

HONITON TOWN COUNCIL

Minutes of the Meeting of the Town Council held at the Town Council offices, The Beehive, Dowell Street, Honiton on Monday 10th October 2016

Present

St Michael's Ward

Cllr A Delasalle (formerly Alder)
 Cllr S Edwards
 Cllr L Harvey-Ingram
 Cllr J McNally
 Cllr D Perkins
 Cllr J Taylor
 Cllr J Wadsworth

St Paul's Ward

Cllr H Brown
 Cllr Coombs
 Cllr Halse
 Cllr Howard
 Cllr C Kolek (Chairman)
 Cllr G Smith
 Cllr K Smith

In Attendance

Cllr S Randall-Johnson – Devon County Council
 Cllr D Barrow - East Devon District Council
 Cllr P Twiss - East Devon District Council

1 member of the public

Members of the press – Mr Callum Lawton (Midweek Herald), Mr Peter Hodges (Pulmans)

Chetna Jones – Town Clerk

Father Gerald provided prayers prior to the start of the meeting.

The meeting commenced at 7.03pm.

16/218 To receive apologies for absence

Apologies were received from Cllr Hopkins (P), Cllr J Lake (P) and Cllr A Mountjoy (P), Apologies were also received from Cllr Diviani (Devon County Council), Cllr O'Leary (East Devon District Council) and Cllr Brown (East Devon District Council).

The Mayor requested that item 12 (Parishes Together application) be postponed and this was unanimously agreed.

16/219 To receive declarations of interest and receipt of requests for new DPI dispensations on items on the agenda

Cllr G Smith – ad-hoc maintenance work at Beehive – personal
 Cllr Perkins – Director of the Beehive Companies – personal
 Cllr A Delasalle – Honiton Street Market Trader - personal

16/220 To receive and resolve as a correct record the minutes of the Town Council meeting held on 12th September 2016

Cllr Taylor joined the meeting and declared his interests.

Cllr Taylor – Items relating to financial matters of the Town Council (Judicial Review) – DPI – Cllr advised he will leave the meeting

Cllr Perkins asked the Mayor that if requests to note that members were failing to declare pecuniary interests were being raised then they should clearly state the names of the councillors who were failing to declare the interest and the requests should include appropriate evidence.

Cllr Taylor informed members that he felt that the proposal on minute ref 16/208 implied that the recommendations were that of Cllr Perkins rather than from the Policy Committee. It was

noted the minutes did indicate these were the recommendations of the Policy Committee and that the recommendations were specified in full in the Policy minutes and the minutes had already been approved.

The minutes of the Town Council meeting held on 12th September 2016 were approved by the Town Council (5 abstentions, 2 of which were due to the members not being present at the last meeting) and signed by the Mayor as a correct record.

16/221 The Council resolved the following:

“That under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed and on balance the public interest is in discussing this item in private session (Part B)” for the following confidential/exempt items which the Town Clerk recommends should be dealt with in this way:

- Item 18 – Access Issues at The Beehive
- Item 19 – TIC Ltd Staffing Costs
- Item 20 – Judicial Review Hearing

The Chairperson declared the meeting out of session

16/222 To receive the Police Report

It was confirmed that a crime report had been made available and will be displayed on the website.

16/223 To receive reports from District and County Ward Members

Devon County Council

Cllr Randall-Johnson confirmed that following the news from New Devon CCG of the proposed medical bed closure at Honiton Hospital, there was likely to be an impact on the County Council's domiciliary care and that councillors were urged to respond to the consultation.

It was confirmed that a public meeting regarding the proposed bed closures was to be held on Wednesday 12th October in Honiton.

East Devon District Council

Cllr Barrow confirmed that the year-end accounts had been submitted. The Scrutiny Committee at its meeting in November has invited the Police and Crime Commissioner (PCC) to give a presentation. Question for Alison Henandez, PCC for Devon should be to sent to Cllr Barrow directly.

Cllr Twiss confirmed that EDDC recorded meetings as minutes merely noted decisions rather than what was said by individuals.

