIVE** any declarations of interest.

Members are reminded that if they have a Disclosable Pecuniary Interest (DPI) (on their register of interest or otherwise) relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a DPI in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting, leave and not Vote on the item and register the DPI within 28 days. Similarly, other Personal Interests should be declared at this meeting.
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**3. Dispensations**

To **NOTE** the grant of dispensations made by the Town Clerk in relation to the business of this meeting.

**4. Public Question Time for items on the agenda**

Questions relating to items on the agenda may be asked at the meeting, at the discretion of the mayor or meeting chairman. No more than 3 minutes will be allowed for any person speaking and normally up to a total of 15 minutes will be permitted. The council may respond verbally at the meeting or subsequently in writing.

Members of the public will be allowed to speak at the beginning of the meeting in the usual way. To ensure the smooth running of the meeting, members of the public should provide their questions in writing prior to midday on the day of the meeting. Questions received after midday will not be tabled at the meeting.

**5. Planning Committee held on 12<sup>th</sup> December 2023**

Committee is asked to **RESOLVE** to approve for accuracy the minutes of the Planning Committee Meeting held on **12<sup>th</sup> December 2023** as published and circulated with this agenda.

**6. To consider the following applications, based on the information available: -**

<b>23/2642/TCA</b>	<b>Mr. Karl Upchurch</b>	<b>Congregational Chapel High Street Honiton EX14 1PJ</b> Horse Chestnut: prune back new growth by 1.5m over hanging the land to the west of the chapel.
<a href="#">23/2642/TCA   Horse Chestnut: prune back new growth by 1.5m over hanging the land to the west of the chapel.   Congregational Chapel High Street Honiton EX14 1PJ (eastdevon.gov.uk)</a>		
<b>23/2675/FUL</b>	<b>Mr. Trevor Backhouse</b>	<b>20 Snowdrop Close Honiton EX14 2UH</b> Proposed revised single storey side extension to replace approved front and side extension under Householder application 23/0793/FUL.
<a href="#">23/2675/FUL   Proposed revised single storey side extension, to replace approved front and side extension, under Householder application 23/0793/FUL.   20 Snowdrop Close Honiton Devon EX14 2UH (eastdevon.gov.uk)</a>		

<b>23/2691/CPE</b>	<b>Mr. J Reddy</b>	<b>1 Diamond House Reme Drive Heathpark Industrial Estate Honiton EX14 1SE</b> Certificate of existing lawful use of building and associated land for indoor sport and recreation.
<a href="#">23/2691/CPE   Certificate of existing lawfulness for use of building and associated land for indoor sport and recreation.   1 Diamond House Reme Drive Heathpark Industrial Estate Honiton EX14 1SE (eastdevon.gov.uk)</a>		
<b>23/2703/PDMA</b>	<b>Ms. J Weatherley</b>	<b>114-116 High Street Honiton EX14 1JP</b> Prior approval for change of use of the second floor of 114-116 High Street Honiton to two residential flats.
<a href="#">23/2703/PDMA   Prior approval for change of use of the second floor of 114-116 High Street Honiton to two residential flats. No external changes are proposed to the building as these are not required (though nor are they allowed under Class MA permitted development rights). A proposed floor plan has been prepared in order to demonstrate that this floor can be converted to two flats while providing natural light to all habitable rooms.   114-116 High Street Honiton Devon EX14 1JP (eastdevon.gov.uk)</a>		
<b>23/2716/PDMA</b>	<b>Mr. Mike Jeffries</b>	<b>The Railway Queen Street Honiton EX14 1HE</b> Change of use to form 2 dwellings, 1 x 3 bedrooms and 1 x 4 bedrooms
<a href="#">23/2716/PDMA   Change of use to form 2 dwellings, 1 x 3 bedrooms and 1 x 4 bedrooms.   The Railway Queen Street Honiton Devon EX14 1HE (eastdevon.gov.uk)</a>		

**7. To note planning decisions, copy letters and correspondence received as per the list below and to resolve any matters arising.**

**Decision Notices**

- a) 23/1839/FUL – Northcote Hill Farm, Northcote Hill, Honiton, EX14 9UU. Erection of a general purpose agricultural building. Approved.
- b) 23/1847/FUL – Something Different Miniature Farm. Proposed disabled ramp access. Withdrawn.
- c) 23/1940/FUL – Unit G, Reme Drive, Heathpark Industrial Estate, Honiton, EX14 1SE. Construction of a secure vehicle store. Approved.
- d) 23/2276/TRE – 40 Old Show Field Way, Honiton, EX14 1EP. Norway Maple: to remove the four lowest 2<sup>nd</sup> order branches overhanging the garden. Approved.
- e) 23/2319/FUL – 15 Woodhill View, Honiton. Removal of conservatory and replacement with rear extension and raised decking. Approve.
- f) 23/2403/FUL – 28 Haydons Park, Honiton, EX14 2TA. Conversion of existing garage into games room, including infilling garage door and providing new door/window. Approved.

**8. To close the meeting**

**Reminder for Members**

- You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.)
- If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk or Deputy Clerk.
- Confidential information can be viewed at the Town Council Office during public opening hours of 10am – 1pm or by pre-arranged appointment for outside office hours.

**PLEASE NOTE THAT MEMBERS OF THE PUBLIC ARE WELCOME  
TO ATTEND THIS MEETING AS OBSERVERS**

**Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the**

**public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.**

**If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.**

**Members of the public exercising their right to speak during Public Question Time may be recorded.**

**Copies of this document are available in large print on request  
COPIES OF ALL RELEVANT PAPERS MAY BE ACCESSED AT [www.honiton.gov.uk](http://www.honiton.gov.uk)  
OR VIA THE TOWN COUNCIL OFFICE**