

**To all Members of Honiton Town Council
Finance Committee**

You are hereby summoned to attend a meeting of **The Finance Committee** to be held at the Town Council offices, The Beehive, Dowell Street Honiton on **Monday the 13th November 2017 commencing at 7.00pm** to transact the following business

Dated this 6th November 2017



*Nick Randle OBE FILCM
Acting Town Clerk*

AGENDA

1. **To receive apologies for absence**
2. **To receive declarations of interest and receipt of requests for new DPI dispensations on items on the agenda**
3. **To receive and resolve as a correct record the minutes of the Finance Committee meeting held on 24th July 2017 [\(attached\)](#)**

The meeting will go out of session

4. **Public Question Time for items on the agenda - adjournment for 15 minutes.** Questions relating to items on the agenda may be asked at the meeting at the discretion of the Mayor or meeting chairman. No more than 3 minutes will be allowed for any person speaking. The council may respond verbally at the meeting or subsequently in writing. **Persons wishing to ask a question should notify the Clerk before the meeting so that they can be called and should fill out Public Question form which will be available at the meeting, giving name, agenda item to be addressed and contact details in the event of a written response.**

The meeting will go back into session

5. PART A MATTERS FOR DECISION

6. To review Council Year to date Financial Performance versus budget. ([Report to follow](#))
7. To consider the costs of cleaning the Town Council Offices ([Report to follow](#))
8. To consider [objections to the 2016/2017 accounts](#) raised with the External Auditor By a former Councillor ([Attached](#))
9. To consider the requirements and objectives for the 2018/2019 budget and precept. Final proposed budget will be agreed by the committee at its meeting on 11th December and by the Town Council on 2nd January. ([Report to follow](#))
10. To close the meeting.

Reminder for Members

- You must declare the nature of any disclosable pecuniary interests. (Under the Localism Act 2011, this means the interests of your spouse, or civil partner, a person with whom you are living with as husband and wife or a person with whom you are living as if you are civil partners). You must also disclose any personal interest.
- You must disclose your interest in an item whenever it becomes apparent that you have an interest in the business being considered.
- Make sure you say what your interest is as this has to be included in the minutes. (For example, 'I have a disclosable pecuniary interest because this planning application is made by my husband's employer'.)
- If your interest is a disclosable pecuniary interest you cannot participate in the discussion, cannot vote and must leave the room unless you have obtained a dispensation from the Clerk or Deputy Clerk.

PLEASE NOTE THAT MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND THIS MEETING AS OBSERVERS

Members of the public exercising their right to speak during Public Question Time maybe recorded.

Copies of this document are available in large print on request

COPIES OF ALL RELEVANT PAPERS MAY BE ACCESSED AT www.honiton.gov.uk OR VIA THE TOWN COUNCIL OFFICE