Cllr Twiss confirmed that new waste/recycling contracts will come into effect shortly and weatherproof 75 litre capacity sacks for additional recycling materials will be distributed.

The public toilets review will be closing on 8th November.

EDDC will continue to work in partnership with Otter Rotters.

Cllr Randall-Johnson was informed of uneven pavements on Honiton High Street causing difficulty for a number of residents and the newly re-surfaced roads had left large drop in levels on the sides of these roads.

Cllr Kolek thanked the Ward Members for their reports.

Cllr Randall-Johnson, Cllr Barrow and Cllr Twiss left the meeting.

16/224 Public Question Time on items on the agenda

The Town Clerk reported that there were no public questions.

The Chairman declared the meeting back in session.

16/225 Mayor's Announcements and Questions for the Mayor

The Mayor informed the Council that she had attended the following:

- Opening of new shop
- "25 year" anniversary celebrations for Scout leader Helen Turner
- Honiton Festival meeting
- Honiton Hospital Friends meeting regarding proposed medical bed closures
- Kings House Hospiscare (including confirmation of participation in Jolly Jaunt)
- Crowning of Carnival Queen
- Assisting Mayor of Chard with Chard Carnival procession

There were no questions for the Mayor.

16/226 Approval of the minutes of the Policy Committee held on 26th September 2016

Cllr Perkins proposed the minutes of the Policy Committee meeting dated 26th September be approved. This was seconded by Cllr K Smith and **WAS RESOLVED** unanimously by those present at the meeting.

16/227 Approval of recommendations from the Policy Committee:

- a) Cllr Harvey Ingram proposed that the Town Council responds as per the recommendations of the Policy Committee which is that the Town Council does not support the proposal for referendum and if imposed, the Government will need to be asked to confirm who would pay for the it

This was seconded by Cllr Brown and **WAS RESOLVED** unanimously.

16/228 To receive the minutes of the Community Complex (Beehive) Overview meeting dated 14th September 2016

Cllr G Smith proposed that the Town Council receives the minutes of the Community Complex (Beehive) Overview meeting dated 14th September 2016. This was seconded by Cllr Kolek and **WAS RESOLVED** unanimously.

16/229 Approval of recommendations from the Overview sub-committee meeting

- a) **That the Town Council approves the checklist in order that the Town Council as Landlord verifies that all appropriate checks have/are taking place.**

Cllr Wadsworth proposed that the checklist be approved by the Town Council. This was seconded by Cllr G Smith and **WAS RESOLVED** (1 abstention).

- b) **That the Town Council agrees to make available its office after 2pm for use by the Honiton Community Complex Charity for administrative purposes only**

Cllr Kolek provided reassurance that confidential items were not stored in the front office and everything was locked or password protected. All necessary checks will be completed for insurance and data protection purposes in order to protect the Town Council.

Cllr Harvey Ingram proposed that the Town Council allows Honiton Community Complex to use the front Council office after 2pm each working day for

administrative purposes. This was seconded by Cllr Brown and **WAS RESOLVED** (4 abstentions).

Cllr Taylor left the room.

- c) **That the Town Council receives the notice of Annual General Meeting of the Honiton Community Complex Charity on Monday 17th October at 7.45pm and nominates a councillor to vote at the AGM as a member of this Charity with one vote**

The Mayor invited members to submit nominations. As there were no nominations the Mayor as Chair of Council offered to provide the vote of the Council at the AGM.

Cllr Perkins proposed that the Town Council receives the notice of the AGM and that Cllr Kolek be mandated to vote at the AGM on behalf of the Town Council. This was seconded by Cllr Delasalle and **WAS RESOLVED** unanimously.

- d) **That the Town Council agrees the vote for the statutory Accounts and authorisation for Directors to confirm appointment of Examiners of Accounts and their remuneration**

Cllr G Smith proposed that the Town Council votes in agreement for the Statutory Accounts and authorisation for Directors to confirm appointment of Examiners of Accounts and their remuneration. This was seconded by Cllr Wadsworth and **WAS RESOLVED** (3 abstentions).

