

## HONITON TOWN COUNCIL

**Minutes of the Meeting of the Town Council held at the Town Council Offices, The Beehive, Dowell Street, Honiton on Monday 17<sup>th</sup> September 2018 at 7.00 pm**

### **Present**

#### **St Michael's Ward**

Cllr Sheila Edwards  
Cllr Jill McNally  
Cllr John Taylor  
Cllr John Zarczynski  
Cllr Philip Carrigan  
Cllr R Hanratty  
Cllr N Macve

#### **St Paul's Ward**

Cllr Henry Brown (Chairman)  
Cllr Terry Darrant  
Cllr Caroline Kolek  
Cllr Roy Coombs  
Cllr Mike Jones  
Cllr Duncan Sheridan-Shaw

### **In attendance**

Mark Tredwin, Honiton Town Clerk  
Sonia Hawkins, Admin Officer  
3 members of the public  
2 members of the press

Prior to the commencement of the main meeting a presentation of certificates was made by the Mayor to the two young people who recovered the "Missing Soldier", together with Mr Paul Shaw from the Royal British Legion.

## **PART A**

**18/716** The Chairman welcomed Councillors and members of the public.

### **18/717 To receive apologies for absence**

Cllr D Jefferson – Personal reasons  
Cllr V Howard – Personal reasons  
Cllr Phil Twiss EDDC  
Cllr O'Leary EDDC

### **18/718 To receive declarations of interest and receipt of requests for new DPI dispensations on items on the agenda**

None received.

### **18/719 To note the grant of dispensations made by the Town Clerk in relation to the business of this meeting.**

None were made.

*The meeting went out of session at 7.03pm*

### **18/720 Public question time on items on the agenda**

None Raised

*The meeting went back into session at 7.03 pm*

### **18/721 The Mayor's announcements**

Cllr Brown advised that he had attended the following events:

- The 3-year celebration at the 55+centre
- Crowned the Carnival Queen & Princess
- The Police awards at the Guildhall in Exeter

### **18/722 To confirm the accuracy of the minutes of the Full Council meeting held on 13<sup>th</sup> August 2018.**

Copies of the minutes of the meetings had been circulated in advance.

Members **RESOLVED** to confirm the accuracy of the minutes of the Full Council meeting held on 13<sup>th</sup> August 2018.

Proposed by Cllr Zarczynski and seconded by Cllr Hanratty and resolved by a Majority of 12 with 1 abstention.

### **18/723 Reports from District and County Councillors**

The following report was received from Cllr Twiss:

#### Roads & Bridges

I have previously reported that Meg Booth, Head of DCC Highways was preparing a paper for Local Councils information on the variety of suppliers and systems of repair DCC use to maintain roads where Skansa at approximately 40% of the total spend and are not the only provider.

The total annual spend on Devon Highways is around £34m, depending on other 'one off' grants and winter payments etc from Central Government is and the attached graphic gives you a visual idea of the complex nature of how and where the money is spent and with which contractor. The size of each block approximates to the percentage value of the £34m annual spend

If you wish to report a pothole, surface defect or any other kind of problem to DCC the simplest and quickest way is to go online at <https://new.devon.gov.uk/roadsandtransport/report-a-problem/> where uploading a picture of the problem and pinpointing the exact location on the interactive map really does help.

He also provided an electronic graph providing more details about the Highway Maintenance Contracts

### **18/724 Reports from the Police (recorded crimes and logs)**

Members noted the August figures, but concern was raised by Cllr McNally that there had been a significant increase in some crime areas.

The Town Clerk advised future reports will contain details of cyber crime.

### **18/725 Reports from Councillors with Special Responsibilities**

A report from Cllr Jones was circulated in advance to all members regarding his work with Open Arms East Devon.

### **18/726 Update Report**

The Town Clerk presented the report which was noted.

**Beehive Directors** – Since the publication of the Update Report, confirmation of Cllr Sheridan-Shaw's appointment as a Director of the Beehive had been received, along with the refusal of Cllr Taylor's appointment.

A discussion took place regarding HCC's decision to refuse Cllr Taylor's appointment, following which it was agreed to take the following action: During the discussion it was agreed that Cllr Taylor had supported the creation of a community centre in Honiton and he provided evidence in the form of reports that had been submitted to council during July 2010 and after this date.

**It was RESOLVED to write to the Directors of HCC for more details of the reasons for their rejection of Cllr Taylor as a council appointed Director.**

**Proposed by Cllr Zarczynski and seconded by Cllr Taylor and resolved unanimously.**

The Town Clerk stated that a suitably worded letter requesting the information from HCC would be sent on the Council's behalf.

**Allotments** - The Town Clerk confirmed that a cheque had now been received from the previous allotment society, following closure of their bank account, which amounted to approximately £550 which would be for the future use of the Allotments when they were up and running.

**Footpath Claims** - Cllr Coombs mentioned that the proposed paths need to be kept as short and simple as possible. He also said that we need to ensure that objectors are given every chance to object. Further clarification may also need to be sought from DCC as to the precise definition of a footpath, i.e. Highway to Highway? Or Highway to Place of Resort?

