

HONITON TOWN COUNCIL – HONOURED CITIZENS

1. The status will be awarded to people who have given exceptional and distinguished service to the Town.
2. The Honoured Citizen will be invited to all civic functions held by the Council, the cost to be met by the Council.
3. The award of Honoured Citizen will be made at a formal civic ceremony and a list of Honoured Citizens hung in the council chamber.

Procedure

1. A recommendation for conferment of this honour may be made by either a Member of the Council, or by any Honiton resident.
2. The Clerk will post a notice on the public noticeboards and advertise in the local newspaper(s) outlining the procedure.
3. The Councillor (unless he/she is the Mayor) or council taxpayer will write to the Mayor making the recommendation, giving reasons for the proposal.
4. The Mayor will arrange an informal meeting with the Council to discuss the nomination/s, to which those who have written in to make the recommendations will be invited. At that meeting they will be asked to give a supporting statement and then withdraw from the meeting. If the nominee is a Member of the Council, he/she should be excluded from the meeting. A 2/3 majority of those members attending will be required in order for the award to be approved.
5. It is proposed that any nominations received would be reviewed annually with a final ratification at a full town council meeting and any successful nominee(s) to be honoured at Mayor Making