Cllr Taylor returned to the meeting.

16/230 Approve the minutes of Street Market Overview meeting dated 26th September 2016

Cllr Kolek proposed that the minutes of Street Market Overview meeting dated 26th September 2016 be approved. This was seconded by Cllr G Smith and **WAS RESOLVED** unanimously by those present at the meeting.

16/231 To ratify the decisions of Street Market Overview Committee

- a) **That the Town Council extends the market days in December 2016 to include Friday 2nd, 9th, 16th and 23rd December and that appropriate permissions/parking restrictions are put in place with an administrative expenditure of £255 to Devon County Council**

This was proposed by Cllr Wadsworth, seconded by Cllr Harvey-Ingram and **WAS RESOLVED** (1 abstention)

16/232 To set up a working group to review and formulate a draft response to the consultation on the Electoral Review for East Devon District Council for approval by the Town Council prior to the deadline of 5th December 2016

The Clerk's report which had been previously circulated was noted.

Cllr Howard proposed that a working group be set up and produce a draft response for Town Council approval prior to the deadline of 5th December. This was seconded by Cllr G Smith and **WAS RESOLVED** unanimously.

It was agreed that the working group consist of Cllr Taylor, Cllr Brown, Cllr Halse and Cllr Howard.

The group will arrange dates amongst themselves in order to produce the draft response prior to the next Town Council meeting.

16/233 To ratify the Solar Panel lease arrangements following the recommendations of the Structural Engineer recommending a decrease in Solar Panel capacity from 29kwp to 24.645kwp.

Cllr Edwards proposed the lease agreements (signed and sealed) and structural survey report all of which had been circulated in advance be ratified by the Town Council. This was seconded by Cllr G Smith.

Cllr Coombs requested a recorded vote.

		FOR	AGAINST	ABSTAIN
1	Cllr Delasalle	X		
2	Cllr Brown	X		
3	Cllr Coombs		X	
4	Cllr Edwards	X		
5	Cllr Harvey-Ingram	X		
6	Cllr Halse	X		
7	Cllr Hopkins	Not present		
8	Cllr Howard		X	
9	Cllr Kolek	X		
10	Cllr Lake	Not present		
11	Cllr McNally		X	
12	Cllr Mountjoy	Not present		
13	Cllr Perkins	X		
14	Cllr G Smith	X		
15	Cllr K Smith	X		
16	Cllr Taylor		X	
17	Cllr Wadsworth	X		

This **WAS RESOLVED** (4 against)

16/234 To ratify the payment made to Midas Construction Ltd to release retention funds following issue of Making Good Defects Certificate & Interim Application nr 15 and to agree to carry out remaining items that have been refunded

Cllr Taylor left the room.

Cllr Brown proposed that the payment be ratified and that the Town Council proceed with carrying out the work as per the amount refunded in line with the quotes obtained by Honiton Community Complex for the Hearing Loop system and replacement of valve in the plant room. This was seconded by Cllr G Smith and **WAS RESOLVED** unanimously.

Cllr Taylor returned to the meeting.

16/235 Reports from members with Special Responsibilities

Cllr Coombs confirmed that the last Planning meeting was only just quorate and required more members to attend.

Cllr G Smith confirmed that Dementia Alliance had been selected as a finalist for the Alzheimer's Society Dementia Friendly Community Awards. Dementia Awareness week next year will be 15th – 21st May and a Memory Café quiz planned for 11th November. The nostalgic cinema was being attended regularly by at least 50 guests each month.

Cllr Perkins thanked the Town Council for their support in providing office space.

Cllr Harvey-Ingram confirmed that the youth group had been presented with a darts board from Honiton dance club and this was bringing a lot of enjoyment at each of the sessions.

Cllr Brown confirmed that the Millennium Green Trust were still in discussion regarding the land by the Glen.

