

HONITON TOWN COUNCIL ANNUAL GRANTS - POLICY

The main considerations for the allocation of a Town Council grant will be that an organisation makes a significant contribution to at least one of the following:

- a) the health and wellbeing of Honiton residents and visitors
- b) the promotion of Honiton as a destination
- c) the civic functions of the Town Council

Subject to the fulfilment of the above, the following criteria will apply:

1. Grants will be awarded on merit.
2. The Town Council will assess all applications and will prioritise according to the following:
 - a) How significant the contribution is under (a), (b) or (c) above
 - b) How far criteria 3-7 below are satisfied
 - c) The available budget the Town Council planned for grants when setting the Honiton Council Tax precept
3. Self-help will be a necessary qualification for grants and proof of fund-raising efforts should be supplied.
4. Local branches of national organisations will have to show why assistance is not forthcoming from the parent body.
5. New organisations will not normally qualify for grants until they have been functioning for a minimum of six months. Start up costs will be considered only under exceptional circumstances.
6. Grants will be made only to organisations working for or helping the people of Honiton, but if assistance is also made available to residents from the surrounding district this will not be a disqualification.
7. All recipients of a grant must return their completed reports on how the money has been spent/committed by 30th November of the year they are allocated the funds.
8. Organisations will not be given a grant more than once a financial year.
9. Applications for grants will be considered in April.
10. Each application will be the subject of a recommendation by the Finance Committee to Honiton Town Council.
11. A full list of grants awarded during the previous year may be viewed at www.honiton.gov.uk
12. Applicants may wish to consider Honiton United Charities or Allhallows Charity for alternative funding. EDVSA may also be able to help with information on alternative sources of funding.
13. The attached application should be fully completed and returned for the attention of the Town Clerk, Honiton Town Council Office, The Beehive, Dowell Street, Honiton, EX14 1LZ.

Town Clerk
December 2014