

To all Members of Honiton Town Council

You are hereby notified of a meeting of **Honiton Town Council** to be held at
the
Town Council Offices, The Beehive, Dowell Street, Honiton on
Monday 9 December 2019 commencing at 7.00pm
to transact the following business

**Students from Honiton Community College will be presented with
awards at 7.00pm prior to the meeting commencing**

Dated this 4 December 2019



Mark Tredwin

Town Clerk

AGENDA

1 Apologies for absence

To receive and record any apologies and reasons for absence

2 Disclosable Pecuniary Interests

Members are reminded that if they have a Disclosable Pecuniary Interest on their register of interest relating to any item on the agenda, they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly, if you are or become aware of a Disclosable Pecuniary Interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

- 3 To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

Public Question Time for items on the agenda

Questions relating to items on the agenda may be asked at the meeting at the discretion of the Mayor or meeting chairman. No more than 3 minutes will be allowed for any person speaking. The council may respond verbally at the meeting or subsequently in writing. **Persons wishing to ask a question should notify the Clerk before the meeting so that they can be called and should fill out a Public Question form which will be available at the meeting, giving name, agenda item to be addressed and contact details in the event of a written response.**

- 4 **The Mayor's announcements.**
- 5 **To confirm the accuracy of the minutes of the Full Council meeting held on [11th November 2019](#)**
- 6 **Reports from District and County Councillors**
- 7 **Reports from Councillors with Special Responsibilities**
Only written reports submitted for the agenda will be discussed and noted

Millennium Green AGM Report. [Appendix 7A](#) – Cllr Darrant

- 8 **[Update Report](#)**

To update members on matters previously reported to this committee

PART A MATTERS FOR DECISION

Planning Committee

- 9 To receive the minutes from the Planning Committee meeting held on [12th November 2019](#)
- 10 To receive the minutes of the Green and Open Spaces Committee meeting held on [18 November 2019](#)

Resolutions for Full Council to Consider

GOS 19/20 Permissive path at Woodhill View

Members **RESOLVED** unanimously to recommend to Full Council that the Deputy Town Clerk be authorised to approach EDDC to obtain clarification as to the status of the Wood Hill View footpath and to discuss possible funding of a handrail. Members of the Committee would investigate the possible costs of a handrail which they would provide to the Town Clerk as part of the current budget setting exercise. Proposed by Cllr Taylor and seconded by Cllr Darrant.

GOS 19/23 Lilley Walk Gate

Members **RESOLVED** by 2 votes in favour with one abstention to recommend to Full Council that the Deputy Town Clerk be authorised to make further enquiries regarding the matter.

Proposed by Cllr Darrant and seconded by Cllr Taylor.

GOS 19/24 Roundball Wood

Members **RESOLVED** unanimously to recommend to Full Council that disclaimer notices be erected at each of the wood's three entrances to make users of the area aware of the slipping risks of the boardwalks and bridges in wet conditions and particularly in winter. Proposed by Cllr Darrant and seconded by Cllr Coombs.

GOS 19/25 Bench from the Glen

Members **RESOLVED** unanimously to recommend to Full Council that the bench should be moved from its present location and stored in the Council's new container until it can be repaired. Proposed by Cllr Darrant and seconded by Cllr Coombs.

GOS 19/26 Relocation of benches to Dowell Street

Members **RESOLVED** unanimously to recommend to Full Council that the benches at the A35 and the A375 be relocated to Dowell Street. Proposed by Cllr Darrant and seconded by Cllr Taylor.

Reports

11 [External Auditor Report](#)

To inform members of the outcome of the External Auditors Report covering the Financial Year 2018-2019.

12 [Internal Auditor Report](#)

To provide members with the Internal Auditors Report Following their visit on the 11 November 2019

13 [Budget Planning Report](#)

For members to consider the budget planning requirements for the Financial Year 2020-2021

14 [Meetings Calendar 2020](#)

To provide members with a draft meeting Calendar for 2020 to consider.

15 [Gate 2 Plate report](#)

To inform members of the discussions which have taken place with EDDC and Project Manager Andrew Hopkins in respect of a possible Gate to Plate 2020 and to consider the allocation of funds within the Budget towards the costs of the event in 2020.

16 [Honiton Artwork report](#)

For members to consider a public art works project within Honiton.

17 [HCC update report](#)

To keep members updated on the progress of discussions on helping Honiton Community Complex to run a sustainable business.

18 Bailey Partnership Dispute

To provide members with an update on the Bailey Partnership Dispute

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960.

19 Exempt Business

To move that under section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraph 1 and 8 of schedule 12A to the Local Government Act 1972 (see section 1 and part 1 of schedule 1 to the Local Government (Access to Information) Act 1985, as amended by the Local Government (Access to Information) (Variation) Order 2006.

20 Agenda Item 18 - Bailey Partnership Dispute

21 To close the meeting

Reminder for Members

- You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.

- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.)
- If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk or Deputy Clerk.
- Confidential information can be viewed at the Town Council Office during public opening hours of 10am – 1pm or by pre-arranged appointment for outside office hours.

PLEASE NOTE THAT MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the office know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time may be recorded.

Copies of this document are available in large print on request

COPIES OF ALL RELEVANT PAPERS MAY BE ACCESSED AT

www.honiton.gov.uk

OR VIA THE TOWN COUNCIL OFFICE