Cllr Coombs also mentioned the possibility of Councillors acting as representatives of the community in completing user evidence forms to support the claims.

## **PART A MATTERS FOR DECISION**

**18/727 To receive the minutes of the Planning Committee held on the 7<sup>th</sup> August and 21<sup>st</sup> August 2018.**

- a) Members **RESOLVED** to receive and note the minutes.

Proposed by Cllr Taylor and seconded by Cllr McNally and resolved unanimously.

**18/728 To receive the minutes of the Town Management Committee held on 22<sup>nd</sup> August 2018.**

- a) **Members RESOLVED to receive and note the minutes.**

Proposed by Cllr Zarczynski and seconded by Cllr Edwards and resolved unanimously.

- b) **Members RESOLVED unanimously that a working group be set up to investigate a bid to the EDDC Communities Together Fund led by Cllr Kolek.**

Proposed by Cllr Hanratty and seconded by Cllr Carrigan.

- c) **Members RESOLVED that the Beehive Gardening Group be allowed to replant the area outside the bin store at the Beehive.**

Proposed by Cllr Zarczynski and seconded by Cllr Carrigan and resolved by a majority of 12 with 1 against.

It was requested that the matter of putting up the flagpole be put on the agenda of the next meeting.

- d) **Members RESOLVED that Cllr Hanratty should approach Honiton Museum to discuss setting up a Tourist Information point.**

Cllr Hanratty advised that he had spoken to the museum and they were happy to have a temporary Tourist Information point until something more permanent was set up.

Proposed by Cllr Taylor and seconded by Cllr Darrant and resolved unanimously.

- e) **Members RESOLVED to that a full-page advert be taken out in the 2019 Visit South Devon Destination Guide.**

Proposed by Cllr Kolek and seconded by Cllr Jones and resolved by a majority of 10 with 2 against and 1 abstention.

- f) **Members RESOLVED that Honiton Town Council seek the support of the EDDC Parks and Open Spaces Improvement Officers for a new footbridge to link and thereby improve both open spaces.**

Proposed by Cllr Zarczynski and seconded by Cllr Darrant and resolved by a majority of 12 with 1 abstention.

- g) Members RESOLVED that the Committee that Honiton Town Council carries out the 2018-2019 rights of way inspections as required by the Parish Paths Partnership scheme.**

**Proposed by Cllr Kolek and seconded by Cllr Darrant and resolved unanimously.**

During the discussion that ensued the Town Clerk advised that the street furniture had arrived, as identified by the previous rights of way inspections and was with Dave Retter who would be providing a quotation for its installation.

Cllr McNally requested support from all members in carrying out the required inspections and Cllr Macve added her support to this request.

The Town Clerk added that both himself and the Deputy Clerk were hoping to participate in the inspections.

- h) Members RESOLVED to investigate a series of events over the coming two years.**

Proposed by Cllr Darrant and seconded by Cllr Hanratty and resolved unanimously.

- i) Members RESOLVED to set up a working group in relation to events and that all working groups should have no more than 5 councillors as members.**

Proposed by Cllr Darrant and seconded by Cllr Hanratty and resolved unanimously.

- j) Members RESOLVED to allow the Town Clerk to explore the services of potential website providers with a view to designing and implementing a new website for the Town Council.**

Proposed by Cllr Hanratty and seconded by Cllr Jones and resolved unanimously.

**18/729 To receive the minutes of the Policy Committee meeting held on 28<sup>th</sup> August 2018.**

- a) Members RESOLVED to receive and note the minutes.**

Proposed by Cllr Sheridan-Shaw and seconded by Cllr Zarczynski and resolved unanimously.

- b) It was agreed to recommend the amended Standing Orders should be adopted for use by Honiton Town Council. This was Proposed by Cllr Howard and seconded by Cllr Sheridan-Shaw and was unanimously agreed.**

Proposed by Cllr Edwards and seconded by Cllr Sheridan-Shaw and resolved by a majority of 9 with 4 abstentions.

A discussion took place regarding how member's personal rights to inspect property differs from their rights to inspect in their capacity as councillors, following which a vote was taken on the above resolution.

**c) It was proposed by Cllr Sheridan-Shaw and seconded by Cllr Taylor that the committee recommend to Full Council that the Social Media Policy be adopted. This was agreed unanimously.**

Proposed by Cllr Edwards and seconded by Cllr Jones and resolved by a majority of 12 with 1 abstention.

**It was proposed that the Town Clerk would email all councillors the link to the EDDC policy and ask them to provide comments on the policy in order that a letter be put together for sending on behalf of the full Council.**

This was received and noted.

#### **18/730 List of receipts and payments**

Members **RESOLVED** unanimously to approve the schedule of payments and receipts for August 2018.

Proposed by Cllr Taylor and seconded by Cllr McNally.

#### **18/731 Makaton Choir**

Members **RESOLVED** to pay £100 from the Youth Budget to the Makaton Choir.

Proposed by Cllr McNally and seconded by Cllr Zarczynski and resolved unanimously.

#### **18/732 To close the meeting**

The meeting was closed at 8.27 pm.