

**Minutes of the Honiton Town Council Human Resources Committee held virtually on
Thursday 20th August 2020, commencing at 7pm.**

Present: Cllr P Carrigan (chairman), Cllr J Zarczynski, Cllr R Coombs, Cllr C Gilson and Mr J Vanderwolfe (Minute Clerk).

Part A

HR1	Apologies for Absence No apologies for absence had been received
HR2	Disclosable Pecuniary Interests No Interests were made by elected members at this stage of the meeting
HR3	Dispensations No dispensations had been notified
HR4	Public Question Time There were no members of the public present, and no written questions or comments had been received appertaining to this meeting.
HR5	Minutes The minutes of the meeting held on the 10 th February 2020 were confirmed as a true record, having been proposed by Cllr J Zarczynski, and seconded by Cllr P Carrigan. Cllr C Gilson abstained as she had not been present at that meeting.
HR6	Membership of The Committee The meeting noted that Councillor’s Carrigan and Coombes are temporary members of this committee until the election of chairman and vice-chairman of the four main committees of the council.
HR7	Election of Chairman Councillor P Carrigan was proposed as chairman by Cllr J Zarczynski, and seconded by Cllr R Coombs. There were no other nominations; therefore Cllr Carrigan was duly elected.
HR8	Election of Vice Chairman Councillor J Zarczynski was proposed by Cllr P Carrigan, and seconded by Cllr C Gilson. There were no other nominations; therefore Cllr Zarczynski was duly elected.
HR9	Move to Private Session –Matters Related to Staffing Councillor P Carrigan moved that the meeting move to Part B under the Public Bodies (Admission to Meetings) Act 1960 because of the confidential nature of the business to be discussed, and that therefore the public, including the press, be excluded. This was seconded by Cllr J Zarczynski, and carried.