

## HONITON TOWN COUNCIL

### **Minutes of the Meeting of the Town Management Committee Meeting held at The Beehive, Dowell Street, Honiton on Monday 3<sup>rd</sup> June 2019 at 7.00 pm**

#### **Present**

##### **St Michael's Ward**

Cllr P Carrigan

Cllr D Sheridan-Shaw (Chairman)

Cllr N Macve

Cllr J Zarczynski

##### **St Paul's Ward**

Cllr V Howard

Cllr T Darrant

Cllr R Coombs

#### **In attendance**

Mark Tredwin, Honiton Town Clerk

Heloise Marlow, Deputy Town Clerk

Tony McCollum – Town Development Manager

Cllr J McNally

5 members of the public

## **PART A**

### **19/18 To elect a Chair of the Town Management Committee**

Cllr Zarczynski proposed Cllr Sheridan Shaw and this was seconded by Cllr Howard.

There were no other nominations. Cllr Sheridan-Shaw was elected unanimously as Chairman.

### **19/19 To elect a Vice-Chair of the Town Management Committee**

Cllr Coombs proposed Cllr Darrant, and this was seconded by Cllr Zarczynski.

There were no other nominations. Cllr Darrant was elected unanimously as Vice-Chair.

### **19/20 To receive apologies for absence**

Cllr Hattle- Spence (personal reasons)

### **19/21 To receive declarations of interest**

No pecuniary interests were declared.

### **19/22 To note the grant of dispensations made by the Town Clerk in relation to the business of this meeting.**

None were made.

### **19/23 Public question time on items on the agenda**

Mr P Matravers spoke on behalf of the cricket club to ask that the Council consider funding from the CIL monies now available, new facilities at the Cricket Club. The following points were discussed:

- HTC will be asking all community groups/clubs for their proposals on how the monies should be allocated.
- There are certain parameters regarding the allocation of monies set by EDDC.
- There is no set timescale for proposals to be submitted to the Town Council.
- A questionnaire is being put together for members of the public to complete and provide the Council with suggestions for possible projects.

## PART A MATTERS FOR DECISION

### **19/24 To confirm the accuracy of the minutes of the Town Management Committee meeting on 22 August 2018**

Copies of the minutes of the meeting had been circulated in advance with the Agenda.

Members **RESOLVED** unanimously to confirm the accuracy of the minutes of the Town Management Committee meeting held on 22 August 2018.

Proposed by Cllr Macve and seconded by Cllr Howard.

### **19/25 Update Report**

The Town Clerk presented the report which was noted.

Cllr Coombs raised the following:

- the working group looking at Honiton's status as an environmentally forward-thinking town would be providing a report for the next meeting. Was there any communities together funding available to the group? The Town Clerk agreed to look into this.
- Would the Council's interest in the former Tourist Information Centre be discussed at the next Finance Committee meeting? Cllr Sheridan-Shaw and the Town Clerk both confirmed that there had not been a formal request to look into the old TIC building. What had been agreed was to investigate the merits of the Lace Walk unit as an information point. The Town Clerk had looked at the figures for the old TIC and had concluded that this would be too expensive.

Cllr Zarczynski advised that he had been informed that Yellow Boat Computers is vacating its premises, and these could be taken over as a tourist information point at a lesser cost than the kiosk in Lace Walk.

- The website for the South Devon Destination Guide had incorrect information regarding Honiton. The Town Clerk advised that the Council were only involved in the paper guide but that he would look into this. Cllr Coombs agreed to send the link to the website to the Town Clerk.

Cllr Howard queried whether the Museum still held tourist information leaflets on behalf of the Council, and this was confirmed. Cllr Coombs advised that the Co-op had agreed to display leaflets and it was agreed that some would be delivered to them. Cllr Coombs disclosed that he was a member of the Co-op but did not have any disclosable pecuniary interest with regards to this item.

Cllr Zarczynski queried whether the town's shops displayed tourist information leaflets. The Town Development Manager confirmed that this was not the case currently although many shops put up posters regarding events. Cllr Zarczynski was of the view that there should be displays of tourist information in the local shops as could be found elsewhere. As regards the Lace Walk dispensers, these may need to be relocated. Cllr Coombs confirmed that one issue was that one was locked but the other was permanently unlocked.

### **19/26 Remit of the Town Management Committee**

Cllr Coombs queried whether the devolved budget stated in the report had been discussed by the Finance Committee. The Town Clerk confirmed that this had been agreed by Full Council instead.

Members noted the report.

### **19/27 Community Infrastructure Report**

The following was discussed:

- CIL was available to be spent on allotments, parks and natural/semi-Natural open spaces included.
- A play area could be allocated funding from both the open spaces (play) fund and the open spaces play-youth fund.
- It is for the community to put forward projects for funding and for the Council to set out their priorities for the long term.
- One project could obtain funding from two pots but could only be allocated one payment.
- The public can submit ideas via the Council's Facebook page.
- Working groups will be set up to look into proposed projects. They will need to put together costings which can then go to the Full Council and if approved the working group will be able to proceed with the project.
- Anyone with an idea can email this to the Clerk.
- A questionnaire is being put together which will be available for the Beehive Anniversary event and the Honiton Show.
- Proposals submitted will be discussed at the August meeting.

Members noted the report.

**19/28 To close the meeting**

The meeting was closed at 7.35 pm.