Cllr Delasalle confirmed that the culprits known for speeding in the St Michaels area had been apprehended.

16/236 To note Correspondence receive and to resolved any matters arising. The list may be viewed at the Council Office (late correspondence to be tabled)

The list of correspondence received between 13th September to 4th October 2016 had been circulated in advance.

Devon County Council

1. DCC WeAreDevon Community Survey and Community Insight Survey Results

East Devon District Council

2. EDDC request for involvement in BT payphone consultation
3. Electoral Review of East Devon consultation – deadline of 5th December
4. The Knowledge – issues 18, 19 and 20

Other

5. Government Newsletter 14th, 23rd and 28th September
6. DALC Training – AGM Tuesday 11th October
7. NALC – bulletin on national developments and meetings – 16^h and 30th September
8. NALC Direct Information Service
9. LALC LCR proposed Article contribution
10. Remembrance Service Sunday 13th November

Item 10 – The Town Clerk requested that Councillors let her know if they will be attending Remembrance Service by the end of week (14th October).

Item 2 – It was agreed that Cllr Coombs to respond with an expression of interest and investigate the financial arrangements required before proceeding further.

Item 7 – Councillors were informed that the articles regarding the bill on Neighbourhood planning were of interest.

Late Correspondence received from 5th October to 10th October 2016

Devon County Council

- a) Update from Cllr Diviani regarding County Finance, Economy, Transport and Education
- b) Information regarding a vote for King Johns Oak
- c) Devon County Council Bulletin 5th October 2016

East Devon District Council

- d) The Knowledge issue 21

Other

- e) Healthwatch Devon – NHS consultations
- f) Government News 6th October
- g) Smokefree Alliance Newsletter
- h) Correspondence from Hospiscare regarding access from Beehive car park via gate
- i) Local Councils Update
- j) Newlands newsletter
- k) NHS Your Future Care newsletter issue 6
- l) Bulletin on National Development and meetings – 7th October
- m) Devon Association of Local Councils – Update

- n) Email from resident in Streamers Meadow requesting that the Town Council confirmation the services delivered as per the consultation in 2015
- o) Email request from CAB regarding grant contribution
- p) Blackdown Hills Natural Futures Newsletter

Item a) – Councillors were informed that Hospiscare, had written to the Town Council having carried out a risk assessment and requested their customers refrain from climbing over the planters and walking down the steep slope. They also confirmed that they will be keeping the gate closed until the matter had been resolved.

Item d) – It was agreed that it would be prudent to put on hold the request from CAB for funds for a short time.

The press and the public left the meeting.

The meeting was adjourned for a 5-minute comfort break and reconvened at 8.35pm.

Part B matters for decision

Cllr Taylor advised the Council that as these matters were related to the Town Council finances he would leave.

16/237 To ratify correspondence relating to access issues at The Beehive Car Park

Cllr Harvey-Ingram proposed that the correspondence and expenditure associated with this be ratified by the Town Council. This was seconded by Cllr Perkins and **WAS RESOLVED** unanimously.

16/238 To receive the request to pay outstanding TIC Ltd expenditure for their staff in lieu of Notice and holiday and to provide delegated authority to the Town Clerk to proceed in carrying out the agreed decision

Cllr Perkins proposed that the Town Council write a letter to Honiton Tourist Information Centre Ltd and offer an interest free loan to pay the TIC staff the outstanding amount owed and that delegated authority be given to the Town Clerk to pay this money when a signed acknowledgement was received. The money will need to be re-paid by the Honiton TIC company as soon as the funds and or assets become available. The assets may include any of the company's fixtures and fittings that the Town Council may wish to accept in lieu of re-payment and these should be transferred to the Town Council straight away. This was seconded by Cllr Kolek and **WAS RESOLVED** unanimously.

16/239 To note the hearing date for the Judicial Review and the costs associated with this hearing.

Cllr McNally left the meeting.

The hearing dates and costs associated were noted.

16/240 Close Meeting

The meeting was closed at 9.45pm.