

HONITON TOWN COUNCIL

**Minutes of the Meeting of the Green and Open Spaces Committee Meeting held at
The Beehive, Dowell Street, Honiton on Monday 24th June 2019 at 7.00 pm**

Present

St Michael's Ward

Cllr J McNally
Cllr D Sheridan-Shaw
Cllr J Taylor
Cllr J Zarczynski

St Paul's Ward

Cllr C Hattle-Spence
Cllr T Darrant (Chairman)
Cllr R Coombs

In attendance

Mark Tredwin, Honiton Town Clerk
Heloise Marlow, Deputy Town Clerk
Cllr C Kolek

PART A

19/1 To elect a Chair of the Green and Open Spaces Committee

Cllr Coombs proposed Cllr Darrant, and this was seconded by Cllr Zarczynski.

There were no other nominations. Cllr Darrant was elected unanimously as Chairman.

19/2 To elect a Vice-Chair of the Green and Open Spaces Committee

Cllr Zarczynski proposed Cllr Coombs, and this was seconded by Cllr McNally.

There were no other nominations. Cllr Coombs was elected unanimously as Vice-Chair.

19/3 To receive apologies for absence

None received.

19/4 To receive declarations of interest

No pecuniary interests were declared.

19/5 To note the grant of dispensations made by the Town Clerk in relation to the business of this meeting.

None were made.

19/6 Public question time on items on the agenda

No members of the public were in attendance

PART A MATTERS FOR DECISION

19/7 Remit of the Green and Open Spaces Committee

Cllr Coombs queried whether the riverside walk project, nature reserves and permissive paths would be within the remit of the Committee and the Clerk confirmed this.

It was clarified that matters of a non-strategic nature as described in the terms of reference relating to matters which do not necessitate full Council being involved.

Cllr Taylor advised that previously there had been a map of all the green spaces in Honiton prepared by Cllr Mike Allen in or around 2014. The Deputy Town Clerk confirmed that she would endeavour to locate this map and see if it needed updating.

Cllr McNally queried when the footpath signpost work would be done. The Town Clerk confirmed that this would be discussed at the next HR meeting

Members **RESOLVED** unanimously to recommend to Full Council that it adopts the proposed Terms of Reference for the Green and Open Spaces Committee.

Proposed by Cllr Zarczynski and seconded by Cllr Darrant.

19/8 Community Infrastructure Report

The following was discussed:

- How restrictive were the conditions applied by EDDC with regards to what projects could be funded by CIL monies?
- Members of the public had already started completing questionnaires/giving ideas in respect of possible projects. This consultation would continue on the Town Council's Facebook page, the new twitter account and at future events such as the Honiton Show.
- Letters will shortly be sent out to community groups asking them to get involved. This will be an open letter to ensure that it reaches all groups and not just the ones which are known to Councillors.
- A meeting to discuss possible projects will in due course take place to which all community groups will be invited.
- If Honiton had a Neighbourhood Plan, the amount of CIL money available would have been more.
- Possible projects to be identified as soon as possible for which advice on their eligibility can be sought from EDDC.

Members noted the report.

Signed Chair

18th November 2019

The Town Clerk left the meeting at 7.30pm

19/9 Footpath Inspections 2019/2020

The Deputy Town Clerk presented the report and the following was discussed:

- Cllr McNally advised that due to personal circumstances she would not be able to take part in the 2019/20 footpath inspections.
- Cllr Taylor suggested equipment be purchased which would enable the inspections to be filmed. This could also in due course be used to produce a footpath map.
- A minimum of 3 volunteers are required for the inspections.
- The inspection of Tunnel Lane is required asap due to issues with Himalayan Balsam.

Members **RESOLVED** unanimously to authorise the Deputy Town Clerk to advertise for volunteers to join a P3 Committee whose remit will then be to undertake the necessary footpath inspections and liaise with the Deputy Town Clerk in respect of the report which will need to be sent to Devon County Council by February 2020.

Proposed by Cllr Zarczynski and seconded by Cllr Coombs.

19/10 Part B items

It was proposed to take item 10 into Part B of the meeting that deals with exempt business. This was **RESOLVED** unanimously.

Proposed by Cllr Coombs and seconded by Cllr Sheridan-Shaw

The meeting went into confidential session at 7.40 p.m.

PART B

19/11 Proposed Allotments at Battishorne Way

The Deputy Town Clerk presented the report.

Members **RESOLVED** unanimously to set up a working group who will undertake to progress the building of the allotments at Battishorne Way to include a full consideration of the tenders obtained, how the work will be funded, writing a management plan, a set

of rules and regulations, a charging schedule with a view to providing a full and comprehensive report to Full Council as soon as possible.

Cllrs Darrant, Hattle-Spence, Taylor, Zarczynski and Coombs volunteered for the working group. The Deputy Clerk confirmed that any new Councillors would be able to join the working group and that members of the public could be invited to join also.

Proposed by Cllr Sheridan-Shaw and seconded by Cllr Zarczynski.

19/12 To close the meeting

The meeting was closed at 7.50 pm.